

**San Diego Mesa College
Classified Senate
Meeting Notes**

Thursday, April 25, 2019
10:00 a.m. – 11:30 a.m., I4-402

ATTENDEES/ PROXIES	<i>Executive Officers</i>	<i>Ad Hoc Positions</i>
	Trina Larson, President	Naayieli Bravo
	Yolanda Catano, Vice President	Jacqueline Collins (absent)
	Alan Goodman, Senate Manager	Sahar (Mona) King
	Charlie Lieu, Treasurer	Anda McComb
	Angie Avila, Member at Large (absent)	Danielle Short (absent)
		Brandon Terrell (absent)
	<i>Senators</i>	
	Johanna Aleman	<i>Attendees</i>
	Jennifer Phelps	Olivia Picola
	Marco Chavez	Zoe Adler
	Leanne Kunkee	Bridget Herrin
	Eva Parrill	
	Diana Solares (absent)	

Agenda Item 1: Call to Order:

DISCUSSION	<ul style="list-style-type: none"> The meeting was called to order by Larson at 10:05am
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Agenda Item 2: Review and Approval of Minutes:

DISCUSSION	<ul style="list-style-type: none"> April 11, 2019 minutes – tabled
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> upload minutes 	<ul style="list-style-type: none"> Alan 	<ul style="list-style-type: none"> Before next meeting

Agenda Item 3: Welcome/Introductions:

DISCUSSION	<ul style="list-style-type: none">• Senate members and attendees introduced themselves<ul style="list-style-type: none">○ Bridget Herrin, Vision for Success Report<ul style="list-style-type: none">▪ State chancellor put forward Vision for Success with 5 goals▪ Mesa put together its own local version with Mesa goals▪ Equity plan goals are aligned along larger initiatives▪ Vetting across every campus-wide large governance group▪ Student success metrics dashboard available at https://www.sdmesa.edu/about-mesa/institutional-effectiveness/institutional-research/data-warehouse/index.shtml○ Olivia Picolla and Marco Chavez, Classified Hiring Priorities List<ul style="list-style-type: none">▪ Addressed feedback, increased character limits, added clarifying questions (not scored), updated rubric▪ Presenting recommendations to PCab on May 21
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Agenda Item 4: Executive Board & Senator Reports:

DISCUSSION	<ul style="list-style-type: none">a) President- Trina Larson<ul style="list-style-type: none">• Mesa: Classified Senate Elections: Nominations Open (until 4/29/19, 5:00 PM)b) Vice President- Yolanda Catano<ul style="list-style-type: none">• Will send out committee vacancies to the Classified DLc) Senate Manager- Alan Goodman<ul style="list-style-type: none">• No reportd) Treasurer- Charlie Lieu<ul style="list-style-type: none">• Virtual introduction of scholarship winner #2, Jessica Holland• Fundraiser – “appreciation plant” – accepting orders through noon tomorrowe) Member at Large- Angie Avila<ul style="list-style-type: none">• No reportf) Senator Reports<ul style="list-style-type: none">• EVA – be on the lookout for ClassiCon registration email; free access to Portfolium (http://sdmesa.portfolium.com), session at ClassiCon how to useg) Ad-hoc Reports<ul style="list-style-type: none">• No report
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	<p>h) AFT Liaison Report- Danielle Short, JD (via Eva)</p> <ul style="list-style-type: none"> • AFT participating in May Day march – 3:30pm May 1 – meetup at City College to walk over together • LEANNE – John Ruckle passed away March 15, memorial being held June 7; upcoming retirements: Denise Costa, Lawanda Foster, Cheri Sawyer (already retired), Barbara Plandor, Sandee Hollen, Kathy Fennessey, Yezab Bayisa, Charlotta Robertson
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Retirement cards 	<ul style="list-style-type: none"> • Charlie 	<ul style="list-style-type: none"> • asap

Agenda Item 5: Governance Corner:

DISCUSSION	a) n/a
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Agenda Item 6: Committee & Department Reports

