

**San Diego Mesa College
Classified Senate
Meeting Notes**

Thursday, December 12, 2019
11:00 a.m. – 12:30 p.m., I4-402

ATTENDEES/ PROXIES	<i>Executive Officers</i>	<i>Ad Hoc Positions</i>
	Charlie Lieu, President	Danielle Short, AFT Liaison
	Eva Parrill, Vice President	Sahar (Mona) King (absent)
	Alicia Lopez, Senate Manager	Trina Larson (absent)
	Alan Goodman, Treasurer	Johanna Aleman (absent)
	Naayieli Bravo, Member at Large (absent)	
	<i>Senators</i>	
	Elizabeth Jones	<i>Attendees</i>
	Amara Tang	
	Marco Chavez (absent)	
	Ana Fuentes (absent)	
	Jennifer Osborne	
	Cynthia Purnell	
Anda McComb (absent)		

Agenda Item 1: Call to Order:

DISCUSSION	<ul style="list-style-type: none"> The meeting was called to order by Charlie Lieu, Senate President, at 11:12 am and welcomed all attendees.
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Agenda Item 2: Review and Approval of Minutes:

DISCUSSION	<ul style="list-style-type: none"> October 10, 2019 October 24, 2019 November 14, 2019 <p>First Motion to approve by Eva Parrill, Second Motion approved by Elizabeth Jones. All in favor. Minutes for 10/10, 10/24, and 11/14 were approved with no objections at 11:12 am.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> upload minutes 	<ul style="list-style-type: none"> Alicia 	<ul style="list-style-type: none"> n/a

Agenda Item 3: Welcome/Introductions:

DISCUSSION	<ul style="list-style-type: none"> December birthdays: Anda and Marco have birthdays this month.
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Agenda Item 4: Executive Board & Senator Reports:

DISCUSSION	<p>a) President- Charlie Lieu</p> <ul style="list-style-type: none"> Mesa Annual slideshow highlights- The senate viewed a video showcasing highlights of this year from President Pam Luster. 11/14 Board of Trustees Recap- Meeting was at Mesa College. Mesa showcased how we help students through a variety of programs. The speech and debate team did a Reader’s Theater and read verse. It was a great meeting. All presentations revolved around the theme on resiliency and served as a testament to student-centered programming. Board members were moved by all presentations and commended the campus for their hard work and dedication to student success. 11/15 Resiliency Fund Free Throw Challenge Recap- 32 teams participated, 347 baskets were made. Contributions were matched by President Luster, Deans at Mesa College, and Academic Senate then the foundation matched that amount. Overall, we raised \$6,228 for the Resiliency Fund. 11/19 Master Planning Recap- All is still in the initial stages of planning and they were looking at different ways to name the document but decided on Mesa 2030 as the final name for the document. Next stage is forming a taskforce. They are looking to put together a team representing different service areas. The taskforce will work together to come up with ideas of what to accomplish in the next 10 years. There will be a lot of goal setting. On 12/4, there was a forum where many questions were asked to engage students, staff, faculty on ideas for master planning. 12/3 PCAB Recap- VP of Administrative Services, Lorenze Legaspi, shared that general fund and unrestricted positions are frozen. If people leave positions, the positions will not get filled unless a proposal is submitted to have the position is rehired. There is a 1.8 million savings in general funds which is anticipated for next year but the number can fluctuate. The 1.8 million total is comprised of a variety of positions across the district: 9 classified, 10 faculty, 1 management, and 1 supervisor position. VCSS Search Committee- Lynn Neault has accepted a position
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outside of our district. There is now a vacancy at the District Office and Classified Senate was asked to recommend one representative to join the Vice Chancellor of Student Services search committee. Classified Senate has asked Anda McComb to serve as the classified professional representative and Anda has accepted and is approved by senates and all constituents.

- **Cup of Cheer Fundraiser Recap-** The fundraiser was a success and sold out. Originally planned for 200 orders but we instead sold 250.

b) Vice President- Eva Parrill

- **12/11 DGC Recap-** held for upcoming meeting (Tabled)

c) Senate Manager- Alicia Lopez

- No report

d) Treasurer- Alan Goodman

- **12/4 Budget Planning and Development Recap-** Alan Goodman attended the meeting. Budget allocation models were shared with all attendees. Numbers were reviewed and some information was not matching but the committee will be working on making sure all is clarified.

e) Member at Large- Naayieli Bravo

- No report

f) Senator Reports

- No Reports

g) Ad-hoc Reports

- No Reports

h) AFT Liaison Report- Danielle Short, JD

- **Early Retirement Incentive-** Short shared with all that the district is offering an early retirement incentive package. An email is being sent to all. This is for early retirement at 55 years old with 15 years of service. This is something that people can start thinking about and the early retirement incentive package applies to classified, faculty, and SPAA.
- **Resource Allocation Formula (RAF)-** AFT reached an agreement with the District on the classified professional members' economic package for 2020. Details of this year's economic package are as follows if ratified, effective January 1, 2020.
 - **6 Weeks paid Maternity Leave:** Upon giving birth, a unit member shall be eligible for six weeks of continuous fully paid maternity leave without the need of using any other forms of paid leave (sick leave, vacation, etc.)

