



**San Diego Mesa College
Academic Senate
Academic Affairs Committee
September 16, 2019: Room BT 218 (4:15PM-5:30PM)
MINUTES**

Present: Chair Oscar V. Torres, Jack Forman, Mary Gwin, Bryan Malinis, Rebecca Nieman, Miriam Pacheco, Sean Ricketts and Leslie Seiger

Absent: Steve Sanchez

I. Call to Order by Chair Oscar V. Torres @ 4:22PM

II. Review and Approval of Draft Agenda: Approved

III. Review and Approval of Draft Minutes: August 26, 2019 (Approved with changes from Jack Forman and Rebecca Nieman.)

IV. Report from Academic Senate Meeting: September 9, 2019 (Chair Oscar V. Torres)

A. Mesa Guided Pathways:

- Several Senators reported their concerns about Mesa Guided Pathways.
 - Some people tried to push their agendas forward.
 - Some Inquiry Groups were discontinued without notification to the members who served on the Inquiry Groups in 2018-2019.
 - John Crocitti said the Inquiry Groups are scheduled to meet when Faculty are most likely to be in class during the September 9th Academic Senate meeting.
- Bryan Malinis asked if the Inquiry Groups are now official Mesa College Committees and do Faculty Representatives need to be vetted by the Academic Senate's Committee on Committees.
- Sean Ricketts reported he served on an Inquiry Group in fall 2018, but the meeting schedule changed in spring 2019 and he was no longer able to attend meetings.
- Oscar V. Torres said it is important for Faculty to speak up during the Academic Senate meetings.

V. Guest: None

VI. Old Business:

A. Academic Affairs Sub-Committee Reassignment: Chair Oscar V. Torres

- Tentative current Academic Affairs Subcommittees:
 - Asian Pacific Islander American Asian Advisory Committee: Jaye Van Kirk (Curriculum & Instructional Focus)
 - Teachers Education: Lorie Lorence
 - Women's Studies Advisory Group: Co-Chairs Gloria Kim & Jennifer Simes ([LINK](#))

B. Guided Pathways (GP): Chair Oscar V. Torres

- Fall 2019 Academic Senate for California Community Colleges (ASCCC) Fall 2019 Webinars. [LINK](#)

C. List of Committees at Mesa (Finish): Chair Oscar V. Torres

- Which committees should report to Academic Affairs?
- The committee reviewed and updated Oscar's Excel spreadsheet list during the meeting.
- Dina Miyoshi developed a list of Mesa College committees when she was the Academic Senate President.
- Leslie Seiger said the Academic Affairs Committee can divide the list of committees for research.

VII. New Business:

A. Check if Everyone has Access to Canvas Shell:

1. All Academic Affairs Committee Members and the Academic Senate Secretary now have access to the Academic Affairs Committee's Canvas Shell.
 - a. "Bryan Malinis indicated that Academic Affairs committee members can receive email alerts when the Canvas shell is updated as long as their personal settings allow for email notifications." (As reported by Bryan Malinis.)

B. Double Check Flex Credit for New Members:

1. 2019-2020 FLEX Workshop #628: (15 Hours Credit)

D. Determine Last Report by Academic Affairs Sub-Committees:

1. Asian Pacific Islanders Committee: Shirley Flor & Pianta (April 24, 2017)
2. Humanities Institute: Denise Rogers (October 10, 2016)
3. Women's Studies: Denise Rogers (October 10, 2016)

E. Develop Plan for Increase Membership: Chair Oscar V. Torres

1. Oscar would like to have at least one Faculty Representative from each school.
 - a. We do not have representatives for Arts & Languages and Health Sciences & Public Service at this time.

F. Summary of President's Cabinet (PCAB) September 3, 2019 Meeting:

1. Vice President of Instruction (VPI) Isabel O'Connor reported there is a 10% reduction in course offering for fall 2019.
2. Mesa College will be able to use the "Hold Harmless" clause for three years.
 - a. We will have to increase our enrollment after three years.
3. The fall 2019 Mesa College enrollment is 19,705. (Only 19.3% are full-time students enrolled in 12 or more units.)
4. Leslie Seiger asked why are we cutting the fall 2019 schedule and scheduling classes during intersession 2020?
5. Oscar V. Torres reported President's Cabinet would like to post our draft minutes on their web page.
6. Oscar V. Torres also reported Acting Dean of Institutional Effectiveness Bridget Herrin sent course age/ethnicity/gender data to individual Faculty members.
 - a. Bryan Malinis (Communication Studies Program Review Lead Writer) reported the Program Review Committee is focusing on Equity this academic year.

VII. Round Table:

A. Keenan Training Mandatory Training: Oscar V. Torres

1. Hopefully, all Faculty Members were able to complete the mandatory online Sexual Harassment Training by the September 12th deadline.

B. Reporting Student Drops and Absences: Oscar V. Torres

1. The Campus Solutions "Student Drops and Absences" page is currently frozen and cannot be accessed.
 - a. Faculty Members are being asked to track Positive Attendance on an Excel Spreadsheet.

C. Raza Grad Car Exhibition Fundraiser:

1. Miriam Pacheco reported the Raza Grad Car Exhibition Fundraiser is October 5th from 10:00AM-5:00PM.
 - a. Your donations benefit Raza Grad Students.

VIII. Next Meeting: September 30, 2019

IX. Adjournment @ 5:26PM.