

**San Diego Mesa College  
Classified Senate  
Meeting Notes**

Thursday, January 14, 2021  
11:00 a.m. – 12:30 p.m., Virtual Zoom

<b>ATTENDEES/ PROXIES</b>	<b><i>Executive Officers</i></b>	<b><i>Ad Hoc Positions</i></b>
	Charlie Lieu, President	Danielle Short, AFT Liaison (absent)
	Eva Parrill, Vice President	Sahar (Mona) King
	Alicia Lopez, Senate Manager	Trina Larson (absent)
	Alan Goodman, Treasurer	Zulma Heraldez
	Catherine Cannock, Member at Large	
	<b><i>Senators</i></b>	
	Elizabeth Jones	<b><i>Attendees</i></b>
	Amara Tang	James
	Marco Chavez	
	Ana Fuentes (absent)	
	Jennifer Osborne (absent)	
	Cynthia Purnell (absent)	
Anda McComb		

**Agenda Item 1: Call to Order:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>The meeting was called to order by Charlie Lieu, Senate President, at 11:02 am and welcomed all attendees.</li> </ul>
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**Agenda Item 2: Review and Approval of Minutes:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>November 12, 2020 – Tabled</li> <li>December 10, 2020 – Tabled</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>upload minutes</li> </ul>	<ul style="list-style-type: none"> <li>Alicia</li> </ul>	<ul style="list-style-type: none"> <li>n/a</li> </ul>

**Agenda Item 3: Welcome/Introductions:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>The meeting was called to order by Charlie Lieu, Senate President, at 11:02 am.</li> </ul>
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**Agenda Item 4: Executive Board & Senator Reports:**

<b>DISCUSSION</b>	<p>a) President- Charlie Lieu</p> <ul style="list-style-type: none"> <li><b>Remote operations district survey-</b> The remote operations survey from Will Surbrook, Vice Chancellor of Human Resources, is available. The survey will assess how we are handling our remote work-space and environment as district employees. Challenges and limitations and what district can do to further support us. Survey first round was last fall and this one if for the spring.</li> <li><b>COVID-19 Vaccine Updates-</b> Hopeful that we may be able to possibly as employees get our vaccines at the end of January but the situation is in flux and changing. Email from Gregory Smith on 12/23/2020. Stay tuned on that front.</li> <li><b>Reclassification Open Period-</b> District is rolling out an opportunity that one can attend online through Zoom to learn about reclassification. If you feel that the work you are doing extends what you were hired to do, then attend the meeting and learn about the steps of reclassification. Information webinar is on Jan. 19th.</li> <li><b>Bystander Challenge Training-</b> Encourage all to attend. In this training you will learn to be comfortable in standing up during uncomfortable situations.</li> <li><b>Mesa Scholarships-</b> The scholarships are up on the website and open right now, recommended for students seeking additional funding for their education. Highly encourage as we interact with students to let them know to apply. Scholarships flyer, click <a href="#">here</a>.</li> </ul> <p>b) Vice President- Eva Parrill</p> <ul style="list-style-type: none"> <li><b>Situation at the Capitol-</b> Professional learning opportunity webinar from CORA, put together by folks at SDSU and there will be upcoming things. LOFT discussing how to approach this. <ul style="list-style-type: none"> <li>FREE WEBINAR Insurrection at the Capitol Justice and Reconciliation on our Campuses and in our Nation. The events of January 6, 2021 rattled the nation to its core as thousands stormed the Capitol in a planned attempt to overturn the results of a democratic election and to siege elected officials. In the wake of this insurrection, the nation’s college and university leaders are contemplating how to respond. The extreme ideologies that led to the insurrection at the capitol are reflective of radicalized ideological and theological perspectives that are evident in larger society and on college campuses. Within this context, this webinar will examine the viewpoints and perspectives that led to the</li> </ul> </li> </ul>
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	<p>insurrection at the Capitol. The speakers will also offer recommendations for college and university leaders on how to advocate for justice and reconciliation in on our campuses and in our nation. REGISTER HERE: <a href="https://bit.ly/3i8FT04">https://bit.ly/3i8FT04</a></p> <ul style="list-style-type: none"> <li>○ Chancellor received a threatening email from a community member. Chancellor Eloy sent an email as well about this matter.</li> </ul> <p>c) Senate Manager- Alicia Lopez</p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p>d) Treasurer- Alan Goodman</p> <ul style="list-style-type: none"> <li>• Donation approved for \$500 to give to SD Center for Children.</li> <li>• <b>Classified Senate Account</b> current balance \$6199.99</li> </ul> <p>e) Member at Large- Catherine Cannock</p> <ul style="list-style-type: none"> <li>• <b>Fundraiser</b>– Catherine shared ideas for fundraisers, virtual movie night to raise money and the other would be a virtual 5k maybe moving it earlier or do something in April/May for the second fundraiser. Maybe bring down to 1 mile to 5K options or bring in the idea of a push up challenge. Pay as you want, tier system, where \$40 or more you can get a t-shirt. Solidarity while part of a theme maybe.</li> </ul> <p>f) Senator Reports</p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p>g) Ad-hoc Reports</p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p>h) AFT Liaison Report- Danielle Short, JD</p> <ul style="list-style-type: none"> <li>• No Report</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

