

**Student Services Council  
Meeting Minutes**

November 16, 2016  
2:30 pm – 4:00 p.m. Student Services Center, I4-402

<b>ATTENDEES</b>	Ashanti Hands, Chair	Genevieve Esguerra	Larry Maxey
	Johanna Aleman	Claudia Estrada	Kari Parker
	Fabiola Beas	Pilar Ezeta	Agustin Rivera
	Danene Brown	Erika Higginbotham	Monica Romero
	Ailene Crakes	Leroy Johnson	Cheri Sawyer
	Monica Demcho	Suzanne Khambata	Daniel Stromwall
	Johanna Eriksson	Trina Larson (Rec Sec)	Susan Topham
		Marichu Magaña	

**AGENDA ITEM I: Welcome, Introductions, and Success Sightings**

<b>COMMENTS</b>	<ul style="list-style-type: none"> <li>• 45 students attended a pre-holiday event at STAR TRIO.</li> <li>• The Real Talk events have been a great opportunity for the campus.</li> <li>• Student Equity and EOPS have done a great job of supporting students in difficult circumstances.</li> </ul>
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**AGENDA ITEM II: Review of Meeting Notes**

<b>COMMENTS</b>	The meeting notes from October 19, 2016 were approved.
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**AGENDA ITEM III: Old Business**

<b>UPDATES</b>	<p>Safety Report:</p> <ul style="list-style-type: none"> <li>• Richard Ferrell with District police has the document for review.</li> <li>• District Posters: Will be placed in areas soon. We'll take a look at those and see what might augment that for our building.</li> </ul>
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## AGENDA ITEM IV: New Business

<p style="text-align: center;"><b>UPDATES</b></p>	<p>Strong Workforce:</p> <ul style="list-style-type: none"><li>• \$200M to 113 colleges<ul style="list-style-type: none"><li>○ \$901,000 to Mesa</li></ul></li><li>• More: CTE Programs</li><li>• More: Successful Completion</li><li>• Closing Equity Gap</li><li>• Have to show successful workforce outcomes</li><li>• Organizationally: Propose an Associate Dean, Admin Tech, Work-Based Learning Coordinator; a CACM ILT, PHBL/DENA/MEDA ILT, Program Technician</li><li>• New Programs: Fermentation (Certificate/AS), Pharmacy Technician (AS). Will be on board in about two years. Pilar will connect with Danene and Tina regarding financial aid eligibility for these programs.</li><li>• Google “Doing What Matters” to find the website</li><li>• Every college will have an additional \$200,000 for career.</li><li>• \$50,000 is coming to us for marketing.</li></ul> <p>Career Preparation:</p> <ul style="list-style-type: none"><li>• New Technology:<ul style="list-style-type: none"><li>○ Event App: For Transfer/Career Events</li><li>○ Chat Bot: 24/7 Career Center<ul style="list-style-type: none"><li>▪ Report: Bot Live 9/24 – have 1,020 unique conversations</li><li>▪ Survey Results: 4 out of 5</li></ul></li><li>○ Job Network: Just went live this month<ul style="list-style-type: none"><li>▪ 74 active jobs are on the board as of today.</li></ul></li></ul></li></ul> <p>Outreach &amp; Assessment: Reflections on Student/Program Outcomes:</p> <ul style="list-style-type: none"><li>• How can we give everyone who has a seat at the table a role in the process of developing our mission, vision, values, goals, and outcomes? This would now include the ambassadors and staff.</li><li>• Everyone started with a mission they all believed in and developed SSOs.</li><li>• Up to now, program review and outcomes assessment have been separate; the program coordinator did this work independently. Now the connections are clear between program review and outcomes and that these processes should involve everyone in the departments</li><li>• SSPOs: A program is something with a cohort. The ambassadors are the cohort. What do we want our students to have learned once they’ve been an ambassador for a year.</li><li>• Ambassador SSPOs center on their development as professionals.</li><li>• Assessment held a retreat where they spoke about their mission, vision, values, and SSOs.</li></ul>
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	<ul style="list-style-type: none"> <li>• Assessment SSOs center on correct assessment choices, courses, and will be able to identify next steps.</li> </ul>
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**AGENDA ITEM V: Student Services Updates**

<b>UPDATES</b>	<p>Student Services:</p> <ul style="list-style-type: none"> <li>• Tech Update: Daniel invites you to bring technology project ideas forward to him. He will support you in the process of working with vendors, etc.</li> <li>• M&amp;M: The M&amp;M Committee is planning a holiday dessert party and contest in December.</li> </ul> <p>Student Affairs:</p> <ul style="list-style-type: none"> <li>• ASG/Clubs: Hosting the annual Thanksgiving Feast on November 22<sup>nd</sup> from 1-5 in the Mesa Commons. The week for finals, the ASG will give away gifts with Scantrons.</li> <li>• Financial Aid: Registration for intersession is starting soon. Intersession is connected to spring for financial aid purposes. Foreign degrees cannot be waived for financial aid purposes, unless the degree is not equivalent to US baccalaureate degrees. FA is down four people (two are out of the office four days per week and two others are out two days per week due to ERP participation), but the department is currently working on hiring an SAT.</li> <li>• Outreach/Community Relations: People can sign up for campus tours via the Outreach calendar.</li> <li>• Student Health: Is working on healing work post-election. Comfort Tent: December 5-9.</li> <li>• Student Affairs: Disciplinary issues are on the rise and the department is framing this process as a learning opportunity. Scholarships will be available December 1. Welcome Week will be festive and warm. We look forward to broad participation.</li> </ul> <p>Student Development:</p> <ul style="list-style-type: none"> <li>• Admissions, Veterans, and Records: 2956 have enrolled since Monday. Priority registration dates through December 9. Open registration: December 12. Unit load: 20 for spring only or 25 for spring plus intersession. Veterans have started to certify students.</li> <li>• Counseling: Kari begins as Counseling chair today.</li> <li>• TCE: Black College Expo bus trip will take place in February. UCSD applications have extended to January 3. Are working on the SST hire. A clothing drive will begin soon</li> </ul> <p>Student Success &amp; Equity:</p> <ul style="list-style-type: none"> <li>• Student Equity: Thanks for your donations. Have been approved to purchase gift cards as a student benefit. We're in the process of</li> </ul>
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	<p>developing our CalWorks program. Will begin this program in spring.</p> <ul style="list-style-type: none"><li>• Title V/HSI: Having a site visit from the Department of Education soon. All the programs are moving along swimmingly.</li><li>• EOPS: We're starting our student recruitment process for spring.</li><li>• STAR TRIO: Will be at Child Development Center tomorrow for an event. 2012-13 Cohort: 60+% graduated or graduated and transferred.</li><li>• DSPS: Dec 5 New Counselor Coordinator for DSPS: Steven Salter.</li></ul> <p>Announcements:</p> <ul style="list-style-type: none"><li>• Program Review Deadline: November 30</li><li>• Jump Start: February 25</li></ul>
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