

**SAN DIEGO MESA COLLEGE**  
**BUDGET AND ALLOCATION RECOMMENDATION COMMITTEE**  
**MINUTES**

Thursday, January 28, 2014  
2:00 - 3:30PM  
A-104 Conference Room

**I. Call-to-Order: Co-Chair – Convene @ 2:08 PM**

**Present:** Rachelle Agatha, Julie Barnes, Lynn Dang, Donna Duchow, Margie Fritch, Madeleine Hinkes, Thuan Le, Angela Liewen, Tim McGrath, Anthony Reuss, Carol Sampaga

**Absent:** Jesus Escudero, Leslie Seiger

- a. Review Minutes
  - i. 1<sup>st</sup> motioned by M. Hinkes, 2<sup>nd</sup> by A. Liewen
  - ii. Approved.
- b. Review Additions to the Agenda
  - i. No additions

**II. Review Program Review Materials – L. Dang**

- a. L. Dang gave a status update on the program review information compilation
- b. We were still on track for BARC to receive the information to start review based on previous timeline

**III. Rubric Scoring Process**

- a. R. Agatha reviewed the scoring process the committee had recommended the previous meeting
- b. Individual scoring would be done by T. McGrath, L. Dang, R. Agatha, L. Seiger
- c. Group scoring would be done by:
  - i. J. Barnes, A. Reuss, T. Le
  - ii. M. Fritch, C. Sampaga
  - iii. A. Liewen, M. Hinkes, D. Duchow

**IV. Review Allocation Process**

- a. CTE/Perkins – M. Frich reviewed the Perkins grant process and timeline
- b. IELM – R. Agatha reviewed there is about \$180,000 in IELM
- c. End of year funds – R. Agatha reviewed that this funding is not yet known.
- d. Funding Schematic – The BARC chairs met on 12/18/13 to finalize the funding schematic in response to the 12/10/13 meeting agenda item.
  - i. The funding schematic will include a 10% reserve of all funding sources
  - ii. Three smart classrooms from the 12-13 requests not funded (\$54,600)
  - iii. PC Replacement remainder (\$200,000)
  - iv. Library will get \$25,000 of the IELM funding

**V. BARC Process**

- a. R. Agatha reviewed the BARC dates and timeline:
  - i. Spreadsheet summary to be sent out by February 5<sup>th</sup> is all data was received from Program Review timely
  - ii. BARC meeting on 2/11/14 - BARC committee to perform one rubric together
  - iii. Dean's will perform a review at their 02/5/14 Dean's Meeting. Their scoring is one part of the total scoring.
  - iv. BARC scores are due by 02/20/14 for compilation
  - v. BARC will discuss results of scores at the 02/25/14 meeting
  - vi. PIEC meets on 03/11/14 to review and make recommendations to Cabinet on 03/18/14.

**VI. Future Meetings**

- a. Next meeting is set for February 11, 2014.
- b. February 25, 2014
- c. March 11, 2014
- d. March 25, 2014
- e. April 8, 2014
- f. April 22, 2014
- g. May 13, 2014

**VII. Adjournment @ 2:40 PM**