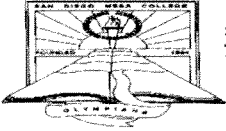


**SAN DIEGO MESA COLLEGE
ACADEMIC SENATE MEETING
October 23, 2017: Room LRC 435 (2:15PM-4:00PM)
AGENDA
First Draft**

- I. CALL TO ORDER & WELCOME** by Academic Senate President Kim Perigo:
Parliamentarian – Veronica Gerace/Timekeeper – Inna Kanevsky/Speaker Coordinator – Paul Sykes
- II. APPROVAL OF DRAFT AGENDA:** (1 Minute)
- III. PUBLIC PRESENTATIONS:**
A. Associated Student Government (ASG) Representative: Mary Platon
B. Classified Senate Representative: President Trina Larson
- IV. APPROVAL OF DRAFT MINUTES:** October 9, 2017 (2 Minutes)
- V. OLD BUSINESS:**
A. New CIC Policies and Procedures: (Gustin)
<https://www.sdccd.edu/about/departments-and-offices/instructional-services-division/curriculum-services/curriculum/cic/policies-procedures-for-review.aspx>
- VI. GUEST: Acting Dean Ailene Crakes – Student Development Integration Plan** (30 Minutes)
- VII. NEW BUSINESS:**
A. Resolution 17.10.1 – Compensation for the AFT President: (Perigo)
- VIII. ROUND TABLE TOPIC: Guided Pathways** (Perigo)
- IX. SENATE EXECUTIVE OFFICER REPORTS:** 3:15PM
A. Vice President: Dina Miyoshi (__Minutes)
B. Secretary: Inna Kanevsky (__Minutes)
C. Treasurer: Toni Parsons (__Minutes)
D. Senator at Large (1): Shannon Shi (__Minutes)
E. Senator at Large (2): Paul Sykes (__Minutes)
F. Immediate Past President: Rob Fremland (__Minutes)
G. President: Kim Perigo (10 Minutes)
- X. COMMITTEE REPORTS:** (3:30PM)
A. Senate Executive Committees:
1. Academic Affairs Committee: Chair Howard Eskew (__Minutes)
2. Professional Advancement Committee (PAC): Chair Lupe Gonzalez (__Minutes)
3. Committee of Chairs (COC): Chair of Chairs Manuel Velez (__Minutes)
4. Curriculum Review Committee (CRC): Co-Chair Paula Gustin (__Minutes)
5. Program Review Committee (PRC): Faculty Co-Chair Bruce Naschak (__Minutes)
B. Other Committees:
1. Basic Skills Committee (BSC): Coordinator Wendy Smith (1 Minute)
2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo (1 Minute)
3. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo (1 Minute)
4. The Catalog Committee: Paul Sykes (2 Minutes)
5. Other Committee Reports: (1 Minute)
- XI. ANNOUNCEMENTS:** (1 Minute)
A. Please bring your donations for The Stand to the October 23rd Academic Senate meeting in LRC 435.
B. The next Academic Senate meeting is scheduled for November 6, 2017 in MC 211 @ 2:15PM.
C. The next Committee of Chairs (COC) meeting is scheduled for November 8, 2017 in MC211B @ 2:30PM.
D. The next COC Enrollment Management Com. (EMC) meeting is scheduled for October 25, 2017 in MC211B @ 2:30PM.
E. The "Stand" is now open to provide emergency support to help our students succeed.
<http://www.sdmesa.edu/student-services/student-success-equity/the-stand.shtml>
1. The Stand provides clothes for interviews, snacks and toiletries to our students.
2. Faculty and Staff can support the "Stand" through monthly payroll deductions. (Johanna Aleman @ jaleman@sdccd.edu)
- XII. ADJOURNMENT:**
This is an open meeting and visitors and observers are welcome. However, because of limited space, we ask that visitors sit in the extra chairs provided against the walls to leave room available at the table for voting Senators and ex-officio members.



**SAN DIEGO MESA COLLEGE
 ACADEMIC SENATE MEETING
 October 9, 2017: Room MC211 (2:15PM-4:00PM)
 MINUTES
 First Draft**

Present:

Academic Senate President Kim Perigo, Gina Abbiate, Evan Adelson, Bill Brothers, Henry Browne, John Crocitti, Moe Ebrahimi, Howard Eskew, Rob Fremland, Amanda Fusco, Karen Geida, Veronica Gerace, Lou Ann Gibson, Guadalupe "Lupe" Gonzalez, Helen Greenbergs, Alison Gurganus, Paula Gustin, Bill Hoefler, Sharon Hughes, Maria Jose Zeledon Perez, Inna Kanevsky, Candace Katungi, Michael Kidwell, Jonathan McLeod, Dina Miyoshi, Michelle "Toni" Parsons, Anthony Reuss, Robert Sanchez, Shannon Shi, Steven Siegel, Dawn Stoll, Judy Sundayo, Paul Sykes, Manuel Velez, Jorge Villalobos, Lauren Wade, Tonya Whitfield, George Ye and guests Professor Das Nugent-Odasso and ASG Representative Mary Platon

