

SAN DIEGO MESA COLLEGE

Classified Senate

Thursday, October 28, 2021 | 11:00 am – 12:30 pm | Zoom
Minutes

<u>ATTENDEESS/PROXIES</u>	<u>Executive Officers</u>	<u>Senators</u>	<u>Ad Hoc Positions</u>
	Eva Parrill, President	Ellen Engels (absent)	Jacqueline Collins (absent)
	Sahar King, Vice President	Carla Grossini-Concha	Danielle Short (absent)
	Anda McComb, Senate Manager	Anabel Pulido	
	Alan Goodman, Treasurer	Aracely Bautista	<u>Attendees</u>
	Catherine Cannock, Member at Large (absent)	Andrea Lelham	Amara Tang
	Charlie Lieu, Immediate Past President	Celine Ahearn	Bridget Herrin
		Zulma Heraldez	

Agenda Item 1: Call to Order/Welcome

Discussion: The meeting was called to order by **Eva Parrill**, Senate President, at 11:05 am. **Parrill** welcomed all attendees and provided an agenda overview.

Agenda Item 2: Approval of Minutes

Discussion: October 14, 2021 Minutes- Review: First motion to approve minutes Charlie **Lieu**. Second motion approved by Zulma **Heraldez**. All in favor of 10/14/2021 minutes approved with no objection at 12:20 pm.

Action: Anda **McComb** to upload minutes to the website by next meeting.

Agenda Item 3: Special Presentation

1. Governance 101 (Bridget **Herrin**)

Discussion: The Governance 101 site content and creation was a joint effort between different areas on campus that included Institutional Effectiveness, The LOFT, and all three senates, to name a few. Bridget **Herrin** mentioned that the goal for this site was to create a knowledge sharing space regarding how governance works at Mesa. This effort came about from a survey that was meant to evaluate Mesa's governance processes where respondents asked for more orientation into our system of shared governance. During the presentation, **Herrin** also presented an overview of the Mesa's Governance Handbook.

Presentation Links: <https://sites.google.com/view/mesagovernance101/home> ; [Governance Handbook](#)

Action: Classified Senate to provide input in the padlets available on the Governance 101 site. Those who are chairs should consider linking the Governance 101 site to their committee sites.

Agenda Item 4: New Business

2. Guided Pathways Scale of Adoption Self-Assessment (First Read) (**Parrill**)

Discussion: Eva Parrill shared the document called *Guided Pathways Scale of Adoption Self-Assessment* and encouraged the Senate to read through and provide feedback.

Presentation Link: [Guided Pathways Scale of Adoption Self-Assessment](#)

Action: Classified Senate to read the document and provide questions and comments for next meeting.

Agenda Item 5: Continuing Business

3. District Committee on Sustainability – Second Read and Vote (**Parrill**)
 - a. [AP-DRAFT](#)
4. Dr. Isabel O'Connor, VPI – Dec 9 (Questions [Jamboard](#))
5. [Projects, Activities, & Events Survey](#) – October/November projects
 - a. Fall Fundraiser – Proposal and Feedback (**Cannock**)
 - b. Name Tag Distribution – Delivery Update (**Parrill**)
 - c. Children's Center – Holiday Bazaar Vote (End of Nov.) (**Parrill**)
6. Return to on-site work (15-20 Minute check-in) (**Parrill**)

Discussion: Eva Parrill opened up the discussion regarding the AP on Sustainability. The document was M/S by Sahar King and Charlie Lieu and approved unanimously by the Senate members. Parrill encouraged the Senate to add possible questions for Isabel O'Connor (VPI) that will be asked on December 9 during our meeting in regards to instruction and class schedules. In the previous week, a Classified Senate subgroup had put together the name tag packets and began distributing them to employees across the campus. Classified Professionals had a positive response to receiving their name tags. Most of the Classified Professionals who ordered their name tag have already received it. Parrill announced the upcoming fundraiser. This year the theme is "*I've been meme-ing to tell you...*" e-card. The e-card orders will be received at the beginning of November, and the cards will go out starting mid to end of November. Classified Senate donates to the Children's Center every year, and we generally use funds from our yearly fundraisers. Parrill called for a vote, and Classified Senate members voted on and approved a \$500 donation to the Children's Center for this year. Regarding returning to onsite work, the current requirement is at three days of week. The group discussed how the spring term would look like when needing to return in person full time.

Agenda Item 6: Executive Board & Senator Reports

7. President: Eva Parrill
 - a. PCab meeting
8. Vice President: Sahar King
 - a. DGC
9. Senate Manager: Anda McComb
10. Treasurer: Alan Goodman
11. Member at Large: Catherine Cannock
12. Immediate Past President: Charlie Lieu
13. Senator Reports
14. AFT Liaison: Danielle Short, JD
15. Ad Hoc Reports

Discussion: Discussion postponed.

Presentation: None.

Agenda Item 7: Committee & Department Reports

16. Program Review/PIEC

17. Mesa Pathways
18. Professional Learning

Discussion: No report.

Agenda Item 8: Announcements/Events

19. Campus Forum- Nov 9, Dec 14
20. [Classified Events Calendar](#)
21. [California Community College Chancellor's Office Professional Development Survey](#)

Discussion: Discussion postponed.

Agenda Item 9: Roundtable

Agenda Item 10: Next Meeting: *November 18, 2021, 11am-12:30pm, Zoom*

Adjournment

Discussion: The meeting was adjourned at 12:35 pm

Taken by Anda McComb

Submitted by Anda McComb, Senate Manager

Approved on: 11/18/2021