

**Student Services Council
Meeting Minutes**

October 21, 2015
2:00 pm – 4:00 p.m. Student Services Center, I4-402

ATTENDEES	Peter White, Chair	Leroy Johnson	Barbara Plandor
	Ailene Crakes	Suzanne Khambata	Monica Romero
	Genevieve Esguerra	Trina Larson (Rec Sec)	Carol Sampaga
	Pilar Ezeta	Marichu Magaña	Cheri Sawyer
	Ashanti Hands	Larry Maxey	Susan Topham
	Erika Higginbotham	William Newell	

Review of Meeting Minutes

APPROVAL	Pending review
-----------------	----------------

AGENDA ITEM 1: Updates – State and District

UPDATES	<p>SB 288</p> <ul style="list-style-type: none"> SB 288 has passed. It changes rules about high school students enrolled in community college classes offered at high schools and the college. Agreements must now be negotiated district to district, rather than by colleges and high schools directly. We’re not sure if our current initiatives can be grandfathered. If you’d like a copy of SB 288, let the VPSS’s office know. This will be a standing item throughout the academic year. In the meantime, we’re not suspending anything that we’re doing. In tangential news, we will be reviving our work with CE at Mesa to help smooth student pathways. <p>Civility Initiative</p> <ul style="list-style-type: none"> The District has partnered with the National Resolution Center to help support students in learning how to problem-solve. We’re currently developing a 2–3 hour certificate workshop, which will be provided by outside presenters. We hope to launch these sessions in spring. Ashanti will be coordinating 11 sessions of about 30 students each. If you’d like more information, let the VPSS office know.
----------------	---

Drug and Alcohol Abuse Prevention Program (DAAPP)

- We're required by the Federal government to have a program in place for students with drug and/or alcohol problems and academic and/or behavioral problems who self-refer or who are referred by others. In addition to having a program in place, we must monitor its implementation to see if it's effective. We have a draft reporting form for those who work with students and refer them to on-campus or off-campus services. This form captures anonymous information about students seeking help and the information we offered. Let us know if the form is useful or need to be revised. We'll also need to broaden this discussion to other counseling and service areas.

Staff and Faculty Hiring Processes and Timelines

- The current table was reviewed and updates were shared. Please send any updates to your managers. Please let Peter know when you're scheduling 2nd interviews asap.

Point of Service (POS) Surveys

- Bri will be going to areas to talk about their POS surveys and how they will be implemented in the spring. She'll be in touch with department leads. The deans and, if available, the VPSS will sit in on these meetings.

Services and Activities for Evening-Only Students

- The college has 4,299 evening-only students. One of these students recently noted that we don't provide a career fair, transfer fair, comfort cart, etc., during the evening. We want to start thinking about how we can offer these services to evening services. What would it look like if we did something along these lines for evening students? At our next meeting, we'll see if the group has any thoughts.

Other

- The District received our Student Equity allocation; we will get more funding this year than we did last year.
- DSPS is preparing for Title V changes. Erika will provide us with a fuller update at the next MSSC meeting. This will take effect during the next academic year.

AGENDA ITEM 2a: Updates – Dean, Student Success & Equity

<p>UPDATES</p>	<p>Student Equity – PowerPoint Overview</p> <ul style="list-style-type: none">• We’re looking to support students who are disproportionately impacted – students who haven’t received the support they need from the college. This includes African American, Latino, Pacific Islander, and low-income students; students with disabilities; and former foster youth. We see these impacts in terms of access, basic-skills sequence completion, degree/course completion, and transfer.• 2014-2015 was a year of inquiry and included curricular redesign in English, the MMAP multiple measures assessment pilot; M2C3 professional development, and working with CUE.• In 2015-2016 we are moving toward greater equity-mindedness, putting what we’ve learned into practice.• To mitigate disproportionate impact we are integrating instructional and Student support services; creating clear pathways, creating professional developing opportunities, and integrating the equity plan into our work.• We have established the Dean of Student Success and Equity office, the Summer CRUISE/Peer navigator programs, embedded tutoring, accelerated basic skills, and a mini-grant program; we’ve enhanced categorical support for services to special populations and ASC tutoring; and we continue to develop our research and inquiry, and partnerships (CUE, M2C3, CORA).• Note: All employees can participate in a certificate program, Teaching Men of Color. M2C3 is wrapping up surveys and focus groups. We will be using data to create professional development opportunities on campus. <p>Title V/HSI</p> <ul style="list-style-type: none">• Title V/HSI is now located on the 4th floor of the LRC in the LOFT (behind LRC 435). You can reach Ikuko for directions to the LOFT at 2995. We’re currently working with the State Architect to redesign the area.• We have a Day of the Dead celebration coming up and a workshop on inclusive pedagogy.• We provide an HSI update in November <p>DSPS</p> <ul style="list-style-type: none">• Our services are being used in increasing numbers. We’re looking forward to hiring a new counselor. <p>STAR/TRiO</p> <ul style="list-style-type: none">• We’re at 63% enrollment (225 students). If you have students, send them over.
-----------------------	---