Absent:

Carlyne Allbee (Excused), Leela Bingham, Leslie Cloud, Donna Duchow, Larry Horsman, Holly Jagielinsk (Excused), Kim Lacher, Gwen Ulrich-Schlumbohm and Walter "Duane" Wesley

I. CALL TO ORDER & WELCOME by Academic Senate President Kim Perigo @ 2:20PM.

Parliamentarian – Veronica Gerace/Timekeeper – Inna Kanevsky/Speaker Coordinator – Paul Sykes

II. APPROVAL OF DRAFT AGENDA:

Motion to approve with the removal of "New CIC Policies and Procedures" from Old Business since the documents are still being updated.

M/S

Brothers/Eskew

UNANIMOUS

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: Mary Platon

1. The ASG is working with The Stand to provide clothing for interviews, food/snacks and toiletries for Mesa College Students.
2. The ASG is also working on the 2017 Thanksgiving Luncheon for Mesa College International Students.

B. Classified Senate Representative: President Trina Larson (No Report)

IV. APPROVAL OF DRAFT MINUTES: September 25, 2017

Motion to approve with changes from Helen Greenbergs and Jorge Villalobos (Jorge will email his changes to Sue Saetia):

M/S

McLeod/Sykes

UNANIMOUS

V. OLD BUSINESS:

A. Resolution 17.9.4 – New Tools for Evaluating Librarians: (Gurganus)

1. Anthony Reuss asked what changes were made to the evaluation form.
 - a. Alison said a "Non-Applicable" column was added to the evaluation form.
 - b. Criteria under the following Domains changed on the evaluation form:
 - PUBLIC and TECHNICAL SERVICES
 - COLLECTION MANAGEMENT
 - SDDC KNOWLEDGE and INVOLVEMENT
 - LIBRARIANSHIP MASTERY

Motion to approve:

M/S

McLeod/Sykes

UNANIMOUS

VI. GUEST: Vice Chancellor Lynne Neault (Campus Solutions - mySDCCD)

<http://www.sdmesa.edu/archives/gov-old/academic-senate/Faculty%20mySDCCD%20Presentation%20-%20Senates.pdf>

- A.** Vice Chancellor Neault reported the development/planning process began in 2014.
- B.** All Faculty Resources will be accessible through a single portal through mySDCCD.
- C.** Rob Fremland, Kim Perigo and Manuel Velez provided feedback during development of the portal.
- D.** The username can be your preferred name and not your legal name, which is extremely helpful for transgendered students.
- E.** Faculty can access their Payroll information.
- F.** Faculty can manage their classes:
 - Census due date reminders

- Email their students (Ability to select certain students to receive an email.) (Paul Sykes said it needs to be easier to attach documents to emails message that Faculty send to their students.)
 - Enter Grades
 - Deadlines (Look up Add/Drop/Withdrawals Deadlines)
 - Rosters (Bill Brothers said the list of students on the roster need to be numbered (1. 2. 3.). He currently has to manually count the number of students on his roster.
 - View Waitlists
- G.** There will no longer be paper Temporary Assignment Officers (TAOs).
- H.** Quick Links: Right side of the screen
- BlackBoard will be accessible through fall 2018. (We will start using Canvas in spring 2019.)
 - Counseling Center
 - CurriUNET
 - Documents and Forms
 - FLEX
 - Online Class Schedule
 - Outlook
 - TaskStream
 - Textbook Requisition
- I.** Paul Sykes will send an email to Vice Chancellor Neault requesting that the two (2) student forms for Field Trips are added to the link for forms.
- J.** Faculty will be able to access the Reprographic Work Orders web page.
- K.** Each college will be able to add their own calendars in the future.
- L.** Contact information is listed for Audio Visual, Facilities and Information Technology.
- M.** Vice Chancellor Neault said two (2) zeros will be placed in front of the current 8 digit student identification numbers to create 10 digit student identification numbers.
- N.** Rob Fremland thanked Vice Chancellor Neault for reaching out to the Academic Senate Faculty early in the process.
- O.** Please send your questions to Vice Chancellor Neault (ineault@sdccd.edu).