DISCUSSION	<p>a) Caring Campus (Larson, Cataño)</p> <ul style="list-style-type: none"> • Next session May 1, how to implement plans <ul style="list-style-type: none"> ○ Classified Roundtable ○ How to engage with students (soft skills) ○ Name tags <p>b) Classified Equity Taskforce (Larson, Cataño)</p> <ul style="list-style-type: none"> • On hold due to vacations, continue to develop onboarding process in June <p>c) Immigrant Students (Cataño)</p> <ul style="list-style-type: none"> • No report <p>d) Mesa Pathways (Larson, Cataño)</p> <ul style="list-style-type: none"> • Committed to establishing goals ready for next year • Leading From The Middle developing communication plan, also working to transition out Yolanda as she prepares to depart Mesa <p>e) Student Equity (Aleman)</p> <ul style="list-style-type: none"> • Just posted short definition version, created posters, corrections coming next round – pick up at Johanna’s desk for your area <p>f) Strong Workforce (King) - No report</p>
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Agenda Item 7: Activity Reports/Updates/Activities

DISCUSSION	<ul style="list-style-type: none"> a) Governance Survey (King) <ul style="list-style-type: none"> • Self-assessment survey sent to 11 governance committees, only 20% response rate of 195 total participants • Info seen by PIE, used only for improvement • Duplicate survey and use internally – results transparent, we will share results and report out b) Scholarship Gala Share-Out (All) <ul style="list-style-type: none"> • See Charlie report above c) BSILI Application (Larson) <ul style="list-style-type: none"> • 3CSN is a Professional network in CA that hosts BSILI in UCLA’s Lake Arrowhead retreat center each summer to work on projects directed toward institutional transformation. We have submitted a proposal related to classified professional learning. • Time conflicts with ClassiCon :-{ d) Appreciation Fundraiser Updates (Lieu) <ul style="list-style-type: none"> • See Charlie report above e) AS Membership Cards for Classified Senate Members (All) <ul style="list-style-type: none"> • To be purchased after meeting
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• none	• n/a	• n/a

Agenda Item 8: New Business

DISCUSSION	<ul style="list-style-type: none"> a) Equity Plan (Larson, Aleman) <ul style="list-style-type: none"> • Documents included in meeting packet, read for next meeting to provide feedback
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Read Equity Plan	• all	• next meeting

Agenda Item 9: Old Business:

DISCUSSION	<ul style="list-style-type: none"> a) Bylaws: Correcting Typographical Errors (Second Read) (Larson) <ul style="list-style-type: none"> • Changes approved by CONCENSUS b) Classified Appreciation Week Activities and Lunch (Larson) <ul style="list-style-type: none"> • New lunch menu approved (street tacos, etc...) • Working on design ideas for tables & décor • Lunch setup afternoon of Tuesday the 7th, all hands on deck! • Angie in charge of coffee/snacks <u>Monday</u> @ Facilities 9-10am • Charlie, Naayeili, & Jennifer in charge of coffee/snacks Monday @ Facilities <u>Tuesday</u> @ Associated Students 9-10am • Eva in charge of coffee/snacks Thursday @ LOFT 9-10am • Sweets with the President Thursday 1-3pm @ A-104 • Daily emails, fishbowl challenge, “What is Charlie thinking?” c) SDMC Technology Plan (Second Read/Vote) (Lieu) <ul style="list-style-type: none"> • Already approved by consensus d) Green New Deal Resolution (Larson/Cataño/Kunkee/Nematollahi) <ul style="list-style-type: none"> • Get rolling over the summer • AFT already approved their own resolutions
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• none	• n/a	• n/a

Agenda Item 10: Announcements/Events:

DISCUSSION	<ul style="list-style-type: none"> a) Classified Appreciation Lunch: May 8, 2019, 12-2, MC-211A/B b) Commencement: Sat, May 18th, USC, Jenny Craig Pavilion c) Classified Leadership Institute: Granlibakken, Tahoe City, June 13-15
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Agenda Item 10: Roundtable:

DISCUSSION	<ul style="list-style-type: none"> • May 2, 1-3pm will be assembling appreciation plants (lunch provided) • May 3, 11am-1pm will be assembling appreciation plants (lunch provided)
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• n/a	• n/a

Agenda Item 12: Next Meeting:

DISCUSSION	<ul style="list-style-type: none">• May 9, 2019 – 10-11:30am, I4-402
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Agenda Item 13: Adjournment:

DISCUSSION	<ul style="list-style-type: none">• The meeting was adjourned by Larson at 11:15am * Adjourned early to purchase AS membership cards
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Taken by Alan Goodman, Senate Manager
Submitted by Alan Goodman, Senate Manager
Approved on: _____