



RESOLUTION 02.10.1 – FLEXIBLE CALENDAR PROGRAM:

October 10, 2002

Motion: Holton

Second: Ontell

Whereas, the Guidelines for the Implementation of the Flexible Calendar Program developed in 1993 by the state-wide Academic Senate in cooperation with the state Chancellor's Office, state, in part:

Coordinator for The Flexible Calendar Program:

There should be a coordinator for the flexible calendar program for each college. This individual should be a faculty member. The selection of the coordinator should be handled through the shared governance mechanism.

Duties:

The coordinator should report directly to the academic senate and be responsible for the overall planning and implementation of the flex calendar. The duties would include record keeping and chairing of the flex calendar advisory committee.

Term of Office:

The coordinator's term of office should be sufficient for development of the knowledge and abilities necessary for the job and provide for continuity in leadership. There should be a process for developing specific job criteria, review, and reappointment which is implemented through local shared governance structures. These processes should include orientation and training of incoming coordinators.

Institutional Support:

The coordinator should receive sufficient reassigned time to handle the responsibilities of the job. Also, there should be adequate clerical support, equipment, and supplies to accomplish the necessary requirements of the program.

Be it therefore Resolved, that the Academic Senate for San Diego Mesa College recommends that a faculty member be appointed to coordinate the flex program; and

Be it further Resolved, that the Academic Senate for San Diego Mesa College recommends that the appointment process, duties, term of office, and institutional support and reassigned time for the Flex Coordinator follow the guidelines adopted by the state-wide Academic Senate in 1993.

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