

**SAN DIEGO MESA COLLEGE**  
**BUDGET AND ALLOCATION RECOMMENDATION COMMITTEE**  
**MINUTES**

Thursday, February 25, 2014  
2:00 - 3:30PM  
A-104 Conference Room

**I. Call-to-Order: Co-Chair – Convene @ 2:05 PM**

**Present:** Rachelle Agatha, Julie Barnes, Lynn Dang, Donna Duchow, Margie Fritch, Madeleine Hinkes, Thuan Le, Angela Liewen, Tim McGrath, Anthony Reuss, Carol Sampaga, Leslie Seiger

**Absent:** Jesus Escudero

- a. Review Minutes
  - i. 1<sup>st</sup> motioned by Madeleine, 2<sup>nd</sup> by Anthony
  - ii. Approved with change to members present as Leslie was in attendance.
- b. Review Additions to the Agenda
  - i. No additions

**II. Review of Tally Results**

- a. Rachelle, Lynn, and Tim reviewed the summary results with the committee presenting the entire spreadsheet with the group
- b. There was clarifying discussion on scoring after review
  - i. Motion made by Margie to adopt a process where the committee would only move forward BARC requests with total points of 50% or higher of the available points. These requests would be called “Qualified Requests”.
  - ii. Discussion held
  - iii. Madeleine seconded the motion
  - iv. Motion passed
- c. There was discussion on funding sources and status of funding
  - i. Review of overall needs to be funded:
    1. Barc requests
    2. PC refresh
    3. Smart Classrooms
  - ii. Kevin will be assessing the re-use of modular village smart classroom equipment in the classrooms currently in need.
  - iii. Motion made by Margie for BARC to adopt a process where any available funding after qualified requests are funded be used for facilities and IT needs not funded by year end.
  - iv. Angela seconded the motion
  - v. Motion passed.
- d. There was clarifying discussion on remainder of process for 2013-14
  - i. Request list to PIEC on March 11

- ii. Request list to President's Cabinet on March 18<sup>th</sup>
- iii. Request list to President after President's Cabinet

**III. Improvement to the rubric & program review process**

- a. Discussion began on improvements
- b. See attached supplemental summary to date

**IV. Future Meetings**

- a. March 11, 2014
- b. March 25, 2014
- c. April 8, 2014
- d. April 22, 2014
- e. May 13, 2014

**V. Adjournment @ 3:30 PM**