

**San Diego Mesa College
PIE Committee
Meeting Notes**

September 12, 2017
3:30 p.m. – 5:00 p.m., MC 211B

ATTENDEES	Madeleine Hinkes, Co-Chair	Leticia Lopez (excused)
	Meegan Feori, Co-Chair	Pam Luster (excused)
		Andrew MacNeill (excused)
	Rachelle Agatha (absent)	Tim McGrath (excused)
	Danene Brown	Victoria Miller
	Yolanda Catano (excused)	Kim Perigo
	Kris Clark	Charlotta Robertson
	Ian Duckles (excused)	Monica Romero (excused)
	Leroy Johnson	Irena Stojimirovic
	Ashanti Hands	Manuel Velez
	Ed Helscher	
	Bridget Herrin	Guest: Hai Hoang
	Holly Jagielinski	

Agenda Item A: Call to Order: By Madeleine Hinkes at 3:45 p.m. in MC 211 (after Chancellor’s Forum).

DISCUSSION	<p>1. Approval of the May 23, 2017 Minutes</p> <ul style="list-style-type: none"> • The minutes draft was emailed to PIEC prior to the meeting for review. • The minutes were M/S by Perigo and Robertson; accepted.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Post the PIEC minutes to webpage 	<ul style="list-style-type: none"> • Charlie Lieu 	<ul style="list-style-type: none"> • As soon as possible

Agenda Item B: Continuing Business

DISCUSSION	<ol style="list-style-type: none"> 1. What PIE Does (Hinkes) <ul style="list-style-type: none"> • Quick review of PIE as a governance committee, which makes decisions and sends recommendations to President’s Cabinet. The PIE Committee is responsible for overall planning and guiding annual and long-term progress on those plans. 2. Goals <ul style="list-style-type: none"> • The Goals need another look to see if the wording is acceptable.
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> • Review Goals 	<ul style="list-style-type: none"> • All 	<ul style="list-style-type: none"> • For next meeting

Agenda Item C: New Business

DISCUSSION	<ol style="list-style-type: none"> 1. ACCJC Committee Recommendations (Danene Brown) <ul style="list-style-type: none"> • College accreditation has been fully reaffirmed for 7 years • Handouts: SDMC Commendations and Recommendations, SDCCD Commendations and Recommendations, SDMC Recommendations for Improvement*, SDMC Improvement Plan (from QFE)* • Focus on * documents; Improvement Plan is what we wanted to work on, and Recommendations for Improvement are what ACCJC team thought we should work on • Need to better document what we do and make Committee Minutes easily accessible for when we next write an accreditation document • Different committees and groups across campus will get “assignments” to work on aspects of these plans • Academic Senate and Academic Affairs are looking at committees in general, following up on work done previously by Fremland and Topham • One concern is reporting out; there may be groups on campus working on issues that no one else knows about 2. IPGG Review <ul style="list-style-type: none"> • Hinkes will send out electronic copy of the 2016-2017 Institutional Planning and Governance Guide (IPGG) for updating 3. Planning Calendars <ul style="list-style-type: none"> • Hinkes distributed SDMC Integrated Planning Calendar 2017-2018 and SDMC Multi-Year Assessment and Evaluation Cycle (2014-2024). If PIE members are on any of these committees or initiatives, they are asked to help fill in the blanks in annual and long-term planning.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Update IPGG and Planning Calendars 	<ul style="list-style-type: none"> • All 	<ul style="list-style-type: none"> • Fall semester

Agenda Item D: Research

DISCUSSION	<p>Bridget Herrin</p> <ul style="list-style-type: none"> • IR team vision statement: To be the leading college of equity and excellence by inspiring a culture of equity-minded action research, reflection, and inquiry • Tableau training for IE staff and others to push data out as interactive dashboards • New standard survey questions on gender identification/sexual orientation • Beginning to follow graduates as they transfer, move on to jobs, etc; build alumni database for Foundation • Reinvigorate research group (not research committee), as coalition of data powerusers who can work with others on campus
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A

Agenda Item E: Accreditation

DISCUSSION	<ul style="list-style-type: none"> • See C.1, above
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A

Agenda Item F: Student Success/Equity/Title V/Title III:

DISCUSSION	<p>Ashanti Hands</p> <ul style="list-style-type: none"> • Basic Skills, Student Equity, and Student Success & Support plans have been integrated under one umbrella for reporting purposes, since many goals are shared. Ailene Crakes will report on this at an upcoming PIE meeting • In March 2017, SDMC and CUE (Center for Urban Education) began a 3-year partnership to expand the capacity of faculty, staff, and administrators across the campus to support and carry out equity-minded practice. An Equity Efforts Assessment looked at Student Support Services Program, Student Success & Equity, Proyecto Exito, STEM Conexiones, Basic Skills & Student Outcomes Transformation Program, and Strong Workforce Program. The results of this analysis will be shared later with PIE. • We have renewed our contract with CCEAL (The Community College Equity Assessment Lab). The contract will include professional learning workshops and assessment. Through previous work, Drs Luke Wood and Frank Harris have set benchmarks and will show how we have progressed. • Guided Pathways: \$150 Million for California Community Colleges; IEPI planning meeting Oct 30 in San Diego; 10 Mesa attendees
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item G: Program Review

DISCUSSION	<p>Madeleine Hinkes</p> <ul style="list-style-type: none"> Program review opened on Aug 25; training schedule and timeline posted on Program Review webpage and within Taskstream module Strong Workforce (M. Romero) requested embedded links for LaunchBoard for CTE programs and CTE identifiers on BARC, CHP, and FHP forms.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item H: Committee on Outcomes and Assessment (COA)

DISCUSSION	<p>Kris Clark</p> <ul style="list-style-type: none"> Emphasis this year on Program level outcomes and Administrative unit outcomes. Summer institute in July focused on PLOs
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item I: BARC

DISCUSSION	<ul style="list-style-type: none"> No report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item J: Faculty Hiring Priorities Committee (FHPC)

DISCUSSION	<ul style="list-style-type: none"> Adjustments made to data provided in program review Brief discussion on enrollment management and strategic schedule building
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item K: Classified Hiring Priorities Committee (CHPC)

DISCUSSION	<ul style="list-style-type: none"> No report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item L: Goals for 2017-2018 DRAFT

DISCUSSION	<ol style="list-style-type: none"> Monitor and support progress of our equity initiative and institution-set standards Communicate institutional efforts through the Institutional Planning & Governance Guide (IPGG) Advance the planning work of the College using data-informed dialogue and decision-making Re-evaluate College-wide goals and assess whether current Educational Master Plan still fits Maintain our sustained continuous quality improvement as we move through the accreditation planning process
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Review goals	• All	• Next meeting

Agenda Item M: Adjournment

DISCUSSION	<ul style="list-style-type: none"> Meeting was adjourned by Madeleine Hinkes at 5:03 p.m.
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Submitted by: Madeleine Hinkes

Approved on: