

San Diego Mesa College  
Classified Senate  
Meeting Notes

Thursday, December 7, 2017  
10:00 a.m. – 11:30 a.m., I4-402

<b>ATTENDEES/ PROXIES</b>	<b><i>Executive Officers</i></b>	<b><i>Ad Hoc Positions</i></b>
	Trina Larson, President	Naayieli Bravo
	Yolanda Catano, Vice President	Jacqueline Collins (excused)
	Alan Goodman, Administrator	Olivia Picolla
	Charlie Lieu, Treasurer	Des Short (excused)
	Angie Avila, Member at Large	Brandon Terrell (excused)
	<b><i>Senators</i></b>	<b><i>Attendees</i></b>
	Johanna Aleman	Jim Arnegard
	Kathy Fennessey	Laura Arellano Rodriguez
	Alma Fuentes (excused)	Anda McComb
	Mona King	Alison Mona
	Leanne Kunkee	Karla Trunta
	Eva Parrill	

**Agenda Item 1: Call to Order:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>The meeting was called to order by Larson at 10:01am</li> </ul>
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**Agenda Item 2: Welcome/Introductions:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Senate members introduced themselves</li> </ul>
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**Agenda Item 3: Review and Approval of Minutes:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li><b>November 9, 2017 minutes</b> – approved</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>upload minutes</li> </ul>	<ul style="list-style-type: none"> <li>Alan</li> </ul>	<ul style="list-style-type: none"> <li>Before next meeting</li> </ul>

**Agenda Item 4: Special Presentation and Discussion:**

<p><b>DISCUSSION</b></p>	<p><b>Guided Pathways Initiative and Classified Participation</b> <b>Presenter: Bridget Herrin</b></p> <ul style="list-style-type: none"><li>● Calling “Mesa Pathways” even though also referred to as Guided Pathways</li><li>● Florida has reformed their entire Community College system; New York, Tennessee, and other states too</li><li>● Success rates are drastically improved when strategies are implemented</li><li>● Ability to reduce or eliminate equity gaps among diversity groups by reforming structures</li><li>● Pathways is a framework, not something you do – constantly implementing different strategies (aka: pillars) being added<ul style="list-style-type: none"><li>○ Ex. Academic maps – 1 page sheet of what it takes to achieve goal</li><li>○ More integration across different units (faculty talk to counselors, counselors talk to student services)</li></ul></li><li>● Not a one-size-fits-all initiative, Mesa to set its own goals<ul style="list-style-type: none"><li>○ District talking about alignment between all 3 colleges</li></ul></li><li>● 4 pillars<ol style="list-style-type: none"><li>1. Clarify path</li><li>2. Enter path – talk about options with career, degree</li><li>3. Stay on path – early alert programs when student falls behind or takes classes outside path</li><li>4. Ensure learning – look at learning beyond our classrooms (with skills that industry/partners deems important)</li></ol></li><li>● Sdmesa.edu &gt; current initiatives &gt; guided pathways for all resources including self-assessment</li><li>● <a href="http://www.sdmesa.edu/about-mesa/current-initiatives/guided-pathways">http://www.sdmesa.edu/about-mesa/current-initiatives/guided-pathways</a></li><li>● Forming taskforce 2 admin, 2 classified, 4 faculty to create plan<ul style="list-style-type: none"><li>○ Plan due March 30, 2018</li><li>○ Template was supposed to be provided in October, still don’t have</li></ul></li><li>● Classified to appoint their own members<ul style="list-style-type: none"><li>○ We need to identify who those people should be</li><li>○ May need more than 2 at the table</li><li>○ CS might create a subgroup/workgroup for this</li><li>○ Selection to be made before leaving for break</li><li>○ Face to face meetings to begin during FLEX week (meeting weekly at minimum)</li><li>○ SHEET SENT AROUND TO GATHER NAMES</li></ul></li></ul>
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**Agenda Item 5: Executive Board & Senator Reports:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>a) President- Trina Larson               <ul style="list-style-type: none"> <li>• no report</li> </ul> </li>   <li>b) Vice President- Yolanda Catano               <ul style="list-style-type: none"> <li>• Thanks to Trina, Charlie, Trina for putting together fundraising</li> <li>• Academic Senate would like to support Classified efforts at their senate meeting</li> </ul> </li>   <li>c) Administrator- Alan Goodman               <ol style="list-style-type: none"> <li>1. To-do list verification</li> </ol> </li>   <li>d) Treasurer- Charlie Lieu               <ol style="list-style-type: none"> <li>1. no report</li> </ol> </li>   <li>e) Member at Large- Angie Avila               <ol style="list-style-type: none"> <li>1. no report</li> </ol> </li>   <li>f) Senator Reports               <ol style="list-style-type: none"> <li>1. Eva – The Loft open house every day 9:30am-5:30pm for Finals Week Dec. 11-14 – refreshments, treats, rewards, accepting STAND donations = Classified supports!</li> <li>2. Leanne – come to Classicon planning meetings once per month</li> <li>3. Mona – trying to get contract with SD Unified for recruiting, which may also help with Guided Pathways new entering students to be more prepared</li> <li>4. Johanna – STAND rose over \$1,300 on Giving Tuesday, getting \$40k from state, and working with Feeding San Diego on a popup Farmers Market with perishable &amp; non-perishable items (hoping first popup is in January – may even include mobile carts to move around campus)</li> </ol> </li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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**Agenda Item 6: Unfinished Business:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>a) Dave &amp; Buster’s Update &amp; Instructions for Sales Team (Lieu)               <ul style="list-style-type: none"> <li>• Funds raised to support Classified Senate scholarship(s)</li> <li>• Kicked off on Monday</li> <li>• Already \$375+ in electronic payments</li> </ul> </li> </ul>
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- Cash sales – please submit to Charlie
  - Friday Dec. 8 will order cards, pick up & deliver batch #1 on Monday
  - Charlie cutting check to D&B to pay for cards ahead of time
  - Part 2 of fundraising is “Spirit Night” to gather together
    - February 13, 2018 - consensus
- b) SD Center for Children Participation & Funding (Fennessey)
- December 20, 2018 – 2-6pm
  - We donate \$500 in gifts
  - Kids “purchase” gifts for their parents, we volunteer to come and help them choose and wrap presents
  - Request is more for teen boys, fathers, grandfathers than children’s items
  - Also request wrapping paper, tape, bows, gift boxes/bags
  - Pam will be attending 3-5pm
  - Alan, Kathy + need more volunteers (maybe Leanne, Yolanda & brother, Mona)
  - Donations & full names of volunteers to Kathy by December 18
  - Kathy to send out email to Classified DL
  - APPROVED
- c) Equity Project Presentation to Classified Professional Learning Committee (Larson)
- Cloris & Trina co-chairing
  - Will be presenting on Wednesday, Dec. 13 12:45pm
- d) Classified Ink, December Addition Status & Approval (Larson)
- Include Feb 13<sup>th</sup> date for Spirit Night
  - Kathy to provide her updates
  - Mark to provide tutoring
  - Charlie provided updates
  - Olivia’s article on shopping + horoscopes
  - Submit any revisions to Trina ASAP
  - Monday to send out final version
- e) Meet and Greets: Email & Treat (Larson, Picolla)
- 435 people but we were told only 250
  - Need to get more bags
  - 2 pieces of candy with a “liaison” card
  - Olivia to drop off components, we bag & prepare & deliver
  - All send out an email to their areas
- f) Classified Senate Shirts Reminder (Kunkee)
- Blue shirt with white lettering
  - Get shirts to Leanne by next Friday! (or Yolanda after)

