



**SAN DIEGO MESA COLLEGE
ACADEMIC SENATE**

Virtual Meeting

September 27, 2021: 2:20PM – 4:20PM

AGENDA

Draft

- I. CALL TO ORDER & WELCOME** by Academic Senate President John Crocitti:
Parliamentarian – Inna Kanevsky/Speaker Coordinator & Timekeeper – Waverly Ray
- II. APPROVAL OF DRAFT CONSENT AGENDA:**
- III. PUBLIC PRESENTATIONS:**
 - A. Associated Student Government:** President Natalia Trinh
 - B. Classified Professionals:** President Eva Parrill
- IV. PUBLIC COMMENTS:** (6 Minute Maximum Discussion per Item/Topic)(3 Minute Maximum Discussion per Participant)
- V. APPROVAL OF DRAFT MINUTES:** September 13, 2021 (Please send your changes to Sue Saetia @ ssaetia@sdccd.edu)
- VI. GUEST:** None
- VII. COMMITTEE REPORTS:**
 - A. Senate Executive Committees:**
 1. Academic Affairs Committee: Chair Oscar V. Torres (2 Minutes)
 2. Professional Advancement Committee (PAC): Chair Janna Braun (Excused)
 3. Committee of Chairs (COC): Chair of Chairs Paula Gustin (3 Minutes)
 4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman (2 Minutes)
 5. Program Review Committee (PRC): Acting Faculty Co-Chair Dina Miyoshi (2 Minutes)
 - B. Other Committees:**
 1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo (5 Minutes)
 2. Mesa Pathways Committee (MPC): Co-Coordinators Marisa Alioto & Howard Eskew (5 Minutes)
 3. Other Committee Reports: (1 Minute)
- VIII. OLD BUSINESS:**
 - A. Additions to the Senate Rules:** Crocitti
 1. Change to the Meeting Agenda Format:
 2. Change to the Resolution Discussion Format:
 - B. Fall 2021 Academic Senate Priority Survey:** Ray
- IX. NEW BUSINESS:**
 - A. Requirement for Non Classroom Faculty to Work on Campus during the Pandemic:** Sundayo
- X. ROUND TABLE TOPIC:** None
- XI. SENATE EXECUTIVE OFFICER REPORTS:**
 - A. Vice President.** Sakeenah Gallardo
 - B. Secretary:** Waverly Ray (No Report)
 - C. Treasurer:** Mary Gwin (No Report)
 - D. Senator at Large (1):** Alison Gurganus (Proxy to Janue Johnson) No Report
 - E. Senator at Large (2):** Pegah Motaleb (No Report)
 - F. Immediate Past President:** Manuel Velez (3 Minutes)
 - G. President:** John Crocitti (10 Minutes)
- XII. ANNOUNCEMENTS:**
 - A.** The next Academic Senate meeting is October 11, 2021 from 2:20PM – 4:20PM.
 - B.** The next Academic Affairs meeting is October 4, 2021 from 4:15PM – 5:30PM.
 - C.** The next Committee of Chairs (CoC) meeting is October 13, 2021 from 2:30PM – 4:00PM.
 - D.** The next Professional Advancement meeting is October 6, 2021 @ 2:30PM.
- XIII. ADJOURNMENT:**

Draft Committee Reports

Professional Advancement Committee: Chair Janna Braun

- The final fall 2021 Salary Advancement Submission Deadline is September 29th.

Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman

- Justin Estep will serve as the Mesa College Faculty Representative on the district Policies and Procedures subcommittee.
- Forest Corbett will serve as the Student Representative on the CRC this year.
- The deadline for Catalogue changes to be approved at Mesa College's CRC is November 18.
- Deans, chairs, and other faculty should be aware that they will be contacted soon, if they have not already, for 6- and 2-year review of courses.

Program Review Committee: Acting Faculty Co-Chair Dina Miyoshi

- The 2021-22 Program Review is available in Taskstream for Lead Writers.
- Draft due by December 6, 2021 and Final Program Review due by February 7, 2022
- Budget Allocation of Resources (BARC), Faculty Hiring Priorities (FHP), Classified Hiring Priorities (CHP) requests are also a part of this Program Review cycle.
- If you have a new Lead Writer needing access to Taskstream, please let me know.



**SAN DIEGO MESA COLLEGE
 ACADEMIC SENATE
 Virtual Meeting
 September 13, 2021: 2:20PM – 4:20PM
 MINUTES
 Draft**

Present:

Academic Senate President J. Crocitti, G. Abbiate, E. Adelson, C. Allbee, I. Arguelles-Ibarra, J. Braun, M. Brewer, H. Browne, D. Budzynski, L. Cresswell, N. Dougherty, R. Escamilla, H. Eskew, S. Gallardo, V. Gerace, Helen Greenbergs, A. Gurganus, M. Gwin, J. Hernandez, A. Hoffman, P. Gustin, G. Johnson, J. Johnson, I. Kanevsky, C. Katungi, J. Keller, K. Lacher, C. López, N. Mapes, D. Miyoshi, P. Motaleb, K. Naimark, R. Nichols, A. Primoza, W. Ray, A. Reuss, R. Sanchez, J. Sardo, K. Secor, I. Stojimirovic, J. Sundayo, G. Svoboda, O. V. Torres, M. Vélez, K. Wait, W. Wesley and **Guest** T, Mayasa

- I. CALL TO ORDER & WELCOME** by Academic Senate Vice President Sakeenah Gallardo @ 2:25PM.
Parliamentarian – Inna Kanevsky/Speaker Coordinator & Timekeeper – Waverly Ray
- II. APPROVAL OF DRAFT AGENDA:**
 Motion to approve with the addition of New Senate Rules to New Business by Academic Senate President John Crocitti:
M/S Primoza/Duckles **UNANIMOUS**
- III. PUBLIC PRESENTATIONS:**
- A. Associated Student Government (ASG) Representative:** President Natalia Trinh
1. The ASG has met twice already this semester.
 2. We are recruiting new ASG members.
 3. We are working to make more online course materials available to our Students.
 4. We are also working to prevent attacks against Asian American Pacific Islander (AAPI) community members.
- B. Classified Senate Representative:** No Report
- IV. PUBLIC COMMENTS:**
- A.** Senator for Adjunct Faculty Geoff Johnson reported he spoke with American Federation of Teachers (AFT) Legal Counsel Danielle Short over the summer and she informed him that Adjunct Faculty Members can now receive compensation for serving on Academic Senate committees.
- B.** Carlyne Allbee reported AFT was able to extend health insurance coverage for Adjunct Faculty Members through September 30, 2021
1. The district Benefits Office has not given us a definitive answer regarding future coverage for Adjunct Faculty.
 - a. Geoff Johnson asked Adjunct Faculty to contact the district Benefits Office if they have questions regarding their healthcare coverage.
- V. APPROVAL OF DRAFT MINUTES:** May 17, 2021 & May 24, 2021 Emergency Meeting (Please send your changes to Sue Saetia @ ssaetia@sdccd.edu)
- A. May 17, 2021:**
 Motion to approve with changes from Janna Braun:
M/S Nichols/Primoza **UNANIMOUS**
- B. May 24, 2021 Emergency Meeting:**
 Motion to approve:
M/S G. Johnson/Katungi **2 Abstained**
- VI. GUEST:** None

VII. COMMITTEE REPORTS:

A. Senate Executive Committees:

1. Academic Affairs Committee: Chair Oscar V. Torres
 - a. The committee met on August 30th.
 - Mesa Pathways Faculty Co-Coordinator Melissa Alioto reported on the structure of the Student Success Team and the development of an initiative to develop A Faculty and Student Mentoring Program.
 - We also had a guest from the Associated Student Government (AGG).
 - We reviewed suggested changes from the Distance Education Committee to Academic Affairs Committee's Academic Integrity Paper.
 - We also discussed the need for Faculty to have an informational session regarding complex issues regarding the upcoming spring 2022 semester.

2. Professional Advancement Committee (PAC): Chair Janna Braun
 - a. Welcome back to Cesar Lopez!
 - b. There is only one remaining fall 2021 Salary Advancement deadline on September 29th.
 - c. Salary Advancement completions received after September 29th will be processed by Human Resources in spring 2022.

3. Committee of Chairs (COC): Chair of Chairs Paula Gustin
 - a. The Department Chairs met on September 8th.
 - It has been a difficult time to be a Department Chairs.
 - There has been a lot of cuts that impact Adjunct and Contract Faculty.
 - Thank you to all the Chairs for trying to be as fair as possible.
 - 25% of classes are being held on campus this semester.
 - We are beginning to see contact tracing and other processes being streamlined.
 - I asked the Department Chairs to share their Visions for Mesa College.
 - The Chairs are working on the spring 2022 class schedule.
 - We are using a Google document to review the modalities and other factors for spring 2022 classes.
 - We also discussed Mesa Pathways and Evaluations.
 - All Mesa College programs have received cuts.
 - We are continuing to review how we will continue to open up Mesa College.
 - We are looking at offering the most number of classes in the modalities that our Students want while addressing the fears Faculty may have about returning to campus.
 - Geoff Johnson reported there has been a lot concerns about our Students who have had to deal with the most economic challenges during the pandemic and who are the ones who need to take classes on campus.
 - The Department Chairs have a commitment to returning to on campus learning.
 - Anthony Reuss asked if our Students are receiving surveys about whether they want to return to campus.
 - The district did send a survey to our Students, but the Department Chairs are concerned that some of the questions were bias.
 - Academic Senate President John Crocitti asked how do we send a survey to potential Mesa College Students and former Mesa College Students who have not registered for classes or returned to campus.
 - It is very difficult to get the data we need when we cannot survey Students who have not returned to Mesa College.

