



**SAN DIEGO MESA COLLEGE (SDMC)  
ACADEMIC SENATE (AS)  
December 9, 2024  
Room MC 211 A/B  
2:20PM – 4:20PM  
MEETING MINUTES  
DRAFT**

- I. CALL TO ORDER & WELCOME** by Academic Senate President Andrew Hoffman @ 2:20PM.  
Parliamentarian – Manuel Velez/Timekeeper – TBD/Speaker Coordinator – TBD
- II. APPROVAL OF DRAFT AGENDA:**
- III. PUBLIC PRESENTATIONS:**
  - A. Associated Student Government (ASG):** ASG President Zora Williams
  - B. Classified Professionals:** President Ayana Woods
- IV. PUBLIC COMMENTS:** (Must submit request before the meeting starts.)(3 Minutes per Participant)(Maximum 15 Minutes)
  - A. English Department Faculty Member Pegah Motaleb – The use of Tasers at SDCCD:**
- V. APPROVAL OF DRAFT MINUTES:** November 8, 2024 (Please send your changes to Sue Saetia @ ssaetia@sdccd.edu)
- VI. GUEST(s):**
  - A. Dean of Institutional Effectiveness Hai Hoang and Faculty Outcomes Coordinator Eliza Rabinovich – Progress of SDMC Response to the Accreditation Findings:**
- VII. REPORTS: 3:00PM**
  - A. Committee Reports:**
    1. Senate Executive Committees:
      - a. *Academic Affairs (AA) Committee:* Chair Dave “Das” Odasso (\_\_\_ Minutes)
      - b. *Professional Advancement Committee (PAC):* Chair Veronica Gerace ( 2 Minutes)
      - c. *Committee of Chairs (COC):* Acting Chair of Chairs Nathan Resch (2 Minutes)
      - d. *Curriculum Review Committee (CRC):* Faculty Co-Chair Justin Estep (2 Minutes)
      - e. *Program Review Steering Committee (PRSC):* Acting Faculty Co-Chair Dina Miyoshi (2 Minutes)
    2. Other Committees:
      - a. *The Committee for Diversity Action, Inclusion & Equity (CDAIE):* Chair Judy Sundayo (5 Minutes)
      - b. *Other Committee Reports:* (1 Minute Per Committee)
    3. Senate Executive Officer Reports:
      - a. *President Elect:* Mary Gwin (\_\_\_ Minutes)
      - b. *Vice President:* Veronica Gerace (2 Minutes)
      - c. *Secretary:* Vacant
      - d. *Treasurer:* Thekima Mayasa (2 Minutes)
      - e. *Senator at Large – One Year Term:* Ryan Mongelluzzo (\_\_\_ Minutes)
      - f. *CTE Liaison:* Vacant
      - g. *President:* Andrew Hoffman (10 Minutes)
- VIII. NEW BUSINESS: (3:30PM)**
  - A. Academic Affairs Committees – Department Chairs Syllabus Review Check List:** Odasso (First Reading)
- IX. OLD BUSINESS:**
  - A. Resolution 2024.11.1 – Opposition to the Deployment of Potentially Lethal Tasers on San Diego Community College District (SDCCD) Campuses:** Moreno (Second Reading)
- XI. ANNOUNCEMENTS:**
  - A.** The next SDMC Academic Senate meeting is Spring 2025.
  - B.** The next Academic Affairs Committee meeting is Spring 2025.
  - C.** The next Committee of Chairs (CoC) meeting is Spring 2025.
  - D.** The next Curriculum Review Committee (CRC) meeting is Spring 2025.
  - E.** The next SDMC AS Exec meeting is Spring 2025.
  - F.** The next Professional Advancement Committee meeting is Spring 2025.
- X. ADJOURNMENT:**



