

San Diego Mesa College  
 Facility Committee - Notes  
 Thursday, October 2, 2014  
 LRC 208, 1:00-2:00pm

<b>MEMBERS</b>	Rachelle Agatha	John Mitchell	Gemma Conine (absent)	Mike McLaren
	Tim McGrath	Charlotta Robertson	Tony Gutierrez	Jennifer Osborne
	Dave Evans	Dave Warczakowski	Sara Leonard	Will Cabistan (absent)
	Susan Topham	Eduardo Arteaga (absent)	Joseph Halcott	
	Penny Hedgecoth	Chris Manis	Igor Korneitchouk	
	Jill Jansen	Raymund Aguirre	Taj Krumholz	

**I. CALL TO ORDER**

<b>Welcome</b>	<ul style="list-style-type: none"> <li>• Call to order 1:02 PM and introduction</li> </ul>
----------------	--

**II. REVIEW OF GOVERNANCE FOR 14-15**

<b>Governance</b>	<ul style="list-style-type: none"> <li>• Review of website and governance</li> <li>• Discussion on mission: strategic, project driven, recommendations made to PCAB and President</li> <li>• Goals for 2014-15 to be set by group</li> <li>• Membership to be re-assessed.</li> </ul>
-------------------	---

**III. MEETING SCHEDULE**

<b>Meeting Dates</b>	<ul style="list-style-type: none"> <li>• First Thursdays, invites sent out via Outlook. Conflicts to be cancelled</li> </ul>
----------------------	--

**IV: DEFERRED & SCHEDULED MAINTENANCE**

<b>Updates</b>	<ul style="list-style-type: none"> <li>• District requests annual review of deferred/scheduled maintenance projects and prioritization</li> <li>• 14-15 was due prior to first committee meeting. Future years this committee will make recommendations for prioritization.</li> </ul>
----------------	--

**V: FACILITIES PLANNING**

<b>Updates</b>	<ul style="list-style-type: none"> <li>• Committee should review Facilities Master Plan – set on future agenda</li> <li>• Discussion held on facilities committee and relationship to BARC and Integrated Planning</li> </ul>
----------------	---

	<ul style="list-style-type: none"> <li>• Discussion on building projects and future cost to maintain building and equipment. This committee will be involved in assessing and compiling information for recommendation.</li> </ul>
--	--

**VI: ROUNDTABLE**

<b>Committee Comments</b>	<ul style="list-style-type: none"> <li>• Brief discussion on previous year’s facilities committee tasks.</li> <li>• Bond program nearing completion.</li> <li>• Committee will assist in recommendations and possible prioritization if future state funding is available for projects.</li> <li>• Committee is part of integrated planning process. Future meeting will include training.</li> <li>• Integration/interactions with San Diego MET campus</li> <li>• Discussion on communication and review of accomplishments</li> <li>• Roundtable of future agenda items</li> </ul>
---------------------------	---

**VII: ADJOURNMENT**

<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• November 6<sup>th</sup>, 2014</li> </ul>
---------------------	---

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Integrated Planning Training	Tim McGrath	Nov 6 <sup>th</sup> meeting
Website updating	Taj Krumholz	