

San Diego Mesa College
Facilities Committee Meeting Minutes
Thursday March 1, 2018
Room A-104, 2:15PM – 3:00PM

MEMBERS	David Fierro	Ailene Crakes (Absent)	Mike McLaren (Absent)
	Christopher Manis	Ryan Shumaker	Matt Fay
	Tim McGrath (absent)	Erika Higginbotham (Absent)	Diana Medero (Absent)
	Dave Warczakowski	Kim Perigo (Absent)	Melissa Agudelo (Absent)
	Bill Brothers (Absent)	Frank Fernandez	

A. CALL TO ORDER

Welcome	<ul style="list-style-type: none"> • David called to order at 2:16PM
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B. 2017-2018 Objectives

Discussion	<ol style="list-style-type: none"> 1. Facilities Master plan: 2017 Accreditation determined to be outdated. Master plan update for Mesa projected to be completed by Sept. 2. Cleaning & Communications: Dave and Kim to touch base and work with the subcommittee. 3. Equipment Replacement & Maintenance: Meeting scheduled for Mar 1 to discuss the Baseball fence. 4. Facility Gaps: no updates at this time.
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C. Topics

Discussion	<ol style="list-style-type: none"> 1. Mesa Events: Emphasized use of the portal to schedule events. 2. Cleaning Feedback: Reprographics to review cleaning access. No other updates. 3. BARC: discussion ongoing. 4. Facility help: New Portal/Website demonstrated. 5. Parking notes and updates: <ul style="list-style-type: none"> • Reminder to notify of parking needs in advance and not Day Of. • O Bldg.: need to discuss establishing designated spots. • Need to confirm with Debra regarding parking for Athletic Officials/Teams/Vendors.
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D. Round Table

Discussion	<ul style="list-style-type: none"> • No topics
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E. Next Meeting & PCAB Date

1. May 3, 2018
2. PCAB Presentation – May 15, 2018

F. Adjourn – 2:55 PM

17-18 Objectives Groups

1. SDCCD Facilities Master Plan (Rachelle/Chris)
 - a. Entire Committee
2. Cleaning & Communications (Kim/Dave)
 - a. Melissa
 - b. Ailene
3. Equipment Replacement & Maintenance (RA/JC)
 - a. Facilities
 - b. Bill
 - c. Ryan
 - d. Matt
4. Facility Gaps (Diana/Matt)
 - a. Erika
 - b. Dave/Facilities
 - c. Mike
 - d. Frank