

Student Services Council
Meeting Notes

March 19, 2014
3:00 pm – 4:00 p.m.
Student Services Center, I4-402

ATTENDEES	Julie Barnes, Chair	Gilda Maldonado	Jay Walker
	Danene Brown	Tim McGrath	Trina Larson (Recording Sec)
	Ailene Crakes	Pedro Olvera	Kara Kuvaks <i>guest</i>
	Claudia Cuz-Flores	Monica Romero	Lynn Dang <i>excused</i>
	Genevieve Esguerra	Carol Sampaga	Jill Jansen <i>excused</i>
	Ashanti Hands	Susan Topham	Marichu Magaña <i>excused</i>
	Leroy Johnson	Ebony Tyree (A&R,V Rep)	

AGENDA ITEM A: Review of Meeting Notes

COMMENTS	Notes approved with one change: Program Updates/Financial Aid: add word, “new <u>LOAN</u> borrowers.”
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AGENDA ITEM B: One-Minute Positives

COMMENTS	Spring has sprung! Enjoy the energy of the season. Financial Aid participated in a webinar on FERPA in the online environment. We will send a link campus-wide so departments can show it, flex activities can be planned, etc. This would be great information for instructional faculty and others. Ms. Danene Brown is now Dr. Danene Brown. Congratulations Dr. Brown! We have 32 clubs this semester; three are new. Advisors stepped forward eagerly - sometimes all you have to do is ask. The online scholarship process doubled student applications! We now have a Veterans Center in Mesa College – I-102 & 1-120. The veterans are really enjoying it.
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AGENDA ITEM C: Student Success & Support Program and Student Equity Planning Updates

UPDATES	<p>SSSP Ed Plan Updates and Campaign:</p> <ul style="list-style-type: none"> • We are working to ensure all students have ed plans and that these plans are counted in the system. • We’ll be reaching out to Instruction, the ASG, and Student Services to get the word out students. We’ll be using Facebook, Visix, and other media platforms. Students should be directed to Counseling, EOPS, and STAR. • Ed plans support student success and helps students meet FA Satisfactory Academic Progress. • We’re educating everyone - faculty, staff, students. Make it a part of the message in all SS areas. • Abbreviated ed plans will be developed via workshops; full ed plans will be developed during counseling appointments.
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SSSP Plan Update:

- The SSSP Plan template has been released. Although we have a current plan, we will now be delving in more deeply and looking at our current practices, areas we can enhance, and areas we can scale-up. We're working closely with counseling faculty and departments to develop the SSSP Plan, due October 17, 2014. We'll need to launch efforts now. Working with Instruction, there are major implications for SS. We'll be hearing more soon.

SSSP Budget

- We will receive a 6-month extension to spend our money this year.
- We're looking at receiving more money next year.
- What's allowable? A&R functions are no longer contained within the SSSP funds.
- The State is changing the MIS system so we can get funding for abbreviated and comprehensive ed plans.
- The CSSOs are strongly advocating for SSSP monies to go to student services.

Student Equity Plan Development:

- There may be \$100M available for colleges to develop Student Equity Plans. We will work with instruction to close equity gaps.
- We have a 10-year-old plan that was the product of an unfunded mandate.
- We will reinvigorate our equity efforts using data related to core success indicators. These data will help inform our strategies for closing achievement gaps.
- This will be an instructional and student services partnership (due November 2014). Template is now released.
- For purposes of closing achievement gaps, we could use equity monies for tutoring (not permissible for SSSP funding).
- There will be a crosswalk between the SSSP Plan and the Student Equity Plan.
- We may form a workgroup. You'll hear more soon.

Technology Updates:**New Online Orientation:**

- MSSC viewed an online orientation demo. We will roll out pilot next month and will be seeking feedback.

Advising Avatar:

- The advising component development process is almost complete.

Intelli-Response:

- We will be purchasing Intelli-Response, knowledge-based software that gathers information to respond to students' FAQs. It's designed to support all Student Services areas. On the front end, we will need to provide the vendor with our information. After that, the vendor will monitor what kind of information users are looking for and oversee the workings of the system generally. If you'd like to look at this system, go to the Foothill College website and select "Ask Foothill." Even though most users access the system very late at night, the system dramatically reduces call volume during the day,

	<p>Mesa Mobile App:</p> <ul style="list-style-type: none"> • The iMesa pilot should be launching in a month or so.
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AGENDA ITEM D: Title V/Hispanic Serving Institutions Update

UPDATES	<p>We are resubmitting an application for designation as an HSI and are writing a Title V grant. In order to receive the grant, we'll have to show our students have a need. While our retention is better than that of many colleges in the nation, we continue to have a need related to basic skills. Therefore, we must focus on demonstrated Basic Skills needs. Strategies may include:</p> <ol style="list-style-type: none"> 1. Acceleration for English and math basic skills/developmental education 2. Supplemental instruction/structured learning assistance for developmental education and other courses with demonstrated need 3. Contextualized learning perhaps for ESOL and other courses with demonstrated need 4. Learning Communities, particularly for first-time students. We might use a Puente, UMOJA or FYE model, demonstrating need related to low persistence/retention in year one. 5. We might also think about a "Student Engagement Center" with a focus on Latino students. 6. Summer Readiness Programming- think "Math Boot Camp," early parent engagement, comprehensive orientation, etc... 7. Academic & Student Support - we'd need to think about specific kinds of support based on need. 8. Woven throughout each of the strategies above would be professional development in these key areas- think "Faculty Engagement Center" and also think of equity-focus; perhaps fold in technology here. <p>More information forthcoming...</p>
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AGENDA ITEM E: Accreditation Update

COMMENTS	<p>Accreditation Brown Bag Discussions:</p> <ul style="list-style-type: none"> • March 20 & 24: Focus on Dialogue and Telling our Story <ul style="list-style-type: none"> • We'll touch upon revised standards & timeline w/ milestones • April 14 & 29: More Dialogue and Telling our Story <ul style="list-style-type: none"> • In the context of the accreditation standards, what are the areas for improvement in writing the next chapter? • At the end of the semester, Pam will invite people to work on accreditation writing teams. Each will be led by an Administrator, a faculty member and a staff member.
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AGENDA ITEM F: Foster Youth and Veterans Efforts/Tracy Fried Update

COMMENTS	Tracy has submitted a report that outlines the conversation, common themes, outcomes, and recommendations related to foster youth and veteran students. We will use these recommendations and see about getting a Foster Youth Liaison through Financial Aid and working with Veterans. We will share her report.
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AGENDA ITEM G: Institutional Effectiveness Updates

UPDATES	<p>Program Review Committee (Hands):</p> <ul style="list-style-type: none">• The Program Review Committee is looking to expand. It’s currently looking at the annual report, which was vetted and approved through the President’s Cabinet. Be sure to take the survey. The committee is looking at ways to connect Program Review with other institutional effectiveness measures such as Accreditation. <p>Planning and Institutional Effectiveness Committee - PIE (Romero/Hands):</p> <ul style="list-style-type: none">• PIE is developing agenda items for the President’s Cabinet Retreat. They are pulling data together and assessing it.• PIE is working on scorecard data and metrics, looking at how to move forward. All information is on the web. <p>Budget and Allocation Recommendation Committee – BARC (Dang):</p> <ul style="list-style-type: none">• The BARC one-time expenditure recommendations were presented. Any item that received less than 50% support (anything below the red line), will not be funded. Items will be funded through a variety of sources (GF, IELM, etc). <p>Learning Assessment Task Force – LAFT (Marichu/Julie):</p> <ul style="list-style-type: none">• We have updated the operational definitions for our ILOs. These will go to the Academic Senate as an informational item. They will then go to PIE. We’ll bless them and they’ll move forward.• We won’t be completing 13-14 SLOs in Taskstream 2.0. We’ll wait for fall 2014 to launch Taskstream 2.0. You are free to input your 13-14 data into Taskstream 1.0. You’ll find enhanced features in the system.
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AGENDA ITEM H: Roundtable

PROGRAM UPDATES	<p><u>Instruction/Brown</u>: We just received the fall rollover and will be working on the Fall 2014 for the next several weeks. Soon, we’ll have a year-long schedule, rather than a semester schedule. This is the goal of the Enrollment Management team.</p> <p><u>Student Affairs/Hands</u>: Up Close and Personal events are ongoing. Encourage students to attend. Student Health Services is working closely with students to help enroll them in health care. The deadline is March 31st.</p> <p><u>ASG/Walker</u>: The ASG is just back from Sacramento where members lobbied for the Dream Act, a higher min wage, and SB1440.</p>
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	<p><u>Career/Romero</u>: Career has hired a new adjunct counselor to offer better access and services for students. Career Expo will be held on April 21-24. 10 workshops will be offered. The Job Fair will be held on April 24. We anticipate 60 employers.</p> <p><u>Evaluations/Romero</u>: 56 students have signed up for Commencement even though we just sent out the invitations. The word is getting out. If students need assistance affording their regalia, send them to Student Affairs or Evaluations.</p> <p><u>Outreach/Esguerra</u>: Pre-assessment workshops are being offered at local feeder high schools. We did an FYE presentation at Madison yesterday. Cash in for Community College will be held on June 7. Student Services can participate in tabling and offer workshops. This event is mandatory for FYE students. Parent Orientation will be held on May 8.</p> <p><u>Transfer/Johnson</u>: <i>The Mesa Press</i> has written positive article about the Transfer Center. Students are getting their acceptance and denial letters. If you know students who have been turned down, send them to the Transfer Center.</p> <p><u>EOPS/Olvera</u>: Reading scholarship applications is always very gratifying. We get to learn what are students really go through and overcome. EOPS gives two scholarships. For EOPS personnel, the applications for those are especially gratifying to read.</p> <p><u>Student Development/Topham</u>: Student Development is fully engaged in SB1456 compliance to ensure student success. We're looking at different activities for veterans, including career, transfer, and transition to civilian life.</p> <p><u>Financial Aid/Maldonado</u>: The Chancellor's Office has created a Financial Aid Literacy program which students are required to complete by April 15. Directors will find out more about this on April 1.</p> <p><u>Counseling/Crakes</u>: The District is working to pilot an enhanced online environment in support of SSSP and advising. We're looking for some students to test pilot the site.</p> <p><u>Articulation/Cuz</u>: Articulation has recently moved; it's now closer to Student Services.</p>
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ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE
None		

Next Meeting: Wednesday, April 16, 2014, 2 pm – 4 pm
2014 Calendar: 3rd Wednesdays, 2:00-4:00, 14-402 (except as noted*)