



For Approval: October 24, 2012

**San Diego Mesa College
Academic Senate
October 8, 2012: H117/H118 (2:15PM-4:00PM)
Minutes**

PRESENT:

Anar Brahmabhatt, Kris Clark John Crocitti, Chris Dawes, Michael Fitzgerald, Dwight Furrow, Lupe Gonzales, Martina Hesser, Erika Higginbotham, Madeleine Hinkes, Bill Hofer, Sharon Hughes, Leroy Johnson, Ken Kuniyuki, Georgia Laris, Danielle Lauria, Angela Liewen, Joe "Mac" McKenzie, Laurie Mackenzie, Jonathan McLeod, Phyllis Meckstroth, Devin Milner, Michelle "Toni" Parsons, Francisca Rascon, Ron Ryno, Joe Safdie, Barbara Sexton, Shannon Shi, Steven Siegel, George Svoboda, Tobey Tam, Lois Wittner, Farshid Zand and guest Bill Brothers

ABSENT:

Mark Abajian, Becca Arnold (Excused), Aulani Chun, Leslie Cloud, Nellie Dougherty, Rob Fender, James Gappy, Guillermo Marrujo, Thekima Mayasa, Claude Mona (Excused), Kirsten Pogue-Cely, Roberto Rosas (Excused), Robert Sanchez (Proxy to John Crocitti), Terrie Teegarden, Manuel Velez, Tracey Walker and Walter "Duane" Wesley

I. CALL TO ORDER and WELCOME by Academic Senate President Madeleine Hinkes @ 2:19PM, and report on the result of the online Senate elections.

A. Secretary: The Secretary position is still vacant.

B. Second Senator at Large Position: Katie Holton is our Second Senator at Large.

II. Approval of Today's Agenda: No changes were made to the agenda.

III. PUBLIC PRESENTATIONS:

A. Associated Student Govt. (ASG) Representative: (President Roberto Rosas) – Not Present

B. Classified Senate Representative: (President Angela Liewen) – No Report

IV. GUESTS: None

V. Approval of the Senate Minutes for September 24, 2012:

Motion to approve the minutes with minimal changes:

M/S Hughes/McLeod

Unanimous

VI. Senate Exec Committee Reports:

A. President-Elect: (Terry Kohlenberg)

1. Committee Vacancies:

a. Terry thanked the Faculty for volunteering to serve on committees

b. Terry asked if calls to fill vacancies for specific disciplines should be sent out to all Faculty.

- There was a sense of the Senate that calls to fill committee vacancies should go out to all Faculty.

2. February 2010 Committee of Chairs (COC) No Confidence Vote - Vice President of Instruction (VPI):

Terry reported on the status of the No-Confidence vote for the VPI. Terry stated:

a. The Academic Senate and The Chairs Committee separately voted for a vote of No-Confidence in the spring of 2010.

b. Terry said he was told but not provided with written documentation that the vote of No-Confidence was forwarded to the President and the Board.

c. The Academic Senate has not been informed about the impact of our vote of No-Confidence

d. July 2012 the board approved the latest extension of the VPI's contract.

e. Terry was told but not provided with written documentation that the President of Mesa supported the newest extension of his contract because the VPI received positive evaluations.

B. Treasurer: (Ken Kuniyuki)

1. Ken reported the Senate Exec approved a \$300 donation to "Mesa Vision".

C. Senator at Large #1: (Georgia Laris) – No Report

D. Senator at Large #2: (Katie Holton) – No Report

E. Secretary: No Report

F. President: (Madeleine Hinkes)

1. The Institutional Planning Manual has been updated and can be viewed @ <http://www.sdmesa.edu/president/pdf/IPM12-13.pdf>
 - a. President Luster will discuss the updates at the October 22nd Senate meeting.
 - Please review the document in preparation for the discussion on October 22nd.
3. No District-level meetings were held during the past two weeks.
 - a. The next Board of Trustees (BOT) meeting will be held at the Mesa College Design Center on October 18th @ 4:00PM.
3. President's Cabinet is currently discussing SB1440 issues including Transfer Model Curriculums (TMCs), Student Success, and Repeatability.
4. The Planning & Institutional Effectiveness (PIE) Committee:
 - a. The committee is looking at how the resource allocation processes lead to the improvement of Instructional Effectiveness (Student Success).
 - b. PIE has commissioned two task forces:
 - Learning Assessment Task Force
 - TaskStream Evaluation Task Force.
 - c. PIE is developing the Budget and Allocation of Resources Committee (BARC), which will be presented to Faculty next time.
 - d. The Accreditation Subcommittee of PIE is preparing to write the Accreditation Midyear Report which is due in 2013-2014.
5. Strengthening Student Success: Embracing and Leading Change Conference:
 - a. Madeleine and Laurie Mackenzie attended the workshop on "Putting SLO Proficiency into Practice".
 - Mesa is one of the colleges whose SLO report is due to the Accrediting Commission for CA Junior Colleges (ACCJC) on October 15th.
 - * Mesa's report looked good compared to the reports for other colleges.
 - Participants were asked to make suggestions for improving the accreditation process:
 - * Suggestions included reducing the redundancy in the standards, investigating why the rate of sanctions from the ACCJC is so much greater than for any other regional accrediting agency, and finding out why colleges get sanctioned when their Board of Trustees has issues (Boards do not get accredited.).
6. The underlying goal of all the activities on the Mesa College campus and district-wide is to give, get, and use information to move Mesa College forward and allow us to serve our students better.

