

# SAN DIEGO MESA COLLEGE

## Classified Senate

Thursday, January 13, 2022 | 11:00 am – 12:30 pm | Zoom  
Minutes

<b><u>ATTENDEESS/PROXIES</u></b>	<b><u>Executive Officers</u></b>	<b><u>Senators</u></b>	<b><u>Ad Hoc Positions</u></b>
	Eva Parrill, <b>President</b>	Ellen Engels (absent)	Jacqueline Collins
	Sahar King, <b>Vice President</b>	Carla Grossini-Concha	Danielle Short (absent)
	Anda McComb, <b>Senate Manager</b>	Anabel Pulido	
	Alan Goodman, <b>Treasurer</b>	Aracely Bautista	<b><u>Attendees</u></b>
	Catherine Cannock, <b>Member at Large</b>	Andrea Lelham	
	Charlie Lieu, <b>Immediate Past President</b> (absent)	Celine Ahearn	
		Zulma Heraldez (absent)	

### Agenda Item 1: Call to Order/Welcome

**Discussion:** The meeting was called to order by **Eva Parrill**, Senate President, at 11:02 am. **Parrill** welcomed all attendees and provided an agenda overview.

### Agenda Item 2: Approval of Minutes

**Discussion:** December 9, 2021 Minutes- Review: First motion to approve minutes Sahar **King**. Second motion approved by Aracely **Bautista**. All in favor of 12/09/2021 minutes approved with no objection at 11:36 am.

**Action:** Anda **McComb** to upload minutes to the website by next meeting.

### Agenda Item 3: Continuing Business

1. COVID/Reopening of Campus (Jacqueline **Collins**)
  - a. Questions? Concerns?
2. Remote Work Proposal [AP 7170](#)
  - a. Questions/comments from constituents
3. Spring Projects:
  - a. Name Tags
  - b. Scholarship
  - c. Classified Service Awards/Appreciation week/Outstanding Classified Employee & Department of the Year
  - d. Fundraiser

**Discussion:** (1.COVID/Reopening of Campus) Eva **Parrill** brought up the newest information from HR about districtwide testing sites and hours of operations. At Mesa, the COVID testing will be available prior to January 24th, 2022 for students and beginning with January 24th, 2022 for employees. More employee resources including COVID testing on campus can be found on the

District site [HERE](#). At this moment, there are no new updates on the reporting and protocols with at-home COVID tests. The quarantine requirements for those in close contact with someone who has tested positive for COVID, as they stand at the moment, include no quarantine for those who received a booster and quarantine for those who although vaccinated did not get the booster shot. HR Risk Management is a good source for protocols. Mesa has N95 masks available for employees to use. Surgical masks dispensers will be made available across campus for students. Hand sanitizer dispensers will also be placed across campus. An option is to have N95 masks distributed to managers and supervisors from where direct reports can access them as soon as they are on site. These N95 masks will not be for single use and will be replaced as the wear out. Shipping and Receiving will distribute these masks and employees can stop by and pick up their mask. One preventative change is to avoid group lunches and avoid eating at your desk. If Mesa gets rapid test, there will be a notification sent out to employees. (2.Remote Work Proposal) Eva **Parrill** encouraged the group to discuss any concerns and thoughts regarding the draft policy for remote work. Comment: A good idea is to begin operating as if COVID and infection rate fluctuations will be an expectation of the future as opposed to expecting the pandemic will end soon. Comment: Creating a district policy is a precursor to start a conversation about remote work. Comment: Regarding the eligibility requirement involving vacation and leave accrual limits, there is no additional information as to how to address cases where employees cannot take time off because of time-sensitive work that needs to be completed. More updates to come.

(3.Spring Projects) We have the approval to place another order of name tags. Employees will be notified at the end of February to submit a request for their name tag. The scholarship application is open and the deadline to apply is Feb 17th. In May, there will be the Classified Service Awards and Appreciation Week. February 24<sup>th</sup> is set to take updated photos for our Senate website.

**Presentation Link:** n/a

**Action:** Classified Senate to plan on taking updated photos with the Communications Department on 2.24.2022.

#### **Agenda Item 5: New Business**

N/A

**Discussion:** No discussion.

#### **Agenda Item 6: Executive Board & Senator Reports**

1. President: Eva Parrill
2. Vice President: Sahar King
3. Senate Manager: Anda McComb
4. Treasurer: Alan Goodman
5. Member at Large: Catherine Cannock
6. Immediate Past President: Charlie Lieu
7. Senator Reports
8. AFT Liaison: Danielle Short, JD
9. Ad Hoc Reports

**Discussion:** No reports.

#### **Agenda Item 7: Committee & Department Reports**

10. Program Review/PIEC
11. Mesa Pathways
12. Professional Learning

**Discussion:** No Discussion.

**Agenda Item 8: Announcements/Events**

13. [Classified Events Calendar](#)

**Discussion:** No Discussion.

**Agenda Item 9: Roundtable**

**Discussion:** No Discussion.

**Agenda Item 10: Next Meeting:** *February 10, 2022, 11am-12:30pm, Zoom*

**Discussion:** No Discussion.

**Adjournment**

**Discussion:** The meeting was adjourned at 12:06 pm

Taken by Anda McComb

Submitted by Anda McComb, Senate Manager

Approved on: 02/10/2022