

SAN DIEGO MESA COLLEGE
BUDGET AND ALLOCATION RECOMMENDATION COMMITTEE
MINUTES

Tuesday, December 10, 2013

2:00 - 3:30PM

A-104 Conference Room

I. Call-to-Order: Co-Chair – Convene @ 2:04 PM

Present: Rachelle Agatha, Julie Barnes, Lynn Dang, Margie Fritch, Madeleine Hinkes, Thuan Le, Angela Liewen, Tim McGrath, Anthony Reuss, Carol Sampaga, Leslie Seiger, Donna Duchow, Jean Smith (guest), Jill Baker (guest)

Absent: Jesus Escudero

- a. Review Minutes
 - i. 1st motioned by A. Reuss, 2nd by T. Le, T. McGrath (Abstain). Approved.
- b. Review Additions to the Agenda
 - i. No additions

II. IELM Process – J. Baker & J. Smith

- a. J. Baker gave an overview of the history of Instructional Equipment and Library Materials (IELM) funding and provided a summary of past amounts received. Funds have not been received since 08-09.
- b. J. Baker & J. Smith reviewed the past process for allocating IELM and VTEA. Discussion was held.
- c. J. Smith gave a presentation on historical library funding.
- d. M. Fritch provided information on the Perkins (VTEA) funding process, past and present. Discussion held on requests made for Perkins funds but not funded by Perkins.
- e. Discussion was held on expected IELM amount (estimated at \$180,000) and timing of funding.
- f. J. Baker gave an overview of the status of Program review
 - i. There were 77 Program Reviews which will take several days to go through.
 - ii. J. Baker stated as soon as the data draft is ready, she will provide to L. Dang, T. McGrath and R. Agatha
- g. T. McGrath reviewed the dates of future meetings and led the discussion on options for process review this year, timing of Program Review data capture and data dissemination, the Dean review, BARC review, BARC prioritization, PIEC review, and submittal to Executive Cabinet.
 - i. Discussion was held on review options
 - ii. M. Fritch provided an option of breaking into small groups to rate the programs, and then coming together in the large group to tally scores

- iii. Draft data should be available for the 2/11/14 meeting where the BARC committee can do one rubric together
- iv. Dean's will perform a review at their 02/5/14 Dean's Meeting. T. McGrath stressed their scoring is one part of the total scoring.
- v. BARC will set priorities at the 02/25/14 meeting
- vi. PIEC meets on 03/11/14 to review and make recommendations to Executive in March.

h. Next Steps include

- i. Finalize IELM rating process
- ii. Finalize decision on Perkins requests not rated for funding
- iii. Finalize overall BARC process and dates for this review year.

III. Future Meetings – L. Dang & T. McGrath

- a. Next meeting is set for February 11, 2014. A special meeting will be called earlier if needed and data is available.

IV. Adjournment @ 3:25 PM