

**Student Services Council  
Meeting Minutes**

November 15, 2017  
2:00 pm – 4:00 p.m. Student Services Center, I4-402

<b>ATTENDEES</b>	Larry Maxey, Chair	Pilar Ezeta	Mark Manasse
	Anthony Alfuentes	Anne Hedekin	Vicki Miller
	Alexi Balaguer	Leroy Johnson	Joseph Newell
	Ailene Crakes	Suzanne Khambata	Barbara Plandor
	Genevieve Esguerra	Trina Larson (Rec Sec)	Agustin Rivera, Jr.
	Monica Demcho	Thuan Le	Monica Romero

**AGENDA ITEM I: Welcome, Introductions, Success Sightings**

<b>REMARKS</b>	<ul style="list-style-type: none"> <li>• Larry Maxey reports that he saw amazing students perform at the Board Meeting.</li> <li>• Larry went to the football game this weekend. He was really impressed with the maturity of our players in the face of the opposing team’s antagonism. Kudos to our amazing players! They are leaders demonstrating professionalism.</li> <li>• Two of Anne’s students participated in LEAD (Leadership Equity in Action Development) program. Student Affairs and Equity hope to continue LEAD next semester.</li> <li>• Two students visited Financial Aid to share that that they will be transferring to SDSU. They never thought they’d get there.</li> <li>• Real Talk was very compelling last week. Very reflective and insightful leaders.</li> </ul>
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**AGENDA ITEM II: Review of Notes**

<b>APPROVAL/ MODIFICATION</b>	<p>Notes for October 18, 2017 were approved pending the following changes:</p> <ul style="list-style-type: none"> <li>• Two changes: Transfer Night: November 7; Promise: Cohort 2 years</li> </ul>
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**AGENDA ITEM III: Old Business**

<b>UPDATES</b>	N/A
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**AGENDA ITEM IV: New Business**

<b>UPDATES</b>	<p>Strong Workforce</p> <ul style="list-style-type: none"><li>• The CTE and Strong Workforce Office is new. Monica presented an overview.</li><li>• Why? To support CA and US economies, employment gaps, demographics.</li><li>• Strong Workforce funding has come to our state to address these concerns.</li><li>• Regionally, we want to coordinate so that the number of students who graduate are well suited to the market.</li><li>• The District receives our money and provides allocations, state reporting, metrics, and marketing.</li><li>• We are responsible for outcomes.</li><li>• The office will bring a structure to the efforts of Strong Workforce. They will support collaboration, Guided Pathways, individual support, overarching support, and helping to develop a campus culture around CTE programs that also lead to transfer.</li><li>• Strong Workforce will be continuous money (\$400-\$500K/year)</li><li>• We are developing a fermentation program and an ultrasound program, for example.</li><li>• Please get involved with Strong Workforce. Because students are in strong pathways they work in cohorts and have that closeness. How can we incorporate the ASG? Tutoring?</li></ul> <p>Counseling: Online Scheduling</p> <ul style="list-style-type: none"><li>• E-SARS will be launched in two weeks. This is an application where students can schedule their appointments online. Students need to meet criteria: Mesa as home college, evaluated transcripts must be on file, students must be enrolled in at least one class, and have an ed plan. Students can also call the office or stop by to schedule their appointments. The system is locked 12AM-8:00AM. If students don't meet criteria (but indicate that they do) they will receive an email notice of cancellation. Appointments will still be scheduled one week in advance and students will receive an email confirmation. This will launch November 28 for appointments on December 5, but will be a soft launch to correct any bugs. Special programs that use SARS for scheduling may choose to use this after the kinks are worked out.</li></ul>
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## AGENDA ITEM V: Student Services Updates

