

Catalog Sub-Committee Meeting Minutes
September 26, 2012
LRC 208
2:00 PM

Present: Charlotta Robertson, Shelly Hess, Susan Topham (proxy for Ivonne Alvarez), Jane Ponce, Kai Wong and Nazhat Yousif

Absent: Tim McGrath (excused), Arlis Svedberg (excused), Leroy Johnson (excused), Michelle Parsons, Jeff Mills (excused), Paula Hjorth Gustin,

1. Membership Update.

Robertson provided the committee membership update for the 2012-2013 and welcomed Susan Topham, new Dean of Student Development who served as Alvarez's proxy. The Chair also informed committee of the vacant co-chair, classified and student representative positions; appropriate Senates departments notified and seeking replacements.

2. Current Issues with Catalog Implications

- a. Gainful Employment Update (Hess): A few certificates of achievements were not published in catalog, e.g., Journalism, due to student eligibility issues related to Gainful Employment provisions; however, decision later vacated by U.S. District court. Process currently on hold.

Additionally, WASC approval required prior to publishing information in catalog; this decision still stands. District Instructional Services Office to develop a program in CurricUnet curriculum approval process to query whether WASC approval needed. Any programs that require WASC approval need CIC submission by November 8th for placement in 2013-2014 catalog.

- b. Transfer Model Curriculum (TMC)- SB 1440 (*)

Robertson shared input from VPI regarding TMC degrees which need to be approved by December CIC to publish in the 2013-14 catalog. SB 1440 (Padilla) and C-ID handouts with transfer model degree overview/information issued to committee. Under this model Associate degrees for transfer are either AS-T (for STEM and CTE programs) or AA-T (for all other programs). To date, Psychology and Sociology TMC degrees are approved for Mesa.

- c. Repeatability:

Due to Title 5 changes to course repetition provisions, effective Fall 2013, courses will not be eligible for repeatability, with few exceptions. Hess referenced several exceptions to new guidelines, e.g., recertification and recency, for which students

can petition. However, there are limitations on apportionment. It will be up to the colleges to determine what process they will use. CIC will recommend/offer at next meeting (9/27/12) to streamline process of removing repeatability statements from courses (in CurricUnet).

d. SB 1456 (Topham):

Senate Bill 1456 impacts enrollment priorities for beginning fall 2014. New enrollment priorities are being developed at District level and should be reflected in next catalog.

3. Catalog Production Timeline

2013-2014 timeline will be posted online soon (pending as of meeting).

4. Catalog Committee Webpage

- a. Changes to website recommend by committee at Spring 2012 meeting now displayed on website. Includes removal of distance learning report submitted to the accrediting commission and inclusion of catalog addenda.
- b. Request to link Mesa catalog on website submitted to Manczuk (pending).

5. Catalog Proof Review Dates: Fall 2012

Non-curricular catalog review dates to be established after timeline published (tentatively scheduled in October-dates TBD). Mesa currently only campus with non-curricular review, process appreciated by District members. Wong noted how much easier it is to navigate through catalog---fruits of the committee's labor.

6. Roundtable

- a. Hess reviewed the Substantive Change Timeline document for 2013-2014 catalog, and will forward a copy to the committee (*)
- b. Catalog Distribution-Fall 2012 - appears to be a surplus of catalogs at Mesa which may be due to employee attrition or other factors. Per Mills (via email), distribution formula has not changed and Mesa received fewer catalogs this year. Wong indicated he did not receive copy of catalog this semester. Robertson to follow up with campus contacts regarding catalog distribution.

1. Adjournment

Committee adjourned at 3:05 PM

(*) Reviewed during meeting