VII. NEW BUSINESS: None

VIII. SENATE EXECUTIVE OFFICER REPORTS:

A. Vice President: Dina Miyoshi

1. The following committees need Faculty representatives:
 - a. Planning and Institutional Effectiveness Committee (PIE): School of Humanities
 - b. Professional Advancement Committee (PAC): School of Social and Behavioral Sciences and Multicultural Studies
 - c. Textbook Affordability Taskforce: Meets once in the fall semester and twice in the spring semester.

B. Secretary: Inna Kanevsky (No Report)

C. Treasurer: Toni Parsons

1. Academic Senate Account Balances: (Checking - \$707.61) (Savings - \$1,571.32)
2. Scholarships:
 - a. The Senators authorized two (2) \$500.00 Student Scholarships for Academic Year 2017-2018.
 - b. Please contact Toni if you would like to help her read the scholarship applications.
3. Academic Senate Dues:
 - a. Toni asked the Senators to encourage their Department Faculty members to sign up in PeopleSoft.

D. Senator at Large (1): Shannon Shi (No Report)

E. Senator at Large (2): Paul Sykes (No Report)

F. Immediate Past President: Rob Fremland (No Report)

G. President: Kim Perigo

1. Accrediting Commission for Community and Junior Colleges (ACCJC) President Dr. Richard Winn:
 - a. An event with Dr. Winn is scheduled at City College on October 16, 2017 from 1:30PM – 3:30PM.
 - b. Dr. Winn will answer questions regarding the Accreditation Process.
2. Deferred Action for Childhood Arrivals (DACA) Support Week: October 16, 2017 – October 20, 2017
 - a. Chancellor Carroll is trying to support our DACA students

3. Discipline Meetings:
 - a. The Academic Senate Presidents have asked Vice Chancellor Burgess and the District Discipline Deans through the District Governance Council (DGC) to schedule regular disciplines meetings during FLEX week before each spring semester.
4. Distance Education Modality Course Acceptance:
 - a. California State University (CSU) Faculty members are asking for a delay in implementation.
5. Guided Pathways: The Board of Governors (BOG) developed the goals.
 - a. The Academic Affairs is working on a fact sheet.
 - b. Guided Pathways is based on the current Mesa College Reads book:
 - Redesigning America's Community College by Thomas R. Bailey, Shanna Smith Jagger and David Jenkins.
 - Mesa College Reads will meet in the LOFT on October 27, 2017 from 9:00AM – 11:00AM to share their thoughts about Redesigning America's Community College.
6. Priority Registration for Student Athletes:
 - a. The resolution was passed by the Mesa, City and Miramar College Academic Senates and Vice Chancellor Lynn Neault's office is working on implementation.

IX. COMMITTEE REPORTS:

A. Senate Executive Committees:

1. Academic Affairs Committee: Chair Howard Eskew
 - a. The committee will vet the first draft of the Curriculum Balance paper today.
 - b. The committee will also begin its work on a Guided Pathways fact sheet today.
2. Professional Advancement Committee (PAC): Chair Lupe Gonzalez
 - a. The committee still needs a Faculty Member from the School of Behavioral/Social Sciences and Multicultural Studies.
 - We need Faculty representatives available from every school to their school Faculty Members complete their Professional Advancement Proposals, Professional Advancement Completions and Sabbatical Applications correctly.
 - b. Professional Advancement FAQ Page:
 - An updated page will posted in about a month.
 - c. Sabbatical Submittal Workshop:
 - Contract Faculty Members who want to submit a sabbatical application for 2018-2019 need to attend the workshop to make sure their applications are submitted correctly and completely.
 - We have a very short window to review the applications and it takes a great deal of time to return the applications to Faculty in order for them to make corrections.
3. Committee of Chairs (COC): Chair of Chairs Manuel Velez
 - a. AFT Mesa Mini Uber Chairs Meeting: October 18, 2017 (Room SB 112) 2:00PM – 3:30PM
 - You can ask AFT related questions.
 - b. The next COC meeting is this Wednesday, October 11, 2017 in MC 211 B from 2:30PM – 4:00PM.
 - c. Hispanic Heritage Month speaker Tim Hernandez (Author of All They Will Call You) will be at Mesa College on October 12th from 11:00AM-12:30PM in room G101.
4. Curriculum Review Committee (CRC): Co-Chair Paula Gustin
 - a. Streamlining the Course Approval Process:
 - Please give the CRC feedback regarding the possibility of shortening the process from 10 to 5 business days.
 - b. The course designation for English for Speakers of Other Languages (ESOL) will become English Language Acquisition (ELA).
5. Program Review Committee (PRC): Faculty Co-Chair Bruce Naschak is Excused today (Dina Miyoshi)
 - a. The preview meeting for Lead Writers is this Friday.