VII. COMMITTEE REPORTS:

A. Academic Affairs: (Co-Chair John Crocitti)

1. The committee will review the college's Curriculum Balance during academic year 2012-2013.
 - a. The committee will ask District experts on Basic Skills, Enrollment Priorities, Prerequisites, Repeatability, and San Diego's Employment Outlook to provide reports to the committee.

B. Professional Development Committee (PDC): (Chair Sharon Hughes)

1. The next salary advancement deadline is January 2013.
2. Sharon asked Faculty to continue to submit their paperwork as soon as their proposals or completions are ready and activities are completed.

C. Committee of Chairs (COC): (Chair Laurie Mackenzie)

1. Ed Helscher will report on TaskStream at the next Committee of Chairs meeting on October 10th.
2. The Chairs will begin a discussion on Curriculum Balance plan, especially determining what needs to be done if Prop. 30 (Governor Brown's Tax Initiative) does not pass.
3. The Chairs will break out into groups at a future meeting to work on Curriculum Balance and determining what the CORE courses are for their department's Transfer Model Curriculum (TMC).

D. Curriculum Review Committee (CRC): (Co-Chair Toni Parsons)

1. Toni attended the Statewide Curriculum meeting two Saturdays ago.
2. Transfer Model Curriculum (TMCs)/SB1440:
 - a. The Legislative Analyst's Office (LAO) has accepted the recommendations made by the Academic Senate for CA Community Colleges (ASCCC).
 - b. 80% of our TMCs need to be completed by Fall 2013.

E. Basic Skills Committee: (Coordinator Chris Sullivan)

1. The committee met last Friday.

- a. Janice Levasseur, Supplemental Instruction (SI) Coordinator, from Mt. San Jacinto College (MSJC) was the guest and provided information on MSJC's outstanding, data-driven model for their SI program, which could serve as a model for others.

F. Program Review Committee (PRC): (Co-Chair Kris Clark) No Report

VIII. OLD BUSINESS:

A. Position Paper #6 – Reassigned Time: (John Crocitti) - Second Reading (Please review the draft.)

1. Requests for reassigned time using Discretionary funds (College Special Funded & College Reassigned Time Reducing Instructional FTEF) must be submitted through the Program Review process.
2. The Academic Affairs Committee identified the following categories of reassigned time when it first developed Position Paper #6:
 - a. (1) Non-Discretionary Funding/Non-Discretionary Assignment Process
 - b. (2) Non-Discretionary Funding/Discretionary Assignment Process
 - c. (3) Discretionary Funding/Non-Discretionary Assignment Process
 - d. (4) Discretionary Funding/Discretionary Assignment Process

Motion to approve the updates to Position Paper #6:

M/S

Mackenzie/Crocitti

Unanimous

B. Comments on Policy on Civility and Board of Trustees (BOT) Code of Ethics:

1. The District will discuss procedures for this policy at the October 17th District Governance Council (DCG) meeting.

IX. NEW BUSINESS:

A. Repeatability – Title 5 Changes: (Toni Parsons)

1. Courses are no longer repeatable due to changes in CA Title 5.
 - a. Individual students must go through the petition process in order to receive permission to repeat a course.
 - b. This especially affects students in the Performing Arts, Physical Education, and the Visual Arts.

B. Resolution 12.9.1 – Hiring of Tenured Contract Faculty: (Bill Brothers/Susan Lazear)

1. The Hiring of Contract Faculty is a necessary part of Mesa College's planning process:
 - a. We have an aging Contract Faculty population.
 - Almost 1/3 of our Contract Faculty members are over 50 years old and almost 1/3 of our Contract Faculty members are over 60 years old.
 - Many departments only have one or two Faculty members and some are ready to plan for retirement.
 - * It takes at least five years for a Faculty member to learn how to coordinate a program.

Motion to bring the resolution back for discussion and a vote on October 22nd:

M/S

Hughes/Dawes

Unanimous

C. Resolution 12.10.1 - Academic Senate Equivalency Committee (ASEC): (Madeleine Hinkes)

1. We are required by the CA Education Code to form the ASEC committee to ensure that procedures are followed at the level of the hiring committee.
2. The committee will be added to the list of Senate committees in the constitution.

Motion to bring the resolution back for a vote on October 22nd:

M/S

Hughes/Holton

Unanimous

D. TaskStream Evaluation Task Force: (Madeleine Hinkes) Nothing to report yet.

E. ASCCC Awards @ <http://asccc.org/awards>: (Madeleine Hinkes)

1. Many have mentioned nominating Cynthia Rico for the Hayward Award.

X. Announcements:

- A.** The Annual Transfer Day is tomorrow in the LRC quad.
- B.** The next Committee of Chairs (COC) meeting is scheduled for October 10th in H117/H118 @ 2:15PM.
- C.** The Art Galley Reception is this Thursday, October 11th.
- D.** Mesa College's Homecoming Game is October 20th @ 5:00PM against Victor Valley. Go Olympians!!!
- E.** The next Academic Senate meeting is scheduled for October 22nd in H117/H118 @ 2:15PM.
- F.** The Fall 2012 ASCCC Plenary is scheduled for November 8th – November 10th at the Irvine Marriott.

XI. ADJOURNMENT @ 3:55PM.

Submitted by Sue Saetia

Approved by the Senate: October 22, 2012