

SAN DIEGO MESA COLLEGE

ACADEMIC SENATE

November 4, 2019: Room MC 211 A/B (2:20PM–4:00PM)

AGENDA

Draft

- I. CALL TO ORDER & WELCOME** by Academic Senate President Manuel Vélez:
Parliamentarian – Veronica Gerace/Speaker Coordinator & Timekeeper –
- II. APPROVAL OF DRAFT AGENDA:**
- III. PUBLIC PRESENTATIONS:**
A. Associated Student Government (ASG) Representative:
B. Classified Senate Representative:
- IV. PUBLIC COMMENTS:** (6 Minute Maximum Discussion per Item/Topic) (3 Minute Maximum Discussion per Participant)
- V. APPROVAL OF DRAFT MINUTES:** October 21, 2019
- VI. GUEST(s):** None
- VII. COMMITTEE REPORTS:**
A. Senate Executive Committees:
1. Academic Affairs Committee: Chair Oscar V. Torres (1 Minute)
2. Professional Advancement Committee (PAC): Chair Janna Braun (1 Minute)
3. Committee of Chairs (COC): Chair of Chairs Terry Kohlenberg (1 Minute)
4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman (2 Minutes)
5. Program Review Committee (PRC): Faculty Co-Chair Bruce Naschak (2 Minutes)
B. Other Committees:
1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo (5 Minutes)
2. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo (2 Minutes)
3. Mesa College Guided Pathways Committee: Co-Coordinators Howard Eskew/Toni Parsons (5 Minutes)
4. Other Committee Reports: (1 Minute)
- VIII. OLD BUSINESS:**
A. Scale of Adoption Self-Assessment Form: President Manuel Vélez
- IX. NEW BUSINESS:** (6 Minute Maximum Discussion per Item/Topic) (3 Minute Maximum Discussion per Participant)
A.
B.
- X. SENATE EXECUTIVE OFFICER REPORTS:**
A. Vice President: Howard Eskew (1 Minute)
B. Secretary: Holly Jagielinski (No Report)
C. Treasurer: Becca Arnold (2 Minutes)
D. Senator at Large (1): Alison Gurganus (No Report)
E. Senator at Large (2): Leslie Seiger (2 Minutes)
F. Immediate Past President: Kim Perigo (5 Minutes)
G. President: Manuel Vélez (10 Minutes)
- XI. Round Table Topic:** None
- XII. ANNOUNCEMENTS:**
A. The next Academic Senate meeting is scheduled for December 2, 2019 in MC211 A/B @ 2:30PM.
B. A Special Academic Senate Open Forum on Guided Pathways is scheduled for November 15, 2019 in MC211 A/B @ 2:00PM.
C. The next Academic Affairs meeting is scheduled for November 18, 2019 in BT 218 @ 4:15PM
D. The next Committee of Chairs (CoC) meeting is scheduled for December 11, 2019 in MC211 A/B @ 2:30PM.
E. The next Professional Advancement meeting is scheduled for November 20, 2019 in A117 @ 2:30PM
F. The next Common Grounds event is Wednesday (November 20th) from 12:30PM-1:30PM in MC211 A/B.
G. The Classified Senate in partnership with the Mesa Foundation, Mesa Athletics, Office of the President, Academic Senate, Dean's Council, and Associated Students is sponsoring the "Step up to the Line Resiliency Fund Free Throw Challenge" (Registration [LINK](#)) (Resiliency Fund [LINK](#))
H. Please donate to the Stand and help our students succeed. ([LINK](#))
- XIII. ADJOURNMENT:**

This is an open meeting and visitors and observers are welcome. However, because of limited space, we ask that visitors sit in the extra chairs provided against the walls to leave room available at the table for voting Senators and ex-officio members.

Guided Pathways Assessment Open Forum

Nov. 7 | 12:30-2pm | MC 211B

Stop by the Forum to:

- Learn about the Guided Pathways framework
- Review and provide feedback on Mesa's Guided Pathway's Assessment

For more information, visit

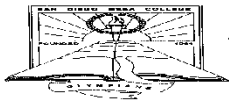
<http://bit.ly/mesapathways>

A draft of the Assessment will be available online the week of Nov. 2nd.



For more information, please call 619.388.2678. Request for disability related accommodations should be made no later than 5 (five) working days prior to the event.