AGENDA ITEM 2b: Updates – Dean, Student Affairs

<p>UPDATES</p>	<p>Student Affairs</p> <ul style="list-style-type: none">• This Saturday is the Homecoming game at 1:00.• The college is sponsoring a 5K run and 1-mile walk to support Veterans.• Please turn in any scholarship updates by Oct 30. <p>ASG</p> <ul style="list-style-type: none">• We have six new senators; we're pretty close to a full house.• The ASG retreat will be held November 7th at Mesa from 8:30-5:00. We'll have a second retreat in the spring.• The ASG supports a student measure to plant fruit trees around the campus when the new quad is constructed. <p>Financial Aid</p> <ul style="list-style-type: none">• Terri Galusha has retired after more than 40 years. Congratulations to Terri!• We're currently processing three additional SS Technician positions.• Financial Aid has been working with Larry Maxey, Admissions, and the student athlete population to best help out-of-state students avoid being dropped from classes for non-payment.• Today is Financial Aid Day! <p>Outreach/Community Relations</p> <ul style="list-style-type: none">• Karla will be returning October 30!• Genevieve has placed almost all of our ambassadors in high schools where they are making presentations and providing other outreach services.• We are beginning to work with North City CE to make sure their students are matriculating properly to Mesa and receiving the college credits they've earned.• We'll soon have a new SS Technician.• The Latino student panel was very effective. We will be replicating this for other groups of students. <p>Student Health Services</p> <ul style="list-style-type: none">• SHS is working hard to serve all students fully and in terms of their unique needs.
-----------------------	--

AGENDA ITEM 2c: Updates – Dean, Student Development

<p>UPDATES</p>	<p>Student Development</p> <ul style="list-style-type: none">• Is preparing to submit the SSSP Plan. We've started to see a trickle effect in our outreach.• We haven't received our allocation yet, but we will continue supporting efforts throughout the campus.• Hiring: we have three new SS Technicians, two in counseling, one in Transfer/Career/Evaluation, and one in Student Success and Equity for categorical programs. The Career Guidance and Transfer Center Supervisor is in-progress. Other positions are reflected on the list. <p>Admissions</p> <ul style="list-style-type: none">• As of today, 22,528 students have enrolled. We still have to register students from UCSD (ENGL 64). We're starting to see an increase in students wanting to take the challenge test and more students preparing in advance for spring.• We're piloting the new Legacy high school program in which we're offering ENGL 47A and Math 96 at five-six high schools. We also have the ACP program. These are still concurrent programs; students will continue to fill out the yellow forms for parent permission. <p>Veterans and Records</p> <ul style="list-style-type: none">• Veterans is getting ready for spring and preparing students.• We're preparing for the Veterans Day celebration. <p>Counseling</p> <ul style="list-style-type: none">• We're very happy to have four new faculty on board.• We're working on training our new SS Technicians.• Program Review & SLO assessment are underway.• We're excited about implementation of the new SSSP Plan.• All appointments are booked by 11:00 am.• We're now able to access SARS via the web. <p>Assessment/Orientation</p> <ul style="list-style-type: none">• The volume is starting to build; November is our peak time.• We're working toward using a multiple measure approach, which is connected to the common assessment initiative, the District MMAP, and the English Department's Secret Squirrel. Counseling faculty can gain a good sense of students using multiple measures. Piloting this, we can see how what we learn.
-----------------------	---

	<p>Transfer/Evaluations/Career</p> <ul style="list-style-type: none">• We had the largest Transfer Fair ever. The HBCU Transfer Fair is scheduled at City College on November 10 from 10am-1pm. Mesa will have a bus to transport students to City. Students can sign up in the Transfer Center.• Nov 30 is the deadline for CSU/UC applications.• Evaluations: We have lots of students are applying for graduation.• Career: We had a fantastic Career Fair – we had 50 employers. <p>Veterans Resource Center</p> <ul style="list-style-type: none">• We have expanded our hours, including more evening hours. Veteran academic coaches are helping to tutor other veterans.• Ramiro is the veterans counselor.• We have 2,000 veteran students on campus.
--	---