4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman
 - a. The Catalog deadline is November 18th.
 - b. We already started moving a lot of curriculum.
 - c. Distance Education (DE):
 - A lot of courses received emergency DE approvals.
 - Do Faculty want their courses to return to face to face only or be available face to face and online?
 - 900+ courses received some form of DE approval during the pandemic.
 - Departments and Faculty have to have honest conversations.
 - You need to talk to Curriculum Specialist Chris Kinney.
 - It would be advantageous for departments to submit one proposal that includes the 2 year or 6 year review changes and the desired DE revision.
 - Departments must make the determination for all 900+ courses that received DE authorization.
 - Senators please ask your Department Faculty to have the necessary conversation about your courses.
 - School Deans can make the DE determinations, but they should consult with Faculty first.
 - d. You will receive messages from Andrew Hoffman or Chris Kinney this semester regarding the 2 year or 6 year review of the courses in your discipline.
 - e. Proposed curriculum changes may not take effect during the current semester.
 - f. Please send your questions to me @ ahoffman@sdccd.edu.

5. Program Review Committee (PRC): Acting Faculty Co-Chair Dina Miyoshi
 - a. Program Review is back for academic year 2021-2022.
 - b. Please let your Lead Writers know that they can begin their 2021-2022 work in TaskStream.
 - c. The different resource allocation sections are in place that go to the Budget Allocation of Resources Committee (BARC), Classified Hiring Priorities Committee (CHP) and Faculty Hiring Prioritization Committee (FHP).
 - d. Please let me know if you have new a Lead Writer who needs access to TaskStream.

B. Other Committees:

1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo

As reported by Judy Sundayo

- CDAIE met on 9-3-21 for our first meeting of this academic year. The meeting was well attended with 29 people attending.
- CDAIE hosted a guest, Dr. Bridget Herrin at the meeting to review with the committee current status of the 13 Pt. Strategic Action Plan for Accountability in DEI and how tenets of the plan interface with the Mesa 20/30 plan as well as how it might best be operationalized as per the Roadmap to Mesa's 2030 5-yr Plan via a DEI Crosswalk. A CDAIE Organizational subcommittee will continue to work with Bridget on this to see that the 13 Pt. Strategic Action Plan gets under way.
- The LGTBQIA + Subcommittee announced that the District Queer Alliance voted unanimously to raise the Pride Flag at the District in 2022.
- CDAIE was requested to collaborate with AS to recommend that our campus also raise the Pride Flag on our campus.
- CDAIE members will be supporting the **SD Aids Walk and Run**, SD's largest HIV fundraising effort, which will take place Sept. 23 – 26.
- CDAIE is co-sponsoring an event with the District and with SWC looking at intersecting identities for Filipinx American History Month, LGBTQIA History Month & Undocumented Student Week of Action for October. At present, we are working to have Jose Antonio Vargas, Pulitzer Prize winning journalist, film maker and author present.
- CDAIE has been approved to have access to a budget of \$10,000 through our District's EEO fund. Anyone who has an interest in having a speaker address their class or speak at a seminar having to do with diversity, equity, anti-racism or inclusion and may need funding for an honorarium, may send me an e-mail with your request.
- CDAIE meets next on **Friday, October 1st** from 9 am - 11 am. Anyone wanting to attend as a guest may send an e-mail to jsundayo@sdccd.edu for the Zoom link.

2. Mesa Pathways Committee (MPC): Co-Coordinators Marisa Alioto & Howard Eskew
As reported by Marisa Alioto
Coordinator Update:

With Toni Parsons serving in the role of Acting HSI Director, Howard Eskew and Marisa Alioto will be the co-coordinators for the fall 2021 semester.

Summer Updates: Over the summer, Mesa Pathways funded excellent opportunities to learn, grow, and advance our equity and excellence work.

Curriculum, Equity & Excellence Review (CEER):

In July, over 30 faculty participated in the Curriculum Equity & Excellence Review (CEER) workshop led by Chris Sullivan and Janue Johnson. Participants examined the terms equity and excellence and how this shapes curriculum, explored data through an equity lens, and worked to develop impactful teaching strategies. Look for future opportunities to engage in a CEER workshop.

