

**Student Services Council
Meeting Minutes**

February 17, 2016
2:00 pm – 4:00 p.m. Student Services Center, I4-402

ATTENDEES	Ashanti Hands, Chair	Claudia Estrada	Marichu Magaña
	Danene Brown	Pilar Ezeta	Tim McGrath
	Igor Burgos Maron	Erika Higginbotham	Agustin Rivera, Jr.
	Ailene Crakes	Leroy Johnson	Monica Romero
	Nellie Dougherty	Suzanne Khambata	Cheri Sawyer
	Genevieve Esguerra	Trina Larson (Rec Sec)	Susan Topham

Guest Observer: Cheryl Ching, USC, Center for Urban Education

AGENDA ITEM I: Welcome

REMARKS	Welcome to Agustin Rivera, Jr.
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AGENDA ITEM II: Review of Meeting Notes

APPROVAL	The January 20, 2016 notes were approved with one change.
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AGENDA ITEM III: Old Business

UPDATES	<p>Jumpstart</p> <ul style="list-style-type: none"> 59 workshops/activities are planned; 30 departments have signed up for the fair. Check-in starts at 9:00/9:30. <p>Evacuation Plan</p> <ul style="list-style-type: none"> For plan, make sure fire extinguishers are in the places noted on the plan and also that doors are all working.
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AGENDA ITEM IV: New Business

<p style="text-align: center;">UPDATES</p>	<p>Meet & Greet</p> <ul style="list-style-type: none">• We will reschedule; a week from Friday, 12-1. <p>Art of Inclusive Dialogue</p> <ul style="list-style-type: none">• Student & staff workshops are being held. The staff workshops will be held on Tuesday, March 8th (in the AM & PM). We'd like one staff from each department to attend and then we'll assess. This will help provide techniques and strategies to help support civil communication. Refreshments will be provided. <p>Enrollment</p> <ul style="list-style-type: none">• We have offered 34 more sections this year than this time last year.• We're down 180 FTES from last year. We're down \$900,000 since this time last year.• More students have gone to Miramar because of their new sciences building and ample parking.• We still have to gather 200 FTES through tutoring and late start classes. Projected total: 15,700 (target 16,000). Each FTES (full class per year) = \$4700. 200 = \$940,000.• Budget is predicated on "base." We want to focus on growth. If a college doesn't make its base, it has one year to bring their numbers up. If they still don't, then the base will go down to what the college does make. It will never entirely get back to the original base. We are 1,000 over base FTES – we want to reach growth.• We're going to offer biology and GE on Fridays and Saturdays.• Evening College: We're going to lay out a schedule over two years with campus, and distance. Just need a cohort of 35.• We've developed a legacy program with HS that will allow students to complete their math and English before they get to Mesa. Legacy will be held at their HS with our instructors. Junior Year: Engl 47 & 101. Senior Year: Math 97/92/98 and transfer math.• International students transferring to US when 16 or 17 need more time. Met would become transfer center that would work with CE for HS diploma, ESOL, then transition students to Mesa.• CE's enrollment is down 4-5%. This is a double loss because we don't get their FTES as a district, and then we don't get them as a feeder population. <p>Fall 2016 BOGW</p> <ul style="list-style-type: none">• Fall 2016 students will lose eligibility for lack of progress and low GPA. Letters have gone to students who might fall into this category. Fall 2016: 358 students could be affected; next spring: 1,138• Impacted students will be in shock because this is new. An appeals
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	<p>process will be developed. We want to think about what we can do to help support students. Can student go to another institution to get BOGW? Depends on other institutions. Do they require transcripts? Will they look at them?</p> <ul style="list-style-type: none"> • General Counseling and the categoricals would like list of at-risk students so they can contact students do their own interventions. If you develop something, let Ashanti know what you're doing.
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AGENDA ITEM V: Student Services Updates

UPDATES	<p>Student Services</p> <ul style="list-style-type: none"> • Mesa students have taken a Healthy Mind Survey which investigates the emotional, nutritional, housing, financial needs of our students. The originators will be sending a full report, and Ashanti will be forwarding to us. She'll also send the link to PowerPoint presentations. • We're looking to perhaps move our registration date up to capture more students. We'll also be looking at hours for 2016-2017 and which offices should be considered part of the core services. • We will be offering a January intersession. <p>Student Affairs</p> <ul style="list-style-type: none"> • ASG: We started the semester strong. ASG is holding a Jumpstart open house. They will be holding a retreat with all SDCCD ASGs. Club Rush was very successful. Eight new senators have begun. Areas have another week to apply for departmental funding. • Financial Aid: The Financial Aid Info Fair will be held on February 23 in the early and late afternoons. Financial Aid is finalizing its Jumpstart plans. • SHS will begin its distracted driving presentation; it's a static display. Be Calm will be held on Thursdays. Anyone can come learn about mindful meditation. The LGBT group is beginning. One of the therapists does energy work. • Outreach: Is hosting another Voices workshop for Black History Month centering on students' black heroes. 12:45-1:45 in LRC 435; Testing & Assessment has a new SSA. • Student Affairs: If you know of any students who would make a good commencement speaker, have them contact the office and sign up on line. <p>Student Development</p> <ul style="list-style-type: none"> • Admissions & Records: Admissions is winding down but there are a number of late add issues. We have two people starting in the next two weeks. • Veterans Office: We're working closely with counselors. • Counseling: Counseling is planning a spring retreat and is excited
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about work happening in the departments with new SSTs. We're finishing up a new probation/disqual workshop. SYE is underway. Our goal is to include career services as part of the SYE program. We're looking at implementation of our Point of Service Surveys. Raul Rodrigues will begin coordinating Puente starting in July.

- Transfer: Students are getting their acceptances and non-acceptances now. Direct students who have been declined to the Transfer Center to attend an appeals workshop. Also, direct those who have been successful. Encourage them to participate in the transfer luncheon – May 11; 11:30-1:00.
- TEC (Claudia): Career Week will be April 11-14. Job Fair: April 14 9-1; Have partnered with Festival of Colors which will have food trucks. We will be hiring a front office support. We'll be coordinating a clothing drive for veterans.
- Veterans Resource Center: The VRC will host a pancake breakfast with VAC, student veterans, and the foundation.
- SSSP: Ramping up for 16-17.

Student Success & Equity

- Title V/HSI: Classroom tutoring is going strong (17 are active). April 5 will be the grand opening of the LOFT (4th floor LRC for all employees, including hourlies); Summer Cruise is in the planning phase; we have 8 Peer Navigators. We want to get at least 20.
- DSPS: We have all of our HTC tutors; we have two counselors who will go to the veterans summit next month. We're working with community partners like the department of rehab which will have a counselor come in once/month. We're attending workshops and trainings for Title V. We're hiring two new SSAs. We will soon be fully staffed.
- EOPS: We're hiring a new position and two adjuncts. This semester we gave out \$250 book vouchers and \$300 grants. We're planning for a Transfer Recognition Ceremony in the gym and working with Promises for Kids for former foster youth. The adjunct will be able to work with non-EOPS students since they're paid through equity.
- STAR/TRiO: We can accept up to 35 more students. We haven't filled our enrollment for the second year.

Addition: Welcome Leslie Morris, our new District Title IX Investigator. The Title IX Coordinator, Chris May, will begin soon.