	<ul style="list-style-type: none"> ○ Salary Increase: Across the board salary schedule increase of just under 2.5% (2.4884% to be precise) for all unit members. If ratified, unit members will see this new salary increase in the January 31st paycheck. • Short mentioned that ratification of this economic package requires a majority vote of all regular AFT Guild Classified Professional Members in good standing (as defined in the AFT Guild Constitution and Bylaws) who cast their vote. The 6 weeks of paid maternity leave is only unique for the birthing parent and not available to non-birthing parent.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 5: Committee & Department Reports

DISCUSSION	<ul style="list-style-type: none"> a) Professional Development (Larson & Parrill) <ul style="list-style-type: none"> • Parrill b) Mesa Pathways (Larson, Lieu) <ul style="list-style-type: none"> • 12/10 PCAB approval of GP Self-Assessment- All c) Student Equity (Aleman) <ul style="list-style-type: none"> • No report d) Strong Workforce (King) <ul style="list-style-type: none"> • No report
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Agenda Item 6: Activity Reports/Updates/Activities

DISCUSSION	<ul style="list-style-type: none"> a) Nacho Average Classified Social Volunteers: (Parrill) - We need volunteers to help with set-up if interested contact Charlie or Eva.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 7: New Business

DISCUSSION	<ul style="list-style-type: none"> a) San Diego Center for Children Holiday Bazaar Donation: (Lieu) <ul style="list-style-type: none"> o Event is next Tuesday from 4-8 pm and is an event that has been coordinated by Kathy Fennessey for the past 4-5 years. The children at the center range in age. They get to choose a gift for a family member and then there is a wrapping station. Classified senate donates \$500 for gifts. We need at least 8-10 volunteers to help for 1-2 hours. More information will be sent by Eva. b) Classified Professionals Commencement Participation: (Lieu) <ul style="list-style-type: none"> o We are looking to learn if classified professionals would be interested in participating in commencement and be formally invited to sit with faculty peers in the audience to celebrate our students' accomplishments. In the past, classified professionals get invited but to help with the event in regards to logistics. This matter has been discussed with President Pam Luster and if we are going to pursue then a proposal would need to be submitted. c) 2020 Classified Professional Economic Package: (Lieu/Parrill) <ul style="list-style-type: none"> o Please review report from Danielle Short discussed in agenda item 4.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 8: Old Business:

DISCUSSION	<ul style="list-style-type: none"> a) Classified Senate Scholarship: (Parrill) <ul style="list-style-type: none"> o The scholarship planning is moving forward and it will be available for anyone who works at Mesa College and is a student. There is an email going out soon with the scholarship details for those who want to apply. The application deadline is February 18th, 2020. Those awarded the scholarships will be invited to the Scholarship banquet held in April 2020. b) DL for Mesa Classified email Clean-up: (Goodman) <ul style="list-style-type: none"> o Received a list of active employees from Lynn Lasko and a list from AFT as well to clean up the DL for Mesa Classified email list. It is now updated and can now have better communication with constituents.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 9: Announcements/Events:

DISCUSSION	<ul style="list-style-type: none">a) Nacho Average Classified Social – Dec. 13th (11:00 am – 1:00 pm @ LOFT)b) San Diego Center for Children Holiday Bazaar – Dec. 17th (4:00 pm – 8:00 pm @3002 Armstrong Street, San Diego 92111)c) District Office Microsoft Skills Training
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Agenda Item 10: Roundtable:

DISCUSSION	<ul style="list-style-type: none">• No report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none">• n/a	<ul style="list-style-type: none">• n/a	<ul style="list-style-type: none">• n/a

Agenda Item 11: Next Meeting:

DISCUSSION	<ul style="list-style-type: none">• January 9, 2020, 11:00 am - 12:30 pm, Location: I4-402
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Agenda Item 12: Adjournment:

DISCUSSION	<ul style="list-style-type: none">• The meeting was adjourned at 12:28 pm
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Taken by Alicia Lopez

Submitted by Alicia Lopez, Senate Manager

Approved on: _____ 1/9/2020 _____