SAN DIEGO MESA COLLEGE



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ACADEMIC SENATE

October 21, 2019: Room MC 211 A/B (2:30PM–4:00PM)

MINUTES

Draft

Present:

Academic Senate President Manuel Vélez, Evan Adelson, Carlynne Allbee, Janna Braun, Michael Brewer, Bill Brothers, Henry Browne, John Crocitti, Nellie Dougherty, Howard Eslew, Veronica Gerace, Helen Greenbergs, Alison Gurganus, Bill Hoefler, Andrew Hoffman, Larry Horsman, Sharon Hughes, Candace Katungi, Terry Kohlenberg, Kim Lacher, César López, Katherine Naimark, Bruce Naschak, Kim Perigo, Alison Primoza, Waverly Ray, Robert Sanchez, Shannon Shi, Irena Stojimirovic, Judy Sundayo, George Svoboda, Oscar V. Torres, Lauren Wade and guest Professor Thekima Mayasa

Absent:

Isaac Arguelles-Ibarra (Proxy to Nellie Dougherty), Becca Arnold (Excused), Rosiangela Escamilla, Lou Ann Gibson (Excused), Christina Huynh, Amanda Hernandez, Holly Jagielinski(Excused), Anthony Reuss, Leslie Seiger Kristian Secor, Walter "Duane" Wesley, Tonya Whitfield (Excused), Kimberly Williams-Kee (Excused) and George Ye

I. CALL TO ORDER & WELCOME by Academic Senate President Manuel Vélez @ 2:31PM.
Parliamentarian – Veronica Gerace/Speaker Coordinator & Timekeeper – Manuel Velez

II. APPROVAL OF DRAFT AGENDA:

Motion to approve:

M/S

Eskew/Gerace

UNANIMOUS

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: No Report

B. Classified Senate Representative: As reported by Eva Parill

1. Resiliency Fund - Free Throw Fundraiser: Registration [LINK](#)

The Classified Senate has organized an event, in collaboration with the Athletic Department, Mesa Foundation and other groups on campus, to raise money for the resiliency fund. All employees and students are invited to form teams and compete. A team of 3 people has a \$30 buy-in, teams have 30 free-throw shots, and whichever team gets the most shots in wins. Prizes are lunch with a president, bookstore gift cards, Mesa apparel/swag.

2. Classified Senate will be doing their first read of the Pathways Self-Assessment at their next meeting.

IV. PUBLIC COMMENTS: None

V. APPROVAL OF DRAFT MINUTES: October 7, 2019

Motion to approve with changes from Helen Greenbergs and Bruce Naschak:

M/S

Brothers/Allbee

UNANIMOUS

VI. GUEST:

A. Rob Fremland -Textbook Affordability Presentation: ([LINK](#))

1. Rob Fremland reported he is the Mesa College Academic Senate's representative on the District Textbook Affordability Committee.
2. The district also has an Open Educational Resources (OER) Task Force.
3. The San Diego Community College District (SDCCD) Board of Trustees (BOT) has a goal that 15% of SDCCD courses use OER material.
 - a. We were able to get the BOT to expand the definition of OER material.
 - b. Rob reported that he hosted a FLEX workshop on OER materials in the past.
 - c. OER Librarian Lisa Burgert routinely sends out OER information.
 - d. There are some good discipline specific OER course materials available.
 - e. Andrew Hoffman said he would like to check with Articulation Officer Juliette Parker regarding OER Course Materials.
 - f. We will let the BOT know what Faculty needs in order to adopt OER course materials during a BOT presentation.
4. Faculty can allow their students to use earlier editions of a textbook to reduce costs for our students.
5. The SDCCD has an icon to denote that a class has "Zero Textbook Costs".
6. Low Cost Course Materials are helpful for our students.
7. The position of the Mesa College Academic Senate is Faculty determines what are the best materials for their courses and they can consider cost in the selection of their course material.

