

**San Diego Mesa College  
Committee on Outcomes and Assessment  
Meeting Notes**

April 16, 2019

3:30 p.m. – 5:00 p.m., MC 211B

<b>ATTENDEES</b>	Madeleine Hinkes, Co-Chair	Mary Gwin (excused)
	Kris Clark, Co-Chair	Ed Helscher
	Leela Bingham	Linda Hensley, Co-Chair (excused)
	Ailene Crakes (excused)	Bridget Herrin (excused)
	Donna Duchow (excused)	Pam Luster (excused)
	Claudia Estrada-Howell (excused)	Mariette Rattner (excused)
	Michael Temple	Tina Recalde
	Manuel Velez	Saloua Saidane (absent)
	Anda McComb	Isabel O'Connor
		Trung Huynh (excused)
	Support: Sahar King	Guests: W. Duane Wesley

**Agenda Item A: Call to Order:** By Kris Clark at 3:37p.m. in MC211B.

<b>DISCUSSION</b>	<p><b>Approval of March 5, 2019 Minutes</b></p> <ul style="list-style-type: none"> <li>• The minutes from April 2, 2019 were emailed to COA members for review prior to the meeting.</li> <li>• The minutes were approved.</li> </ul>
-------------------	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• Post approved minutes to the COA website.</li> </ul>	<ul style="list-style-type: none"> <li>• Mona King</li> </ul>	<ul style="list-style-type: none"> <li>• Before the next meeting</li> </ul>

**Agenda Item B: DOC Reports**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>➤ <b>Computer and Information Sciences: W. Duane Wesley</b></li> <li>➤ <b>Outcomes Assessed:</b></li> <li>➤ Acquire skills to communicate with a computer</li> <li>➤ Ability to communicate with peers</li> <li>➤ Identify problems that might fit with the developed application.</li> <li>➤ Understand from a Visual Basic perspective the control of program flow based on the conditional evaluation of a Boolean expression</li> </ul>
-------------------	--

- Understand from a pseudocode or computer language code
- Using computer languages, what is the syntax, how does it work?
- Importance of a database and why data integrity is important
- Ability to use Visual Basic to provide a looping structure as a solution to a software problem
  
- **Schedule of Assessment:**
- All CISC program outcomes are assessed on a four-year cycle, rather than a six-year cycle
- Process: Send the measurement questions to all faculty so that they can put into their test or exams and measure all four CLOs at the same time
- All the CLOs have been assessed as of 2017/18
- CISC 400 is a new course, supporting the HIMS program, and have completed the second of four outcomes in 2018-2019, and this is a relational database management and administration
- All assessment for CIS will be completed by 2021- 22 academic year.
  
- **Results:**
- Our assessment goal (benchmark) is to attain a 70% success rate based on student performance
- Result: Quizzes averaged over 70%
  
- **Action Plan/ Program Outcomes**
- Other than the course sequence and course outcomes that you are using in your program, are you doing anything else with program assessment? Is there more than course-focused assessments? Classroom assessments?
- How do you define your program? Is it in terms of degree?
- 
- Provide better support for the software engineering courses
- Collaborate with industry so we can tie in and integrate internships.
- Promote outreach to local high schools and conduct training of high school teachers on how to use robotics to teach computer programming and mathematics
- Partner with USD for possible cyber security classes and degree
- Conduct a research project with UCSD to rework our curriculum, both in our pedagogy, and in terms of content and perhaps change modalities, and look specifically at targeted support for underrepresented populations
  
- Please refer to the Power Point for more details.
- [Power Point](#)
  
- **Pathways Report :**
- There was a suggestion based on the Guided Pathways Essential Practices that Equity Considerations in Area 4 could be used to start the conversation on how to integrate COA with Pathways

	<ul style="list-style-type: none"> <li>➤ We will send the document with Guided Pathways Essential Practices to COA committee and ask to send the response or feedback to Pathways coordinators</li> </ul>
--	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• Send Guided Pathways Essential Practices document</li> </ul>	<ul style="list-style-type: none"> <li>• Mona</li> </ul>	ASAP