**SAN DIEGO MESA COLLEGE (SDMC)  
ACADEMIC SENATE (AS)  
November 18, 2024**

**Room BT 101  
2:20PM – 4:20PM  
MEETING MINUTES  
DRAFT**

**Present:**

Academic Senate President Andrew Hoffman, Carlynne Allbee, Isaac Arguelles-Ibarra, Henry Browne, Lisa Burgert, Jennifer Cost, Christina Crosby, Justin Estep, Erin Evans, Veronica Gerace, Mary Gwin, James Hinton, Candace Katungi, Jesse Keller, Mariam Kushkaki, Sam Lee, Dina Miyoshi, Ryan Mongelluzzo, Jennifer Moreno, Thu "Tiffany" Nguyen, Dave "Das" Odasso, Scott Plambek, Nathan Resch, Anthony Reuss, Robert Sanchez, Jessica Sardo, Ngoc "Kim" Tran, Karen Wait and Guest Parliamentarian Manuel Vélez

**Absent:**

Nellie Dougherty, Alex Holowicki, Cathy James (Excused), Geoff Johnson, Jaeryoung Lee, Laura Maki, Thekima Mayasa (Proxy to Moreno), Michelle Rodriguez, Saloua Saidane (Proxy to Sardo) and Judy Sundayo (Proxy to Reuss)

- I. CALL TO ORDER & WELCOME** by Academic Senate President Andrew Hoffman @ 2:26PM.  
Parliamentarian – Manuel Velez/Timekeeper – TBD/Speaker Coordinator – TBD

**II. APPROVAL OF DRAFT AGENDA:**

Move to Approve:

**M/S**

Gerace/Sardo

**UNANIMOUS**

Mayasa  
(Proxy to Moreno)  
Saidane  
(Proxy to Sardo)  
Sundayo  
(Proxy to Reuss)

**III. PUBLIC PRESENTATIONS:** None

**A. Associated Student Government (ASG):** ASG President Zora Williams

**B. Classified Professionals:** President Ayana Woods

**IV. PUBLIC COMMENTS:**

**A. Carlynne Allbee – May I Drop a Student Now?:**

As reported by Carlynne Allbee:

"To clear up a misconception, yes, you can drop a student after the Drop Deadline.

You have to send an email to a Student Services person in the Admissions Office requesting the drop and specify:

Class Name, Class CRN number, Student's full name, Student's ID and the last day they attended your class."

- V. APPROVAL OF DRAFT MINUTES:** October 28, 2024 (Please send your changes to Sue Saetia @ ssaetia@sdccd.edu)  
Move to Approve with a Change from Justin Estep:

**M/S**

Allbee/Mongelluzzo

**23 APPROVE**

Mayasa  
(Proxy to Moreno)  
Saidane  
(Proxy to Sardo)  
Sundayo  
(Proxy to Reuss)

**4 ABSTAIN**

Arguelles-Ibarra  
Evans  
Gerace  
Sardo

**VI. GUEST:** None

## VII. REPORTS:

### A. Committee Reports:

#### 1. Senate Executive Committees:

- a. *Academic Affairs (AA) Committee:* Chair Dave "Das" Odasso (No Report)
- b. *Professional Advancement Committee (PAC):* Chair Veronica Gerace

As reported by Veronica Gerace:

"The Professional Advancement Committee (PAC) will host a Flex workshop to inform faculty about the Sabbatical Process for those who want to work on their Sabbatical Application during the break. The workshop will be held via Zoom on Thursday, December 12<sup>th</sup> at 2:30pm. More details to come. Please remember to have faculty **combine** their **documents** for proposal or completions into **one file**. Please remember to send documents to [MesaPAC@sdccd.edu](mailto:MesaPAC@sdccd.edu)."

- c. *Committee of Chairs (COC):* Acting Chair of Chairs Nathan Resch

As reported by Nathan Resch:

- "Our most recent Committee of Chairs meeting was held on Wednesday 11/13/24.
- Guest CDAIE Committee Chair Judy Sundayo presented on the DEIA Discussion Guide which helps departments, schools, units and other college spaces initiate and facilitate DEIA discussions.
- Additional Guests SDCCD Director of Institutional Research Natalia Alarcon and Research and Planning Analyst Marc Grabiell presented on the new [District Enrollment Management Dashboard](#) which uses Power BI. SDCCD Institutional research's goal is to move as much dashboard functionality as possible into this one central location.
- Our last CoC meeting of the Fall semester is 12/11/24 in MC 211A/B from 2:30-4pm."

- d. *Curriculum Review Committee (CRC):* Faculty Co-Chair Justin Estep

As reported by Justin Estep:

"CRC meets this week.

The first 6 Common Course Numbered Courses were approved at CIC last week.

The Catalog Committee meets Tuesday, December 10 at 3pm by Zoom.

The District GE Taskforce meets this Friday, November 22 at 9am by Zoom.

Please let me know if you have any questions or would like to participate."

- e. *Program Review Steering Committee (PRSC):* Acting Faculty Co-Chair Dina Miyoshi

As reported by Dina Miyoshi:

"Drafts of PR Updates and Drafts of Resource Requests (i.e., BARC, FHP, CHP) are due by noon on December 3rd.

Final Program Reviews and Resource Requests are due by noon on February 3rd.

I am holding Program Review Support hours on Wednesday, Nov 20 from 3-4pm and on Monday, December 2 from 1-2pm (hybrid via zoom/SB305F).

If you have any questions, let me know."

2. Other Committees:

a. *The Committee for Diversity Action, Inclusion & Equity (CDAIE):* Chair Judy Sundayo (No Report)

- *Other Committee Reports:* District Technology Committee: Keller

As reported by Jesse Keller:

- "District Technology Committee met 10/16 on Zoom.

Topics discussed:

- Cybersecurity, particularly defense against phishing attacks. That presentation can be found [here](#).
- The May 2024 Distributed Denial of Service (DDoS) attack that shut down SDCCD's online systems, and the district's engagement of the company Cloudflare to counter / prevent future attacks.
- Possible development of a system for prioritization of college technology upgrades"

3. Senate Executive Officer Reports:

a. *President Elect:* Mary Gwin (No Report)

b. *Vice President:* Veronica Gerace

As reported by Veronica Gerace:

"The Academic Senate Committee on Committees will be hosting a workshop for Committee Chairs in January to share information about leading committees and committee meetings."

c. *Secretary:* Vacant

d. *Treasurer:* Thekima Mayasa (No Report)

e. Senator at Large – One Year Term: Ryan Mongelluzzo (No Report)

f. *CTE Liaison:* Vacant

g. *President:* Andrew Hoffman ([Fall 2024 ASCCC Resolutions](#))

As reported by Andrew Hoffman:

"The ASCCC Fall Plenary Session was held November 7-9 in Visalia this time. I think the site was chosen to minimize distractions for the attendees, and there were certainly few distractions! The theme of the plenary was "Cultivating Student Success Through Faculty Engagement, Practice, and Community." In my opinion, however, the underlying theme was all about Artificial Intelligence. I attended the breakout session titled "Impact of AI on Academic Integrity Policies and Syllabus Language" and "Designing Inclusive AI Learning Experiences for Diverse Learners."

As you might expect, there was the full range of experiences and attitudes about AI. Some were near-hacker level, navigating smoothly through AI (not surprisingly, this person was from CalBright, the entirely online college) to the Not-on-My-Watch gang.

I also attended a breakout on the Rising Scholars program (for justice-system impacted students), which I found quite interesting. A number of the instructors at that session were formerly incarcerated persons. I wondered if there were ways we could raise the profile of our own Rising Scholars here at Mesa College.

As for the resolutions:

As at the last plenary, there were resolutions regarding statewide laws recently imposed on the community colleges. One titled "No Implementation without Articulation" calls for a slow down in CCN and advocates for an articulation-first approach before CCN is implemented. A similar one calling for more delay passed unanimously. A third called for using CCN Templates for transfer and Cal-GETC.

Two resolutions calling for the Chancellor's Office to advocate for more help for our STEM students by loosening the interpretation of AB1705 so our students can get the support they need to be successful were both passed by Consent. A third calling to restore student choice passed unanimously.

A resolution calling for more evaluation of AI for faculty use also passed by Consent.

Another resolution of importance particularly to Mesa was the resolution urging that Nutrition to be defined as a science eligible to fulfill Cal-GETC Subject Area 5B was approved.

Some resolutions were defeated. Of particular interest, the resolution proposing to drop Objectives from the COR and replacing them with Outcomes to satisfy Title V was voted down. I was very happy about that. Another resolution calling for ASCCC to put forward course syllabi guidelines was voted down. I opposed it as not being appropriate for the ASCCC, but as something that should be handled at the local level. Also defeated was the resolution calling for automatic approval of Ethnic Studies courses for Cal-GETC. Many ethnic studies faculty spoke against this for fear it would lead to abuse – particularly that courses not truly in ethnic studies areas (Black Studies, Chicano/a Studies, Asian Pacific Islander Studies, Native American Studies) would be approved.

Training was held for FHP on Friday, November 15. The session was well attended both in person and by hybrid. On Monday, Nov. 18, Eliza Rabinovich sent out an email with access to the slides, an IE glossary, other related documents, and a link to the video of Friday's session. Check for it in your Outlook inbox."

#### **VIII. NEW BUSINESS:**

##### **A. Resolution 2024.11.1 – SDMC AS Opposition to the Deployment of Potentially Lethal Tasers on San Diego Community College District ((SDCCD) Campuses: Moreno**

(First Reading)

Move to Forward to the December 9, 2024 Meeting as "Old Business" for Discussion and Potential Vote:

**M/S**

Katungi/Cost

**24 Approve**

Mayasa

(Proxy to Moreno)

Sundayo

(Proxy to Reuss)

**3 Oppose**

Gwin

Saidane

(Proxy to Sardo)

Sardo

#### **IX. OLD BUSINESS: None**

#### **XI. ANNOUNCEMENTS:**

- A.** The next SDMC Academic Senate meeting is December 9, 2024 @ 2:20PM in room MC 211 A/B.
- B.** The next Academic Affairs Committee meeting is December 2, 2024 @ 4:15PM in room A117.
- C.** The next Committee of Chairs (CoC) meeting is December 11, 2024 @ 2:30PM in room MC 211 A/B.
- D.** The next Curriculum Review Committee (CRC) Meeting is November 21, 2024 in room LRC 435 @ 2:15PM .
- E.** The next SDMC AS Exec meeting is December 2, 2024 @ 2:30PM in room A117.
- F.** The next Professional Advancement Committee meeting is December 4, 2024 @ 2:30PM in room A117.

#### **X. ADJOURNMENT @ 2:59PM.**

Move to Adjourn:

**M/S**

Gerace/Crosby

**UNANIMOUS**

Mayasa

(Proxy to Moreno)

Saidane

(Proxy to Sardo)

Sundayo

(Proxy to Reuss)

Submitted by Sue Saetia  
Approved by the SDMC AS:



**Resolution 2024.11.1 - Opposition to the Deployment of Potentially Lethal Tasers San Diego Community College District Campuses:** Senator Jennifer Moreno

Mover: Katungi

Seconder: Cost

Whereas in 2022, under the leadership of Chancellor, Carlos Cortez, the San Diego Community College District (SDCCD) purchased Conducted Energy Devices (also known as Tasers) to arm SDCCD police officers, spending \$1973 on each Conducted Energy Device (CED) totaling \$78,000. Deployment of tasers may result in recertification costs or periodic inspection and servicing.

Whereas the SDCCD Police Taskforce Subcommittee reviewed over 40 academic studies, none of which were affiliated with law enforcement, CED manufacturers, or relied on anecdotal evidence, and contradicts many of the findings discussed in the report conducted by "Secure Brand Management," a PR company founded in part by a former law enforcement officer,<sup>1</sup> and hired by Vice Chancellor Peterson, that rely heavily on interviews with police and data from CED manufacturers, and excludes essential student and campus community perspectives.

Whereas a 2020 study by *Reuters* on deaths associated with tasers "documented 1,081 cases through the end of 2018 in which people died after being shocked by police with a Taser, the vast majority of them after 2000. At least 32% of those who died were Black, and at least 29% were White. African-Americans make up 14% of the U.S. population, and non Hispanic whites 60%."<sup>2</sup>

Whereas the SDCCD "Board of Trustees Goals for 2024 -25" states their commitment "to maintaining high levels of student success and well-being, to promoting a community consistent with the values of social and racial justice..."<sup>3</sup>

Whereas one of the San Diego Community College District's strategic goals in their "Mission and Goals" page is to "Ensure fiscal solvency through sound fiscal planning and management."<sup>4</sup>

Whereas, by adopting the "Resolved" points below, the Board of Trustees would be acting in accordance to the resolution it adopted on June 11, 2020, which states: "The Board of Trustees of the San Diego Community College District denounces systemic racism in all its forms and affirms the District's commitment to Black students and all students of color who have been subject to both overt and passive forms of racism." Further stating that, "the devaluing of Black lives is manifested not just through acts of police violence, but through the systemic violence of oppression and poverty." The current actions of the SDCCD police force to acquire and utilize tasers does not align with the ideas set forth in the above resolution.<sup>5</sup>

Be it resolved that the San Diego Mesa College Academic Senate urges the San Diego

Community College District to uphold its commitment to “student well-being” by opposing the implementation of Conducted Energy Devices (CED) on San Community College District campuses.

Be it resolved that the San Diego Community College District upholds its commitment to fiscal solvency and prevents additional spending on CED police training and recertification and instead uses these resources to “Maximize student access, learning, and success” as outlined in the District’s Mission and Strategic goals.

<sup>1</sup> <https://www.securebrandmanagement.com/about>

<sup>2</sup> “Black Americans disproportionately die in police Taser confrontations,”  
<https://www.reuters.com/article/world/black-americans-disproportionately-die-in-police-taser-confrontations-idUSKBN23M16D/>

<sup>3</sup>“Board of Trustees Goals for 2024-25,” <https://www.sdccd.edu/about/leadership/board-of-trustees/board-goals.aspx> <sup>4</sup> “Mission and Goals,” <https://www.sdccd.edu/about/mission-and-goals.aspx#:~:text=We%20create%20spaces%20where%20access,and%20the%20state%20of%20California.>

<sup>5</sup>“Resolution of the Board of Trustees,”  
[https://go.boarddocs.com/ca/sdccd/Board.nsf/files/BOH42A096931/\\$file/Signed%20SDCCD%20Resolution%20Condemning%20Systemic%20Racism.pdf](https://go.boarddocs.com/ca/sdccd/Board.nsf/files/BOH42A096931/$file/Signed%20SDCCD%20Resolution%20Condemning%20Systemic%20Racism.pdf)

Presented to the SDMC AS: November 18, 2024

Approved by the SDMC AS:

## Course Syllabi Template

(Includes required elements as well as recommended options)

The following are syllabi guidelines (all modalities).

1. Please make sure all **REQUIRED** elements are included.
2. There are also **Recommended** elements that might make the syllabus clearer & more inclusive.
  - a. There are unique items for all modalities including the Assessment Methods, Netiquette Guidelines, Camera Guidelines, Grading, Course Policies, Accessibility of Course Material, Technical Requirements, and Canvas Orientation Material. Inclusion of these items in syllabi may help orient students and clarify class expectations.

Please check with your Department Chair if you have questions about what to include.

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### REQUIRED

**Course Description:** Use wording from college catalog to complete this section. ACCJC 2.3

**Course Learning Outcomes** (Department dependent) ACCJC 2.2/2.3, Title 5

**Student Learning Objectives** (from Course Outline of Record – class dependent:) ACCJC 2.2/2.4, Title 5

**Course Policies:** Attendance, Census Dates, Drop Dates, Participation, could also include the Semester/Year, Course ID Number, Modality, Class Time/Location, and Campus Deadlines (Add/Drop, Census, Withdrawal, Faculty Drop) Title 5

**Academic Honesty/Conduct:** Students are subject to charges of misconduct concerning, but not limited to, the following acts as described in BP 5500. Title 5

**AI Tools:** allowed, conditional, not allowed Title 5

**Disability Services/Accommodations** ACCJC 2.4, Title 5, AP 3105.1

**Courses Requiring Strenuous Physical Activity** (if applicable) Title 5

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### RECOMMENDED

**Welcome to class by the professor:** suggested items could include the professor's background, their approach to teaching, and/or class's relevance to student's education, transferability, employment, or life.



**Course Prerequisites/Advisories:** Use wording from the college catalog to complete this section.

**Instructor Information:** name preference, office location (Bldg., Room #), Office Hours (Day, Time, Modality, et cetera), Contact information (E-mail, Phone, Zoom, et cetera)

E-mail guidelines: preference for student contact, e.g.: use Canvas Inbox only, response times, et cetera.

**Textbook and Materials:** required/recommended textbook: (Title, ISBN, OER, access code, cost, additional materials or software),

**Assessment Methods**

**Class Schedule**

**Etiquette/Netiquette Guidelines:** professionalism, and respect

**Camera Guidelines (Synchronous, Hybrid modalities)**

**Tech and Software Requirements (Asynchronous, Synchronous, Hybrid)**

**Grading**

**Late/Missed Assignments**

**Final Grades**

**Student Support Resources:** Student E-mail Login Landing Page, Mesa Tutoring and Computing Center, The Stand, Health Services, Pregnancy and childcare, et cetera

**Veterans policy (Military Serving Institution)**

**Preferred Pronouns:** set their preferred pronouns in their Canvas account.

**Name Modification/Preference**

**Canvas Orientation Material**



SAVE the DATE

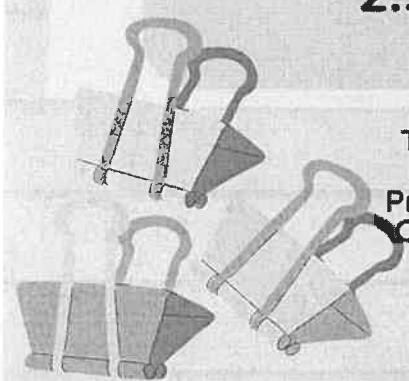


# Sabbatical Applications

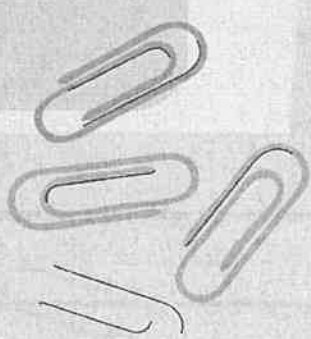
Considering applying for a sabbatical for the 2025 - 2026 academic year? Please join us for this Flex workshop.

- Learn about the process
- Please share your questions in advance (more details to come)
- Hear from faculty who have completed sabbaticals
- Prep your application during the winter break.
- Flex number details TBA

Thursday, December 12th  
2:30pm - 4:30pm  
via Zoom



This workshop hosted by the SDMC Professional Advancement Committee. Please direct questions to Dr. Veronica Gerace.



SAN DIEGO MESA COLLEGE

# Free Dental Clinic

Starting  
Jan. 2025



*Allied Health Building*

To request an appointment please visit:  
***bit.ly/SDMCHWCC***