	<p>g) Basecamp Update (Lieu; Bravo)</p> <ul style="list-style-type: none"> <li>• All data transferred to new account</li> <li>• Everyone make sure to add yourself to account</li> <li>• Naayali to re-send link to everyone</li> </ul> <p>h) Academic Senate Representation: Schedule Status (Catano)</p> <ul style="list-style-type: none"> <li>• Yolanda &amp; Trina to go on Monday</li> </ul> <p>i) Handbook Status (Catano)</p> <ul style="list-style-type: none"> <li>• Only 3 responses so far – all need to get info to Yolanda asap to make presentation to Pam</li> <li>• Also create list of “affinity roles” – these are things we do because we like to do them outside of our official roles</li> <li>• Yolanda to send reminder to Alan; Alan to send to team</li> </ul> <p>j) Preview of Scholarship Site (Lieu)</p> <ul style="list-style-type: none"> <li>• Scholarship opened up on December 1 2017</li> <li>• Open through Feb. 20, 2018</li> <li>• Link from <a href="http://sdccd.academicworks.com">sdccd.academicworks.com</a></li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• Shirts to Leanne</li> <li>• verify that you are in the new Basecamp account</li> <li>• send Basecamp link</li> </ul>	<ul style="list-style-type: none"> <li>• all</li> <li>• all</li> <li>• Naayali</li> </ul>	<ul style="list-style-type: none"> <li>• asap</li> <li>• next meeting</li> <li>• next meeting</li> </ul>

**Agenda Item 8: Announcements/Events:**

<b>DISCUSSION</b>	<p>a) Mesa College Holiday Reception, Dec 6, 11-1, MC-211 A/B</p> <p>b) Classified Appreciation Week, May 7-11</p> <p>c) Classified Awards Luncheon, May 9, 2018, MC-211 A/B</p> <p>d) Classi-Con, June 5-7</p>
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**Agenda Item 9: Roundtable:**

<b>DISCUSSION</b>	
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**Agenda Item 10: Next Meeting:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>• January 11, 2018 – 10-11:30am, I4-402</li></ul>
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**Agenda Item 11: Adjournment:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>• The meeting was adjourned by Larson at 11:33am</li></ul>
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Taken by Alan Goodman, Administrator  
Submitted by Alan Goodman, Administrator  
Approved on: \_\_\_\_\_