**Agenda Item C: Continuing Business**

<p><b>DISCUSSION</b></p>	<div style="position: relative; height: 100%; font-size: 48px; opacity: 0.1; pointer-events: none; text-align: center;"> <span style="font-size: 100px; display: inline-block; vertical-align: middle;">DRAFT</span> </div> <ol style="list-style-type: none"> <li><b>1. OA component for Program Review Document</b> <ul style="list-style-type: none"> <li>• Suggested questions:               <ul style="list-style-type: none"> <li>• Are you on target with your assessment schedule?</li> <li>• What have your assessments revealed about your courses/program?</li> <li>• Based on your assessments, have you identified any resource needs?</li> </ul> </li> <li>• COA should create an example of what an assessment schedule is for OA component for Program Review</li> </ul> </li>   <li><b>2. Revise Goals for 2019-20</b> <ul style="list-style-type: none"> <li>• Original Goals.               <ol style="list-style-type: none"> <li>1. Inspire and engage the college in meaningful dialogue of the outcomes assessment (OA) process</li> <li>2. Deliver training and support for the OA process across the campus</li> <li>3. Continue to revise the Taskstream platform to provide best user experience</li> <li>4. Maintain oversight of the OA webpage</li> <li>5. Strengthen the role of OA in integrated planning including Guided Pathways</li> <li>6. Develop funding sources to continue and enhance the work of the Committee on Outcomes and Assessment</li> <li>7. Support overall accessibility of assessment across programs and disciplines to promote communication, collaboration, and transparency</li> </ol> </li>   <li>• Discussion:               <ul style="list-style-type: none"> <li>○ Support overall accessibility of assessment across programs and disciplines to promote communication, collaboration, and transparency?</li> <li>○ Develop funding sources to continue and enhance the work of the Committee on Outcomes and Assessment</li> <li>○ Maintain oversight of the OA webpage</li> </ul> </li> </ul> </li> </ol>
--------------------------	---

	<ul style="list-style-type: none"> <li>○ Promote accessibility and transparency of outcomes assessment across programs and disciplines.</li> <li>○ Provide a forum for DOCs to share progress and accomplishments for their respective programs and disciplines</li> <li>○ Inspire and engage the college in meaningful dialogue of the outcomes assessment (OA) process</li> <li>○ Strengthen the role of OA in integrated planning</li> <li>○ Promote accessibility and transparency of outcomes assessment across programs and disciplines.</li> <li>○ (new) Provide a forum for DOCs to share progress and accomplishments for their respective programs and disciplines.</li> <li>○ Omit funding sources goal-?</li> <li>○ Omit Taskstream platform goal-?</li> <li>○ Omit oversight of OA web page-?</li> <li>○ Omit Oversight of the Guide</li> <li>○ Changing platforms, using Canvas for OA data and storage (future)</li> <li>○ Best possible platform for use with OA</li> <li>○ Provide training and support for the OA process across campus.</li> </ul> <ul style="list-style-type: none"> <li>● New Goals: <ol style="list-style-type: none"> <li>1. Engage the college in meaningful dialogue inspired by outcomes assessment.</li> <li>2. Promote meaningful assessment college-wide using the results to improve teaching and learning.</li> <li>3. Provide a forum to generate OA ideas and practices while sharing progress and accomplishments.</li> <li>4. Incorporate outcomes assessment in Guided Pathways and the Integrated Planning Process.</li> <li>5. Support faculty and staff to complete the assessment of all outcomes by the end of the current cycle.</li> </ol> </li> </ul> <p><b>3. Suggested Topics for Discussion at COA</b></p> <ul style="list-style-type: none"> <li>● N/A</li> </ul>
--	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>● Generate Subcommittee in regarding of Responsibility Pathways 4th Pillar</li> </ul>		<ul style="list-style-type: none"> <li>● May 7,2019</li> </ul>

**Agenda Item D: New Business**

<b>DISCUSSION</b>	<b>1. OA Pathways sub-committee Discussion</b>
-------------------	--

	<ul style="list-style-type: none"> <li>➤ 4th Pillar—continued discussion of Pathways and OA</li> <li>➤ COA representation in the Technology Component of Pathways</li> <li>➤ How to make ILO, PLO, CLO, etc. more accessible to students—this is what your comprehensive education means. <ul style="list-style-type: none"> <li>• Allied Health provides a handbook with Program Outcomes, placed on the website, etc.</li> <li>• Students are choosing programs, we should be providing information about what they will walk away with upon completion.</li> <li>• How to identify students’ majors?</li> <li>• One of the challenges for students is that the onboarding process doesn’t offer any guidance or support in choosing a path. A “what if” analysis that students could use to help guide them.</li> <li>• 21st Century Skills—GE classes, can those classes identify which skills are embedded in the course.</li> <li>• Learning communities and OA and Pathways—Puento, UMOJA, etc.</li> </ul> </li> </ul>
--	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**Agenda Item E: Announcements/Adjournment**

<b>DISCUSSION</b>	1. Next meeting, May 7, 2019
-------------------	------------------------------

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**Agenda Item F: Adjournment**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Meeting was adjourned by Linda Hensley at 4:59 p.m.</li> </ul>
-------------------	---

Submitted by: Sahar King, Senior Secretary

Approved on: