

**Student Services Council  
Meeting Minutes**

December 14, 2016  
2:30 pm – 4:00 p.m. Student Services Center, I4-402

<b>ATTENDEES</b>	Ashanti Hands, Chair	Trina Larson (Rec Sec)	Monica Romero
	Johanna Aleman	Marichu Magaña	Steven Salter
	Ailene Crakes	Larry Maxey	Alexi Valaguer
	Monica Demcho	Vicki Miller	Zod Schultz
	Claudia Estrada	Kari Parker	Daniel Stromwall
	Pilar Ezeta	Barbara Plandor	Guest: Wendy Smith
	Suzanne Khambata	Agustin Rivera	

**AGENDA ITEM I: Welcome, Introductions, Success Sightings**

<b>REMARKS</b>	<ul style="list-style-type: none"> <li>• The SS Center readily adapted to support the LRC when it was closed.</li> <li>• Johanna’s father generously donated jackets and umbrellas to students who have benefited from them.</li> <li>• A shout-out to Ava Fakhrabadi for helping to organize the teach-in.</li> <li>• Ashanti received positive feedback for assisting students early in the semester. They have completed the semester and will continue.</li> <li>• Lots of people shared food for a holiday treat in STAR TRIO.</li> <li>• Kudos for the acoustic wall treatments to support Test Proctoring and students taking tests.</li> </ul>
----------------	--

**AGENDA ITEM II: Review of Notes**

<b>APPROVAL/ MODIFICATION</b>	Notes for November 16, 2016 were approved.
-----------------------------------	--

### AGENDA ITEM III: Old Business

<b>UPDATES</b>	N/A
----------------	-----

### AGENDA ITEM IV: New Business

<b>UPDATES</b>	<p>Basic Skills and Student Outcomes Transformation Grant (BSSOT)</p> <ul style="list-style-type: none"><li>• Focus on transforming institutional culture grounded in evidence-based practices. Some high-impact practices include:<ul style="list-style-type: none"><li>○ Embedded and hot-spot counseling services</li><li>○ Embedded graduate tutors</li><li>○ Revised basic skills pathways</li><li>○ Accelerated and co-requisite courses</li><li>○ Assessment and placement pilot</li><li>○ Professional development (paid!)</li></ul></li><li>• Over 75% of students were placed into basic skills classes. Most students placed into basic skills don't complete to transfer-level work. This is a site of significant inequity. Reform has been needed.<ul style="list-style-type: none"><li>○ Remedies: acceleration &amp; co-requisite support</li></ul></li><li>• This funding is performance-based to ensure that practices are effective.</li><li>• Evidence-based practices:<ul style="list-style-type: none"><li>○ Multiple measures for assessment</li><li>○ Direct placement into gateway courses</li><li>○ Content aligned with students programs</li><li>○ Instruction contextualized in foundational skills related to the interests of students (career-related skills).</li><li>○ Proactive student support services</li><li>○ Two- and three-course sequence maximum</li></ul></li></ul> <p>Reflections on Student/Program Outcomes: STAR TRIO</p> <ul style="list-style-type: none"><li>• STAR is federally funded and is required to set goals and reach them.</li><li>• Everything is tracked in the STAR office (GPA, persistence, transfer) or is trackable. Forms and other tools can be changed to gather different kinds of data.</li><li>• Philosophy: Each in the office has a different perspective on what's important for students and what should be changed to improve the office. Every year, each office determines what to assess and how to assess it. In STAR's case, for example, Petra Montgomery wanted to ensure that students know what they're signing when they check out equipment (which if not returned will cause a hold to be placed on their records). This is of particular interest to her and she will have additional investment in tracking, assessing, and improving it.</li></ul>
----------------	---

	<ul style="list-style-type: none"> <li>• STAR is looking to include more growth mindset activities for further improvement.</li> <li>• Program review and outcomes assessment are ongoing, evolving processes.</li> </ul> <p>Spring 2017 Student Services Hours</p> <ul style="list-style-type: none"> <li>• Core services are moving to a M-T 8-7; W-Th 8-6; F 8-3 schedule.</li> <li>• Please update websites.</li> <li>• We will post updated calendar to the SS website and update Visix.</li> </ul>
--	--

**AGENDA ITEM V: Student Services Updates**

<b>UPDATES</b>	<p>Student Services:</p> <ul style="list-style-type: none"> <li>• VPSS: <ul style="list-style-type: none"> <li>○ In the first SD Promise cohort, we targeted about 200 students. They have received free fees, book support, and wraparound services. The program requires full-time enrollment and a 2.0 GPA. Students have until the end of summer to complete 24 units. Next year, the cohort will triple (675). We’re working to streamline our processes. Ashanti and Tim are working with the District to pursue two grants to support this work.</li> <li>○ We are working on getting more sustainable furniture for the SS Center.</li> <li>○ EOPS is now a landing place for homeless students at Mesa. We are creating a policy that works for all campuses; but campuses can provide additional services depending on their resources. Please refer as quickly as possible so that students can receive services in a sensitive way.</li> <li>○ Services for formerly incarcerated students are in the works.</li> <li>○ We continue to work on MMAP (multiple measures placement). In our pilot, students who were placed into courses using multiple measures succeeded at 70% rate which is comparable to students who placed directly into transfer level classes. We’re looking to pilot with Kearny and Madison in spring (possibly 150 students).</li> </ul> </li> <li>• Tech Update: Reminder: Update your websites as needed.</li> <li>• M&amp;M: December events, including an ugly sweater contest, were a lot of fun.</li> <li>• HSI/Title V and CRUISE/Peer Navigator: We will be hosting a Winter CRUISE. The HSI/Title V DOE site visit went very well. Students provided feedback on what they’d like to see in the student engagement center. Will likely roll out in two phases (March 2017/October 2017).</li> </ul>
----------------	--

#### Student Affairs:

- ASG/Clubs: Had a very successful Thanksgiving week.
- Financial Aid: We will be completing the last disbursement for fall this weekend; we are interviewing the technician position tomorrow. ERP launch one was tested. Implementation will be delayed to fall 2018.
- Student Health: We are wrapping up for the semester; we're receiving lots of students-of-concern form. SHS is enjoying the Basecamp system. Michael Booth, the new Mental Health Coordinator, starts in January.
- Student Affairs: Has been sending out regular emails regarding scholarship and Welcome Week. MLK Parade, Sunday, January 15, 2:00 pm. Please RSVP. Jump Start is in the works. \$180K is available to students in scholarships. Applications are due Feb 28.

#### Student Development

- Admissions, Veterans, and Records: 134 sections will be offered at Mesa for intersession; Spring FTES is a little down. Veterans are continuing to work on spring certifications.
- Counseling: We're in peak period; we're working on MBTI and Strong certifications.
- TCE: UC applications have been extended for most majors to Jan 3. There's a Black College Expo trip to LA on Feb 11. The Career Center is super busy with employer outreach.

#### Student Success & Equity

- Student Equity: The Stand was featured in the *Clairemont Times*. We're finishing up our clothing drive this week. Please consider donating clothes and food. 86 students were supported through SSE this semester. Approximately \$7K was distributed to students. A successful black symposium was held. A new special populations counselor will begin to support EOPS students.
- DSPS: It's a busy time with test proctoring. Would like to talk to areas about opportunities for partnering.
- EOPS: We're streamlining process for book vouchers so students have a little longer to buy their books. We're also streamlining the application the process. We are currently recruiting. Continuing students can now do an online orientation. We've started sending a monthly e-newsletter.
- STAR TRIO: We are working toward a full cohort of students.