

**Student Services Council
Meeting Minutes**

May 18, 2016

2:00 pm – 4:00 p.m. Student Services Center, I4-402

ATTENDEES	Ashanti Hands, Chair	Erika Higginbotham	Augustin Rivera
	Johanna Aleman	Leroy Johnson	Monica Romero
	Ailene Crakes	Suzanne Khambata	Cheri Sawyer
	Nellie Dougherty	Trina Larson (Rec Sec)	Daniel Stromwall
	Genevieve Esguerra	Thuan Le	Susan Topham
	Claudia Estrada	Larry Maxey	Karla Trutna
	Pilar Ezeta	Barbara Plandor	Margie Fritch, Visitor
			Connie Renda, Visitor
			Cheryl Ching, Visitor

AGENDA ITEM I: Welcome

REMARKS	MSSC met with Margie Fritch and Connie Renda during the welcome portion.
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AGENDA ITEM II: Review of Notes

APPROVAL/ MODIFICATION	Notes for April 20, 2016 were approved pending the following changes: <ul style="list-style-type: none"> • Correct misspelled name
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AGENDA ITEM III: Old Business

UPDATES	<p>BOGW</p> <ul style="list-style-type: none"> • Will begin once spring grades are posted on Friday. Students will then be informed if they will lose their BOGW/Priority. Be sure to use the new forms. • Appeals will be accepted June 1-22nd at 5:00 pm in I4-401. A comprehensive ed plan must be attached. • Gilda and Susan will review petitions. • Students will be notified by email. • The email will link to a webpage FAQ. • Former foster youth and some others are exempt from this.
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AGENDA ITEM IV: New Business

UPDATES	<p>Health Information Management Update</p> <ul style="list-style-type: none">• Applications close May 31.• Students have to have completed the 2-year program and RHIT certification to enter.• Each cohort accepts 32 students.• Students will enter in one of two tracks: as freshmen or as juniors.• The Financial Aid SAP for this program is 2.5 GPA, 180-unit limit. <p>The LOFT</p> <ul style="list-style-type: none">• Faculty, staff, and administrators are welcome to use the LOFT. <p>ClassiCon</p> <ul style="list-style-type: none">• May 25-27, 2016 <p>Student Success Center</p> <ul style="list-style-type: none">• Right now we are at the strategic vision stage. What can we accomplish here? How might it support student achievement?• Issues to think about: Staffing, Hours of Operation, Scheduling <p>College Promise</p> <ul style="list-style-type: none">• This is an effort to move toward free community college education.• All students will complete a FAFSA application. Each student will receive \$1000 for fees and books.• We will encourage all to participate in Summer CRUISE. All we be a part of some program (EOPS, STAR, etc.)• Students will need to take 12 units and maintain a 2.0 GPA.
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AGENDA ITEM V: Student Services Updates

UPDATES	<p>Student Services</p> <ul style="list-style-type: none">• Tech Update: Status of Ask Mesa an FAQ system for Student Services: We've gotten 400 questions asked. 80% are being linked to appropriate answer. Of the 20% that aren't answered, many are able to find what they need with a further suggestion prompted by the system. This is a good result for a beta launch. <p>Student Affairs</p> <ul style="list-style-type: none">• ASG/Clubs: ASG held elections the first week in May.• Financial Aid: HIM has been Title IV approved which means it is eligible for financial aid. For the 15-16 year, FA got an additional 197,000 for the SEOG program and 23,000 for new CalGrant B recipients. 18,000 FAFSA applications for 16-17.
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- Outreach & Community Relations: Had a successful Cash in on Community College event. 200 students attended. Just wrapped up Parents Nights with 1200 visitors to the Mesa table. If you know a good candidate for ambassadors, let Karla know.
- Student Health Services: SHS will host a retreat next week. The Comfort Tent will be active until Thursday.
- Student Affairs: Just completed another successful commencement. We had 40 more graduates walk the stage than we had last year. SDCCD will participate in the Pride Parade this year. Come and march, Saturday, July 6.

Student Development

- Admissions, Veterans, & Records: Headcount for those who attempted to register or registered: 7,179 for summer. Deadline for international students is June 1st for fall semester. VA is busy certifying students. The deadlines for grades is May 27. There will be a 4-week intersession in the month of January.
- Counseling: The department is very busy. First-year students will be meeting this week. The 10-month counselors will be leaving this week. Raul Rodriguez will be assuming responsibility for Puente on July 1st. We're busy closing out FastTrack. Summer will be a busy time we'll be providing online scheduling of appointments.
- Transfer/Evaluations/Career: Transfer Day will be held on October 4th and Transfer Night on November 15th. The department recently held a successful Transfer Recognition Luncheon. Career workshop registration is being streamlined. For transfer and career fairs, the department will be using Guidebook, a tool that allows students to connect with employers or to plan their fair experiences. Pilot begins this summer for students who have an internship and would like units and to be paid. Students want internships but don't know how to get them. We're moving away from Job Connect. We just completed commencement and are starting to plan for next year.
- Veterans Resource Center: Staffing VRC for summer.

Student Success & Equity

- Student Equity: The State Chancellor's office has made extra money available that we will take advantage of. We will be reinstating CALWorks, possibly in 16-17. Johanna has been working on a food pantry project. We may offer some clothes, as well. Our EOPS director position was approved last week at the Board.
- Title V/HSI: We've concluded Peer Navigator interviews. Paperwork is being process for 20 navigators. We anticipate having over 350 students for Summer CRUISE.
- DSPS: Held grad breakfast last Tuesday. Have enjoyed being part of parents information nights. We are knee-deep in proctoring. We have two new SSA starting June 1.

	<ul style="list-style-type: none"> • EOPS: The EOPS achievement dinner on Friday went very well. About 70 people attended. They awarded sashes and pins. Students were awarded grants this past week, \$400-\$800. • STAR/TRIO: They are standing room only for a place to study. The student club participated in the WESTOP student conference.
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AGENDA ITEM VI: Institutional Effectiveness Updates

<p>UPDATES</p>	<p>Accreditation</p> <ul style="list-style-type: none"> • The current draft of IIC was distributed. Please attend the writing sessions on Thursdays once they are announced. We will likely be meeting on June 16, 23, 30 in I4-402 from 2-3:30.
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