<p style="text-align: center;"><b>UPDATES</b></p>	<p>Student Services:</p> <ul style="list-style-type: none"><li>• Tech Update: Charlie is our new College Technical Analyst!</li><li>• SS VPSS and Dean of Student Equity will attend CCLC to present The Stand with leads Johanna and Claudia.</li></ul> <p>Student Affairs:</p> <ul style="list-style-type: none"><li>• ASG/Clubs: A Season of Giving: November 1-30. Lots of folks are donating clothes and food. ASG has been working so closely with Outreach and Ambassadors – it’s been very successful. The Thanksgiving Feast will be held at 2:00 PM tomorrow, November 16. MC-211A/B. We will accept donations for The Stand at the Feast. ASG will be decorating for the weekend’s football bowl game. There will be a LinkedIn workshop at which students can learn about presenting a professional profiles and can have professional photos taken.</li><li>• Financial Aid: We’ve paid over \$8.4M to-date. In ERP, FA is to go live March 5, 2018. We received an additional \$253K from the state to support \$750 to full-time students (169 students). The FAOs are developing a process for one-time DACA emergency funds.</li><li>• Outreach/Community Relations: Outreach had its first Mesa Information Night in Spanish. We partnered with Access that allowed us to use a community room. This was one of the largest Info Night events with 21 families participating. They felt comfortable in a space they are familiar with. They have supports already built in. They provided child care, for example. Outreach wants to continue developing their partnerships. Outreach Ambassadors and ASG have partnered in A Season Giving; there has been so much support. Soon there will be a kiosk in Mission Valley.</li><li>• Promise: Let your Promise students know that they need to self-report their activities.</li><li>• Student Health: Receiving ten psych in-takes a day (up from the typical three); a couple of students are sent to the hospital each week because they are suicidal.</li><li>• Student Affairs: We are currently working on deferments. Commencement will be on Saturday, May 19 at 3:00 PM. This year, we will ticket guests. Transfer and Evaluations are working closely with Student Affairs on this. Students will choose the number of tickets they want (1-5) and can place themselves on waitlist for additional tickets. Student Affairs is working on the MLK float. The ASG has donated \$800!</li><li>• Testing &amp; Assessment: The numbers of students who we’ve helped get into transfer level English and math using the Placement Assistant has been astounding. Large gains have been made for African American males, in particular.</li></ul>
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### Student Development

- Admissions, Veterans, Records: Veterans Celebration Week was a huge success.
- Counseling: Lupe Gonzalez is retiring. The celebration will be on December 7. Guided Pathways are viewed as a SS vehicle. Please help to break down some of the “us and them.” Talk to someone in Instruction. We can bridge the gap. Most of GP will happen through Instruction. They need to be connected – this isn’t just SS and data. In the Counseling department, all counselors are liaisons to Instructional departments. This is source for outreach. Instruction feels left out.
- TCE: We had a super visit from UCSD; Transfer Night was on November 7<sup>th</sup>. Both went very well. The new CSU Apply platform has a number of glitches. It adds to the stress. Counselors were available at the transfer events. The Transfer Advisory Board will help connect with students and serve food. Otherwise, we’re gearing up for spring: the Transfer Option Fair and Transfer Luncheon, for example. Career is working on expanding their services, including work-based learning.

### Student Success & Equity

- Student Equity: Johanna, Claudia, Ashanti, and Larry will present The Stand at CCLC.
- Title V/HSI: AVANZA, Peer Navigators, CRUISE: We will be in contact for speed-dating participation. Saturday CRUISE is more geared toward students who have had some exposure to our services. Winter CRUISE is more intensive. We’re hoping for 150 Winter CRUISE and 100 for Saturday CRUISE.
- EOPS: 650 students; we’ll have 150 places for Spring. The application is available online. Paper applications are still available in the office. Homeless and foster youth
- STAR TRIO: We are at 90% capacity. We’re working with the SARS vendor for a reporting. SARS is writing the program for us. Ken Einstein will provide a demo. Then any program using SARS Track can also use this system. STAR is working on their annual performance report.
- The Stand: We’re entering a partnership with Feed San Diego. They have the capacity to feed everyone on campus. We want to leverage this with the State’s \$40K in one-time monies.

### Campus Wide Administrative Units/Partners

- Student Accounting: We’re gearing up for the Spring. We encourage students to pay their fees up front and be reimbursed later.
- Tutoring: We will have more hours during finals. We will expand drop-in appointments. We also work with Net Tutor. We are exploring ESL and math instruction in Spanish. We want tutors to see

	<p>themselves as educational professionals. Vicki reached out and several students were interested in leadership training. This has been transformative for students. The interconnections are so powerful. They help everyone. Tutoring can be used as a tie in the conversations about Guided Pathways. The Leadership Conference included tutors, peer navigators, ASG, and ambassadors. In the Spring, we're looking to have Drs. Harris and Woods.</p>
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**AGENDA ITEM VI: Institutional Effectiveness Updates**

<p><b>UPDATES</b></p>	<p>None</p>
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**AGENDA ITEM VII: Roundtable and Committee Updates**

<p><b>COMMENTS</b></p>	<p>We want to think about where we post things. Our building should always be beautiful. We also want to be conscious of folks who prop open the back door.</p>
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