VII. COMMITTEE REPORTS:

A. Senate Executive Committees:

1. Academic Affairs Committee: Chair Oscar V. Torres
 - a. We are working on updating our subcommittee information for the Academic Senate Constitution.
 - b. We are continuing our work on the list of Mesa College committees.
 - c. Academic Senate President Manuel Vélez was the guest for our October 14th meeting and provided information regarding Mesa Guided Pathways .
 - d. Oscar V. Torres reported he provided the Mesa Guided Pathways Faculty Co-Coordinator with the list of the Academic Affairs Committee's suggested changes to the Scale of Adoption Self-Assessment document.
 - e. Jennifer Derillo will report on the work of the Asian Pacific Islander Advisory Committee on October 28th.
2. Professional Advancement Committee (PAC): Chair Janna Braun
 - a. Joel Arias deleted the duplicate PAC web page. ([PAC Web Page](#))
 - b. We still need Faculty Representatives from Arts & Language and Social/Behavioral Science & Multicultural Studies.
 - Languages Department Chair Alison Primoza reported she is trying to find an Arts & Languages representative for PAC.
3. Committee of Chairs (COC): Chair of Chairs Terry Kohlenberg
 - a. The next Committee of Chairs (CoC) meeting is scheduled for October 23, 2019 in MC211 A/B @ 2:30PM.
 - Jennifer Kearns from the Office of Communications will show us how Faculty can advertise our classes.
 - We will review the Mesa Guided Pathways Scale of Adoption Self-Assessment document and provide our feedback.
 - b. October 9, 2019 CoC Meeting:
 - Don Barrie brought up the issue of whether Departments Presentations to the Committee on Outcomes and Assessment are required.
 - Erika Higginbotham reported on the proposal for a Campus wide Test Proctoring Center.
 - César López brought up the need to work collaboratively with all impacted Discipline Experts when you create a cross- disciplinary course.
4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman
 - a. The 2020-2021 Catalog update submission deadline is November 21st.
 - b. CurricUNET:
 - Items have not been routing properly in CurricUNET.
 - Please ask your Department Chairs and Deans to review items in their CurricUNET queue right away and well before the item automatically moves forward without the Department Chair's review in 10 working days. (Deans have 20 working days to review a course in their queue) The process can be held up for 30 working days when Departments Chairs and Deans do not review the courses in their CurricUNET queue right away.
 - c. We also need to look at courses that are active, but have not been scheduled in four years.
5. Program Review Committee (PRC): Faculty Co-Chair Bruce Naschak
 - a. The Program Review submission deadline is December 2nd @ midnight.
 - TaskStream will close after the deadline.
 - b. The Goals & Action Plans Workshop is October 25th from 2:00PM–3:00PM in the LOFT.
 - c. There will be an Open Program Review Work Session on November 1st in room BT 102 from 11:00AM-1:00PM.

B. Other Committees:

1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): As reported by Judy Sundayo
 - CDAIE chair met with Dean of Equity for approval of 2019-20 budget and petition for Diversity Officer, which will be further discussed with administration.
 - CDAIE is collaborating with CDAC (The District Diversity Committee) to host a District-wide event for Black History Month. We will host Dr. Ron McCurdy from USC and his quartet for a multi-media jazz performance of Langston Hughes' last poem, "Ask Your Mama: 12 Moods for Jazz." It will be held on Saturday, February 29th from 6 – 9 p.m. at the ECC theatre. Please save the date on your calendar!
 - CDAIE applauded the successful LGBTQ Celebration Week last week and the Undocumented Students Workshops and events last week!
 - Student members of CDAIE, who form the Student Diversity Club, presented "Care Packets" to other students during the LGBTQ & Undocumented student activities last week with messages of support, and chocolate!
 - The next official meeting for CDAIE will be on Friday, November 1st from 9 – 11 am in i4-402. Visitors are welcome!

2. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo (No Report)
3. Mesa College Guided Pathways Committee: Co-Coordinators Howard Eskew/Toni Parsons (Mesa Pathways: [LINK](#))
 - a. Howard reported 27 people attended the Strengthening Student Success Conference.
 - Toni Parsons is in the process of collecting takeaways from the attendees to share.
 - b. Howard reported the Looking at Language in the Classroom FLEX event took place last Friday.
 - c. Howard will attend the Committee of Chairs (CoC) meeting on October 23rd to receive feedback regarding the Scale of Adoption Self-Assessment Form.
 - Faculty Members worked on the document during summer 2019.
 - President Manuel Vélez reported the Faculty members who worked on the document in summer 2019 tried to address the concerns Faculty expressed during the Special Academic Senate Meeting on Mesa Guided Pathways in May 2019.
 - d. The Mesa "Be There or Be Square" Mixer is scheduled for November 13th in BT 215.
4. Other Committee Reports: None

VIII. Round Table Topic: None

IX. OLD BUSINESS: None

X. NEW BUSINESS:

A. Change Academic Senate Meeting Start Time: Academic Senate President Manuel Vélez

1. President Manuel Vélez reported the Senate Exec Committee discussed ways the Academic Senate can make the best use of our meeting time.
 - a. One suggestion was returning our meeting start time to 2:20PM to add 10 additional minutes to our meeting time to help ensure all agenda items are discussed during an Academic Senate meeting.

