

CLASSIFIED SPOTLIGHT

Name: Nancy Cortez

Department: Office of Institutional Effectiveness/Research

Position: Research and Planning Analyst

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What does your department do?

- The Office of Institutional Effectiveness (OIE) reports to the President of the College and serves all constituencies of the College. OIE coordinates annual and long-term planning for the College.
- OIE supports the Planning and Institutional Effectiveness Committee (PIE), the Program Review Steering Committee (PRC), and the Committee on Outcomes and Assessment (COA).
- OIE houses the Institutional Research (IR) Team, of which I am a part of. We provide research consulting, support, facilitation, and technical assistance to college faculty, staff, administrators, and students. In addition, we provide research support and reporting for accountability reporting efforts related to accreditation, federal requirements, grants, and statewide initiatives.

What do you do?

I provide research & planning support for HSI initiatives, which includes annual reporting to the Department of Education, research design, program evaluation, survey design & implementation, and dashboard design.

Common issues you help students/staff with?

Meeting federal reporting requirements, program evaluation, and dashboard design.

What do you like best about your job?

My awesome and diverse team and the potential to effect positive change by providing helpful insights to inform institutional decision making.

Fun Facts:

I love salsa dancing, I very much look forward to the end of this pandemic so that I can return to the dance floor. Other things I love and I couldn't live without are sunsets and travel.