B. Other Committees:

1. Basic Skills Committee (BSC): Coordinator Wendy Smith (No Report)

2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo
 - a. CDAIE held its first Courageous Conversation in the LOFT on 10-6-17 and the topic was "Racial Assumptions." as a basis for the workshop we used materials from Lee Mun Wah's educational seminars, some of which involved white people asking questions they had always wanted know from people of color and some which involved questions people of color had always wanted to ask white people. it was eye-opening.
 - b. We also had discussion following excerpts from the film, "The Color of Fear." there were 15 people in attendance and it was educational, emotional and inspiring feedback from the workshop reminded us know how important it is to continue to create opportunities for students, faculty and staff to dialogue about difficult-to-discuss matters surrounding race, gender, bias, privilege, prejudice and injustice.
 - c. we will be presenting additional Courageous Conversations on campus and invite the entire campus community to participate.
 - d. CDAIE members are also supporting the Hispanic Heritage events and encourage everyone to attend.
3. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo
 - a. Event Reservation Process: The process needs to be streamlined.
 - b. Feminine Hygiene Product Machines: The campus needs more machines.
 - c. Key Request Process: The process needs to be streamlined.
 - d. One Day Parking Permits (Red): Students are duplicating them and parking in Faculty/Staff parking spaces.
4. The Catalog Committee: Paul Sykes (No Report)
5. Other Committee Reports: No Reports

X. ANNOUNCEMENTS:

- A.** Please bring your donations for The Stand to **room LRC 435** on October 23, 2017 from 2:15PM-4:00PM.
- B.** Hispanic Heritage Month speaker Tim Hernandez (Author of All They Will Call You) will be at Mesa College on October 12th from 11:00AM-12:30PM in room G101.
- C.** The next Academic Senate meeting is scheduled for October 23, 2017 in **room LRC 435** @ 2:15PM.
- D.** The next Committee of Chairs (COC) meeting is scheduled for October 11, 2017 in MC211B @ 2:30PM.
- E.** The next COC Enrollment Management Committee meeting is scheduled for October 25, 2017 in MC211B @ 2:30PM.
- F.** The "Stand" is now open to provide emergency support to help our students succeed.
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 1. The Stand provides clothes for interviews, food/snacks and toiletries to our students.
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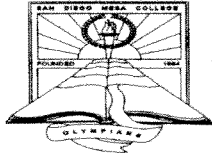
XI. ADJOURNMENT @ 3:49PM.

Motion to adjourn:

M/S

Parsons/Brothers

UNANIMOUS



Resolution 17.10.1 – Compensation for the AFT President: (Perigo)

1st Reading: October 23, 2017

Mover:

Seconded:

Whereas the AFT President regularly negotiates with the district administration on contract and other work-related issues throughout the calendar year;

Whereas it is essential for the AFT President to provide faculty and staff representation and respond to needs, situations, and issues of the faculty and staff on a year round basis;

Whereas the AFT President is compensated as a 10-month employee;

Whereas this current arrangement means that the AFT President as bargaining representative of faculty and staff is only compensated for 10 months while administrative representatives are compensated for 12 months;

Be it resolved that the Academic Senate supports the request that the district works with the faculty bargaining agent to increase the contract of the AFT President to a 12-month contract;

Be it further resolved that this resolution be submitted to the Academic Senates at our sister campuses (including Continuing Education) and, once passed, be presented to the Board of Trustees.

Presented to the Academic Senate: October 23, 2017

Approved by the Academic Senate:



San Diego Mesa College Academic Senate

The Stand Donation Drive

October 23, 2017 Meetings

Room LRC 435 (2:15PM – 4:00PM) – Please drop off your donations.

Items our students need:

- Dried Fruit Packets
- Granola Bars/Trail Mix
- Individual Apple Sauce Packets
- Individual Drinks (Shelf Stable Milk, Sport Drinks, 100% Juice)
- Individual Macaroni & Cheese
- Individual Shelf Stable Meals (My Own Meal, GoPicnic, Hormel Compleats, Tuna/Chicken Snack Packs, Kitchens of India, Tasty Bites One Minute Entrees, Assorted Quinoa Meal Packs)
- Individual Size Snacks (Chex Mix, Chips, Crackers and Quaker Rice Crisps)
- Progresso Soup (Seems to be a very popular brand)
- Ramen Bowls/Chow Mein Bowls
- Shelf Stable Yogurt (Can be found at Costco)
- SPAM/Canned Chicken/Canned Tuna
- Diapers & Pull-Ups
- Travel Size Deodorants
- Travel Size Laundry Soap

Please visit the following website if you would like to learn more about The Stand:

<http://www.sdmesa.edu/student-services/student-success-equity/the-stand.shtml>