Motion to suspend the rules in order to vote on the item today:

M/S

Brothers/Brewer

Abstained
Ray

Motion to restore the 2:20PM Academic Senate meeting start time starting with our November 4, 2019 meeting:

M/S

Hoffman/Primoza

Abstained
Ray

B. Mesa Guided Pathways Scale of Adoption Self-Assessment Form:

1. The document is due to the state in March 2020.
 - a. President Pam Luster and Academic Senate President Manuel Vélez have to sign the document.
 - Academic Senate President Manuel Vélez reported he will not sign the document until March 2020 in order to make sure everything is correct.
 - b. The form will be vetted by President's Cabinet, the Academic Senate, the Classified Senate and the Mesa Pathways Committee by the end of November 2019.
 - Chair of Chairs Terry Kohlenberg reported the Department Chairs will submit their edits and input this Wednesday (October 23, 2019).
 - c. No changes will be made to the document after the December 12th President's Cabinet meeting.
2. Faculty Mesa Pathways Co-Coordinator Howard Eskew reported there will be a meeting in February 2020.
3. Oscar V. Torres reported he provided the Mesa Guided Pathways Faculty Co-Coordinators with a list of the Academic Affair Committee's suggested changes to the Scale of Adoption Self-Assessment document.
4. Terry Kohlenberg reported the Committee of Chairs (CoC) will review the Mesa Guided Pathways Scale of Adoption Self-Assessment document and provide our feedback on October 23rd.
5. The Academic Senate supported the suggestion by Helen Greenbergs for President Manuel Vélez to ask the Mesa Pathways Committee to complete their second review of the document before it is reviewed by the Academic Senate.

XI. SENATE EXECUTIVE OFFICER REPORTS:

A. Vice President: Howard Eskew (No Report)

B. Secretary: Holly Jagielinski (No Report)

C. Treasurer: Becca Arnold (No Report)

D. Senator at Large (1): Alison Gurganus (No Report)

E. Senator at Large (2): Leslie Seiger (No Report)

F. Immediate Past President: Kim Perigo

1. California Community Colleges State Chancellor Eloy Oakley was at Mesa College this month for the Area D Meeting.
 - a. Kim filmed his presentation and she is transcribing the footage.
 - She will provide the transcript to the Academic Senate.

G. President: Manuel Vélez

1. Manuel Vélez reported the Academic Senate has three Senator for Adjunct Faculty vacancies and asked the Senators to encourage their Department Adjunct Faculty members who they feel would be a good representative for other Adjunct Faculty members to contact Manuel Vélez if they interested in filling one of the vacancies.
2. President Manuel Vélez encouraged the Senators to attend the Faculty Association of California Community Colleges (FACCC) Legislative Update on October 25th from 10:00AM-2:00PM on our campus in room G101.
3. There will be a Guided Pathways Assessment Open Forum on November 7th in MC 211B from 12:30PM-2:00PM.
([LINK](#))

XII. ANNOUNCEMENTS:

- A.** The next Academic Senate meeting is scheduled for November 4, 2019 in MC211 A/B @ 2:30PM.
- B.** The next Academic Affairs meeting is scheduled for October 28, 2019 in BT 218 @ 4:15PM
- C.** The next Committee of Chairs (CoC) meeting is scheduled for October 23, 2019 in MC211 A/B @ 2:30PM.
- D.** The next Professional Advancement Committee (PAC) meeting is scheduled for November 20, 2019 in A117 @ 2:30PM
- E.** The Faculty Association of California Community Colleges (FACCC) will hold a Legislative Forum on October 25th in room G101 from 10:00AM–2:00PM. (Conversation on significant new policy changes and initiatives from Sacramento.)
- F.** Please donate to The Stand and help our students succeed. ([LINK](#))
- G.** Please donate to the Resiliency Fund to preserve the dream of a college education. ([LINK](#))
- H.** Academic Senate for CA Community College (ASCCC) Fall 2019 Plenary Session: November 7th–November 9th ([LINK](#))

XIII. ADJOURNMENT @ 4:00PM.

Motion to adjourn:

M/S

Eskew/Gerace

UNANIMOUS

Submitted by Sue Saetia

Approved by the Academic Senate: October 21, 2019