

**San Diego Mesa College
Classified Professional Learning Committee
Meeting Notes**

January 9, 2019
12:45 pm – 2:15 pm, LOFT

ATTENDEES	Janue Johnson	Kristin Krogh
	Rachel Schwarz	Rocio Sandoval
	Alan Goodman	Todd Williamson
	Andy MacNeill	
	Brandon Terrell	Absent:
	Catherine Cannock	Carlos Pelayo
	Charlie Lieu	Eduardo Arteaga
	Consuelo Porto y	Jacqueline Collins
	Ed Helscher	Leanne Kunkee
	Elizabeth Hazen	Virginia Enriquez
	Eva Parrill	

Agenda Item 1: Call to Order: By Rachel at 12:55

DISCUSSION	<ul style="list-style-type: none"> • The meeting was called to order • Previous meeting's minutes were approved as-is
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ACTION ITEMS	PERSON	DEADLINE

Agenda Item 2: ClassiCon Planning

DISCUSSION	<ul style="list-style-type: none"> • Save the date flyers- made by office of communication <ul style="list-style-type: none"> ○ The committee reviewed the 3 options ○ Option 1 – received 4 votes ○ Option 2 - received 4 votes ○ Option 3 – received 4 votes ○ Ask the office of communication to edit “the ‘80s” ○ Edit so that ClassiCon is one word
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	<ul style="list-style-type: none"> ○ Make sure phone number is correct ○ We could send all 3 flyers out via email, select 2 for an A-frame, <ul style="list-style-type: none"> ▪ Tell them to do all 3 in the correct resolutions for multiple types of publication ▪ One additional member came late and voted for option #1, moving that design forward as the final choice ▪ Rocio will work with the office of communications give them the committee's input, and send an update to the committee for final review
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item 3: Review Proposed Schedule

DISCUSSION	<ul style="list-style-type: none"> • Review proposed schedule <ul style="list-style-type: none"> ○ The committee reviewed the schedule ○ Business services 101 can combine with the NCORE/Conference and Travel workshop: “Conference and Travel Opportunities & Procedure” ○ Opening Ceremony will start at 8:30 (Prez. Pam, Committee Chairs, Classified Senate Prez will all welcome, then a short meditation to set the tone of the day) ○ Before this, registration/check-in will open at 8:00 – 8:30 ○ Committee members will need to arrive at least 30 minutes to 1 hour before check in to ensure that all name tags, check in list, swag is set up and ever thing is properly staffed ○ Spotlight on student services- Panel with several student service departments represented, each gives a short presentation on what they do for students – Charlie Lieu is working on this • Points <ul style="list-style-type: none"> ○ Is there a more thematic way to tally the points for team colors? ○ What if we had tokens, like video games ○ As you leave each session you get a token, put your token in the fishbowl? ○ 4 fish bowls, for each team color, participants should put the token in the bowl at lunch or end of day
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	<ul style="list-style-type: none"> ○ 1 token for 1 hour workshop, 4 tokens for 4 hour workshop, etc ○ If we did this, where would we get tokens? Do tokens fit within the budget? ○ Telethon thermometer to tally points at the end of the day ● What can we do during competition day that is '80s themed? <ul style="list-style-type: none"> ○ Bingo ○ Old school video games ○ Board games ○ Dodgeball ○ Four square ○ Tetherball ○ Hopscotch ○ Memory card game ○

ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> ● Contact people to present, and confirm presenters 	<ul style="list-style-type: none"> ● Rachel, Eva & Janue 	<ul style="list-style-type: none"> ● Before next meeting
<ul style="list-style-type: none"> ● Continue to brainstorm ideas for tracking points & ideas for competition day 	<ul style="list-style-type: none"> ● Everyone 	<ul style="list-style-type: none"> ●
<ul style="list-style-type: none"> ● talk to supervisors about coming in early for set up on June 4, 5, 6 to ensure we have approval for comp. time 	<ul style="list-style-type: none"> ● everyone 	<ul style="list-style-type: none"> ● before May
<ul style="list-style-type: none"> ● Eva will update the schedule after discussion today 	<ul style="list-style-type: none"> ● 	<ul style="list-style-type: none"> ●

Agenda Item 4: How to integrate equity/social action in the 80s

DISCUSSION	<ul style="list-style-type: none"> ● We would like to integrate the 80s theme & conversation/ thought about social action into the “down” time so that the thread of the theme runs throughout the entire event- a good way to do this would be by incorporating activities during the breakfast, lunch, and other team-building time? ● Andy- We can ask the various committees if they can present posters with information about social activism in the 1980s <ul style="list-style-type: none"> ○ CDAIE, Women’s Studies, APA, Chicano Studies, LGBTQ, etc
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> Contact chairs of various diversity committees 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
<ul style="list-style-type: none"> Think of other ideas and how to implement 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">

Agenda Item 5: Timelines/Deadlines

DISCUSSION	<ul style="list-style-type: none"> Ed will investigate the P.O. with Costco, in order to buy bulk items and gift cards Deadline to get in quotes/invoices is March 1 We should open registration in first week of April
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ACTION ITEMS	PERSON	DEADLINE

Agenda Item 6: New Action items for next meeting?

DISCUSSION	<ul style="list-style-type: none"> Bring a picture of you from the 80's and send to Rocio
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ACTION ITEMS	PERSON	DEADLINE
	<ul style="list-style-type: none"> Everyone 	<ul style="list-style-type: none"> ASAP

Agenda Item 7: Next Meeting/ Schedule for the rest of the year/adjournment

DISCUSSION	<p>Next Meeting</p> <ul style="list-style-type: none"> February 13 <p>Schedule for the rest of the year:</p> <ul style="list-style-type: none"> March 13, March 27, April 10, April 24, May 8, May 22, June 12 <p>Meeting was adjourned at 2:05 pm</p>
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none">• None	<ul style="list-style-type: none">• N/A	<ul style="list-style-type: none">• N/A

Submitted by: Eva Parrill, Senior Clerical Assistant, LOFT