Credit for Prior Learning (CPL):

In August, 35 participants met for a two-day CPL 101 workshop. CPL, or Credit for Prior Learning, supports students' journeys and benefits them through the equitable means of acknowledging and honoring prior knowledge, training, and experience. Candace Rose and Benjamin Mudgett from Palomar College shared their journey of CPL and Dean Shelly Hess and Curriculum Review Committee Chair Andrew Hoffman explained the CPL and Curriculum processes. Special thanks to Toni Parsons for her role in coordinating this workshop.

Student Success Teams:

Ian Duckles, Gina Abbiate, and Trina Larson spent the summer researching frameworks for Student Success Teams and how these frameworks may inform those to be developed at Mesa. A student success team is a group of faculty, classified professionals, and administrators who proactively reach out to students to ensure that they have the resources they need to succeed at their educational goals at Mesa.

Per Ian Duckles' email sent September 3rd, we are excited to share that this Fall, the campus will have opportunities to learn and share ideas about Student Success Teams at one-hour workshops led by Ian Duckles, Gina Abbiate, and Anthony Reuss. Each of these workshops is capped at 35 participants and is open to the entire Mesa community on a first-come/first-served basis - and your participation is key! There will be flex credit available for participation. In addition, participants at each workshop will be entered into an opportunity drawing to receive a \$50 Amazon gift card (There will be two winners per workshop). We have workshops scheduled for the following dates (all workshops will be conducted via Zoom), the first of which was today:

- Tuesday 9/21 1:30pm-2:30pm (Flex# 10459)
- Wednesday 9/29 3:00pm-4:00 (Flex# 10460)
- Friday 10/8 11:00am-12:00pm (Flex# 10461)
- Thursday 10/14 8:30am-9:30am (Flex# 10462)
- Monday 10/18 3:00pm-4:00pm (Flex# 10463)
- Wednesday 10/20 11:30am-12:30pm (Flex# 10464)

If you are interested in attending, please respond to Ian's email: iduckles@sdccd.edu and he will send you an Outlook invite with the Zoom details.

Call for Pathways Workgroup Participation:

If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to MesaPathways@sdccd.edu

Next MPC Meeting: Wednesday, September 22nd - 12:45pm - 2:15pm

NOTE: Our meetings are still taking place on the second and fourth Wednesdays of the month from 12:45-2:15pm.

3. Other Committee Reports: None

VIII. OLD BUSINESS: None

IX. NEW BUSINESS:

A. New Senate Rules: Academic Senate President John Crocitti

1. New Academic Meeting Agenda Format:

- a. Consent Agenda for Committee Reports and Senate Executive Committee Reports:
- Submitted summaries of Committee Reports and Senate Executive Reports will be listed on the Consent Agenda.
 - Committee Chairs/Co-Chairs and the Senate Executive Officers who submitted summary reports can remove their reports from the Consent Agenda at the beginning of the Academic Senate meeting.
 - The Committee Chairs/Co-Chairs and the Senate Executive Officers will send a summary of their reports to Academic Senate Secretary Sue Saetia by 10:00AM on the Wednesday before the scheduled Academic Senate meeting date.
 - The summaries will be included in the draft documents for the upcoming Academic Senate meeting.
 - The report summary can just include bullet points.

Motion to move the item:

M/S

Duckles/Hoffman

UNANIMOUS

2. Discussion Format for Proposed Academic Senate Resolutions:

- a. Senators who want to comment on the proposed resolution will write in the chat log if their position is in support or against the proposed resolution.
- b. Speaker Coordinator Waverly Ray will ask for their comments alternating between a comment in support and a comment in opposition until everyone with a comment has had the opportunity to speak.
- c. The process works well during the Academic Senate for California Community Colleges (ASCCC) Plenary Sessions.

Motion to move the item:

M/S

Hoffman/Braun

UNANIMOUS

X. ROUND TABLE TOPIC: Senate Priorities Survey

A. Academic Senate President John Crocitti reported he met with multiple departments during the summer to find out what their priorities are and if the Academic Senate is able to help the departments accomplish some of their priorities.