**Agenda Item 5: Committee & Department Reports**

<b>DISCUSSION</b>	<p>a) <b>Professional Development (Parrill)</b></p> <ul style="list-style-type: none"> <li>• <b>Launch of new Classified Senate PL page</b>- Eva shared the new events webpage to all, click <a href="#">here</a>. In addition, the <a href="#">Wall of Wisdom</a> (W.O.W) page will be updated once a month. All members enjoyed the look of the new page with positive feedback.</li> </ul> <p>b) <b>Mesa Pathways (Lieu)</b>- Mesa Pathways is hosting an Areas of Interest Sorting Activity on January 27, 2021 (9:00 am- 11:30 am) to implement the sorting of our 191 degrees and certificates into curricular and/or career related communities known as “Areas of Interest.” This is an essential event to continue exploring best practices in clarifying the path for our students and to help Mesa in taking a step in moving this practice forward.</p>
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	c) <b>Program Review/PIEC (McComb/King)- No Report</b>
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**Agenda Item 6: Old Business**

<b>DISCUSSION</b>	<p>a) <b>Name Badge Initiative and Next Steps (Lieu)-</b> Project is almost complete, check has been sent to the vendor as well as names of all individuals who chose to participate. We received requests from 110 people who wanted a name badge. Will be receiving the order early next week and will think of a creative way to distribute.</p> <p>b) <b>Guided Pathways Self-Assessment- Second Read (Lieu)</b> Reviewed the CCC-SOAA template projects that all groups are working on, what planning to do, and with what we still need support with. Mesa pathways is making a lot of progress. One thing we need to ask Howard Eskew is to include release time or compensation for classified professionals involved in Guided Pathways projects. There’s always mention of funding compensation for faculty but no mention for classified. If they value contribution of faculty and value classified contribution as well, then they should provide release time/funding for classified professionals. This is a constituency group that is missing in terms of release time or funding compensation.</p> <p>c) <b>The Joyce Skaryak Classified Senate Scholarship (Parrill)</b> There are 4 scholarships planned for this year, 2 full-time and 2 part-time employees/students at \$300 each. Goal as a group is to work on a marketing plan. In the past, we would market via email 2-3 emails per month during the open application period. Last year we had about 30 applicants.</p> <ul style="list-style-type: none"> <li>i. Amara shared an idea about doing an information session for potential applicants. Someone who has previously applied and earned the scholarship can share their experience with their application process and essay writing. The topic can focus on how to market yourself in the essay and answering the essay prompt.</li> <li>ii. Catherine shared an idea about sending a directed email to part-time Nance since they are not part of the Mesa Classified DL. Those on the DL are only full time.</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

**Agenda Item 7: New Business**

<b>DISCUSSION</b>	<p>a) <b>Review CS Projects for Spring (Lieu/Parrill)–</b> Spring term projects, we have our list of projects to continue to work on. Preview of what we have done and have left to do. Gear up for upcoming semester. All encouraged to review the projects they’ve signed up for.</p>
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	<p><b>b) Spring Convocation (1/28/21)-</b> Scaled down on time synchronous and asynchronous event via Zoom 1.5 hour session then breakout and have activities that we can choose to attend at our own time. All classified professionals are encouraged to attend.</p> <p><b>c) Classified Hacks #3 (1/28/21 @ 2:00 pm)-</b> All encouraged to attend and this event qualifies as a professional learning opportunity for the Classified Professional Incentive Program.</p> <p><b>d) Special Announcement (Lieu)-</b> Charlie announced to Classified Senate that he has enjoyed serving as President these past 1.5 years and is so proud of all the work we have completed together to continue to support the growth of classified professionals. He shared that he will not be running for a second term.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

**Agenda Item 8: Announcements/Events:**

<b>DISCUSSION</b>	a) No meeting on 1/28/2021
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**Agenda Item 9: Roundtable:**

<b>DISCUSSION</b>	• Knowledge Share
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

**Agenda Item 10: Next Meeting:**

<b>DISCUSSION</b>	• February 11, 2020, 11:00 am - 12:30 pm, Location: Virtual on Zoom
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**Agenda Item 11: Adjournment:**

<b>DISCUSSION</b>	• The meeting was adjourned at 12:30 pm
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Taken by Alicia Lopez  
 Submitted by Alicia Lopez, Senate Manager  
 Approved on:   2/11/2021  \_\_\_\_\_