

SAN DIEGO MESA COLLEGE

Classified Senate

Thursday, December 9, 2021 | 11:00 am – 12:30 pm | Zoom
Minutes

<u>ATTENDEESS/PROXIES</u>	<u>Executive Officers</u>	<u>Senators</u>	<u>Ad Hoc Positions</u>
	Eva Parrill, President	Ellen Engels	Jacqueline Collins (absent)
	Sahar King, Vice President	Carla Grossini-Concha	Danielle Short (absent)
	Anda McComb, Senate Manager	Anabel Pulido	
	Alan Goodman, Treasurer	Aracely Bautista	<u>Attendees</u>
	Catherine Cannock, Member at Large	Andrea Lelham	Isabel O'Connor
	Charlie Lieu, Immediate Past President	Celine Ahearn	
		Zulma Heraldez (absent)	

Agenda Item 1: Call to Order/Welcome

Discussion: The meeting was called to order by **Eva Parrill**, Senate President, at 11:02 am. **Parrill** welcomed all attendees and provided an agenda overview.

Agenda Item 2: Approval of Minutes

Discussion: November 18, 2021 Minutes- Review: First motion to approve minutes Sahar **King**. Second motion approved by Celine **Ahearn**. All in favor of 11/18/2021 minutes approved with no objection at 11:46 am.

Action: Anda **McComb** to upload minutes to the website by next meeting.

Agenda Item 3: Special Presentation

1. Instruction on campus in Spring 2022 (Dr. Isabel O'Connor)

Discussion: Dr. Isabel **O'Connor** provided an overview of course offerings in Spring 2022. Mesa is offering about 65% of courses in person (on campus). This includes fully face-to-face and hybrid. Some sections will require just the testing/exams to be on campus, the rest of the instruction will be online. Mesa is experiencing enrollment decline compared to previous terms. We are communicating to students that the college is open for services and some in-person course sections and the plan is to increase this type of communication. We also experienced declines in instructional budget that resulted in cutting back course offerings. Spring 2022 Intersession has high enrollment which shows students favor shorter-term courses. Faculty who will teach in person in the spring are encouraged to drive to campus prior to courses starting to ensure they have the set-up they need. Dr. Isabel **O'Connor** suggested to connect the Senate with Toni Parsons to discuss credit for prior learning during an upcoming meeting.

Comment: We need more communication to faculty and students regarding in-person instruction protocols and resources. We should increase the offering of shorter-term courses when possible. This will help students complete their degrees faster.

Agenda Item 4: Continuing Business

2. Fall Projects:
 - a. Resolution in Support for Asian American Studies Program (Second Read)
 - b. Community Building Event – December 2021
3. District Police Advisory Board – Committee Update
4. Children’s Center Holiday Bazaar – Volunteering Opportunity Monday, Dec 20 at 3 pm
5. COVID-19 And Campus Reopening

Discussion: Eva Parrill invited the Senate to discuss the [Resolution in Support for Asian American Studies Program](#) (second read). There were no changes from the Senate and the resolution was M/S by Ellen Engels and Aracely Bautista and the Senate voted to approve it. There will be a community building event for the Senate taking place December 17 at 4 pm. Ellen Engels provided an update on one of the College Police Taskforce deliverables, the District Police Advisory Board. This was one of the six taskforce’s [recommendations](#). Currently, there is a discussion as to who should be on this advisory board. Eva Parrill encouraged the Senate to volunteer and/or donate to the Children’s Center Holiday Bazaar on Monday, Dec 20, 2021. Next, the Senate began a conversation around COVID-19 and the Spring 2022 campus reopening. The Senate reviewed the [AP – 7170 REMOTE WORK draft](#). This document will have additional reviews before it is finalized. Comment: Some raised concerns about the requirement regarding the vacation leave balances needing to be below the maximum for their position because they have a difficult time taking vacation due to high workloads to be completed by specific deadlines. A solution would be that employees have a back-up for their work so that they can take vacation.

Presentation Link: [Resolution in Support for Asian American Studies Program](#) ;

Action: Classified Senate to come up with questions to ask at the DGC Meeting on 1/19/2022 regarding the new remote work AP.

Agenda Item 5: New Business

1. Spring projects:
 - a. Classified Service Award/ Appreciation Week/ Outstanding Classified Employee & Department of the Year

Discussion: When we return in January, our projects will be the Classified Service Award/ Appreciation Week/ Outstanding Classified Employee & Department of the Year.

Agenda Item 6: Executive Board & Senator Reports

2. President: Eva Parrill
3. Vice President: Sahar King
4. Senate Manager: Anda McComb
5. Treasurer: Alan Goodman
6. Member at Large: Catherine Cannock
7. Immediate Past President: Charlie Lieu
8. Senator Reports
9. AFT Liaison: Danielle Short, JD
10. Ad Hoc Reports

Discussion: No reports.

Agenda Item 7: Committee & Department Reports

11. Program Review/PIEC
12. Mesa Pathways
13. Professional Learning

Discussion: No Discussion.

Agenda Item 8: Announcements/Events

14. [Classified Events Calendar](#)

Discussion: No Discussion.

Agenda Item 9: Roundtable

Discussion: It is important to have conversations within our own departments about how hybrid work could look like considering possible AP 7170 remote work applications.

Agenda Item 10: Next Meeting: *January 13, 2022, 11am-12:30pm, Zoom*

Discussion: Consider having an abbreviated meeting on January 13th.

Adjournment

Discussion: The meeting was adjourned at 12:36 pm

Taken by Anda McComb

Submitted by Anda McComb, Senate Manager

Approved on: 01/13/2022