1. Top Three (3) Priorities:

- a. The creation of a Campus Wide Test Proctoring Center.
- There were many Faculty reports of Students cheating while taking tests online.
 - Faculty can set deadlines for Students to take their exams in the Test Proctoring Center.
 - We may be able to tap into Federal Covid funding to support the Test Proctoring Center. (The center can be located in modular buildings if necessary.)
 - Isaac Arguelles Ibarra reported– Disability Support Programs and Services (DSPS) can still provide boutique services that DSPS Students need.
- b. Instructional Faculty want to be able to mentor and assist Students who want earn a degree.
- Faculty wants to engage and guide Students who are completing degrees in their discipline.
 - This may be a duplication of efforts with the Mesa Pathway Committee’s Student Success Team.
 - Ian Duckles reported the Student Success Team workshops will provide opportunities for Faculty feedback.
- c. The desire to create more Learning Communities cohorts.
- Andrew Hoffman reported Mesa College already have a lot of Learning Communities for more than one discipline.

2. Academic Senate Secretary Waverly Ray developed a survey for Senate Exec Members and Senators to provide their feedback regarding what you would like the Mesa College Academic Senate to address during fall 2021 that can be achievable.
 - a. Thekima Mayasa asked if the survey would go out to all Faculty and Waverly Ray confirmed that only Senators and Officers will take the survey so Senators should communicate with their constituents.
 - b. The survey responses are due by Monday (September 20, 2021)

XI. SENATE EXECUTIVE OFFICER REPORTS:

A. Vice President: Sakeenah Gallardo

1. The Committee on Committees has met face to face this semester.
2. We send out the vacancy information on Fridays.
3. Please let me know if your committee needs a Faculty Representative.

B. Secretary: Waverly Ray

1. The Faculty Priorities Survey link is in the chat log.

C. Treasurer: Mary Gwin

1. Our current account balances total \$ 4,556.52.
 - a. We did not need refreshments for Zoom meetings that took place during the pandemic.
2. There were discussions about raising the monthly Academic Senate Faculty dues when Becca Arnold was Treasurer.
 - a. The current Contract Faculty dues is only \$ 2.00 each month.
3. Please let me know if you need assistance setting up your dues payments in PeopleSoft.
4. Please let me know if you prefer to submit a check for your monthly dues.

D. Senator at Large (1): Alison Gurganus (No Report)

E. Senator at Large (2): Pegah Motaleb (No Report)

F. Immediate Past President: Manuel Vélez

1. The ASCCC has grants available to attend the Fall 2021 Plenary Session in Long Beach on November 4, 2021 & November 5, 2021.
 - a. You can attend in person or virtually.
 - b. I urge you to apply for the scholarship.
2. There are currently no pressing resolutions to be reviewed at the Area D meeting on October 16th at this time.
 - a. Anyone can attend the Area D meeting.

G. President: John Crocitti

1. The proposal of two (2) new Academic Senate Rules:
 - a. Adding a Consent Agenda to the Academic Senate meeting agenda format.
 - b. Alternating discussion regarding proposed resolutions between comments in support of the resolution and comments opposing the resolution.

XII. ANNOUNCEMENTS/FOR THE GOOD OF THE ORDER:

A. Judy Sundayo asked how we can look at equity between Instructional and Non Instructional Faculty.

1. Non Instructional Faculty are required to be on campus two days each week (16 hours).
2. Instructional Classroom Faculty do not have to be on campus.
3. Counselors are still only meeting with Students on Zoom only.
4. Academic Senate President John Crocitti recommended placing the item on the September 27th meeting agenda.
 - a. A resolution may be appropriate.
5. Candace Katungi thanked Judy Sundayo for bringing this to the Academic Senate.
 - a. She heard comments from Faculty on the topic during the last two Board of Trustees (BOT) meetings.
 - Footage is available from the two BOT meetings.

6. Alison Gurganus reported Learning Resources Academic Support (LRAS) Faculty are also required to be on campus.
 - a. We are not helping Students face to face.
 - Faculty and Staff are monitoring the LRC and asking unmasked Students to put their masks on.
 - We have free mask stations.
 - LRAS Faculty and Staff are happy to be on campus whenever necessary.
 7. Isaac Arguelles-Ibarra reported DSPS Faculty are also required to be on campus.
 - a. We are not meeting Students face to face.
 - b. There are limited test proctoring available on campus.
 - c. Please contact us if your Students need Test Proctoring.
 8. Academic Senate President John Crocitti asked Faculty to let him know if they are being required to do things that do not seem to make sense.
 - a. You can remain anonymous.
- B.** The next Academic Senate meeting is September 27, 2021 from 2:20PM – 4:20PM.
- C.** The next Academic Affairs meeting is September 20, 2021 from 4:15PM – 5:30PM.
- D.** The next Committee of Chairs (CoC) meeting is September 22, 2021 from 2:30PM – 4:00PM.
- E.** The next Professional Advancement meeting is September 15, 2021 @ 2:30PM.

XIII. ADJOURNMENT @ 4:09 PM.