



**SAN DIEGO MESA COLLEGE
ACADEMIC SENATE
Virtual Meeting**

<https://cccconfer.zoom.us/j/99023841887>

April 11, 2022

2:20PM – 4:20PM

MINUTES

Present:

Academic Senate President John Crocitti, Gina Abbiate, Carlyne Allbee, Isaac Arguelles-Ibarra, Janna Braun, Michael Brewer, Henry Browne, Laura Creswell, Ian Duckles, Howard Eskew, Rob Fremland, Rosiangela Escamilla, Sakeenah Gallardo Veronica Gerace, Helen Greenbergs, Mary Gwin, Alison Gurganus, Paula Gustin, Jennifer Hernandez, Andrew Hoffman, Janue Johnson, Geoffery Johnson, Candace Katungi, Jesse Keller, Kim Lacher, Cesar López, Natalie Mapes, Dina Miyoshi, Ryan Mogelluzzo, Pegah Motaleb, Katherine Naimark, Roger "Rusty" Nichols, Waverly Ray, Anthony Reuss, Robert Sanchez, Jessica Sardo, Kristian Secor, Irena Stojimirovic, Oscar V. Torres, Manuel Vélez and Guests Marisa Alioto and Toni Parsons

Absent:

Nellie Dougherty (Excused), George Svoboda (Excused), Alison Primoza (Proxy to Abbiate), Judy Sundayo (Excused), Karen Wait (Proxy to Allen-Hydo) and Walter "Dwayne" Wesley

I. CALL TO ORDER AND WELCOME by Academic Senate President John Crocitti @ 2:22PM: Parliamentarian – Manuel Vélez/Speaker Coordinator & Timekeeper – Waverly Ray

II. APPROVAL OF DRAFT AGENDA:

A. President John Crocitti added Toni Parsons to guest list.

Motion to approve:

M/S

Duckles/G. Johnson

**31 Approve
3 Abstain**

Mapes
Primoza
(Proxy to Abbiate)
Wait
(Proxy to Allen-Hydo)

III. PUBLIC PRESENTATIONS:

A. Associated Student Government: President Natalia Trinh (No Report)

B. Classified Professionals: President Eva Parrill (No Report)

IV. PUBLIC COMMENTS:

A. Ian Duckles - Public Service Student Loan Forgiveness:

As reported by Ian Duckles:

"I would like to encourage all faculty and classified professionals with Federal Student Loan Debt to take advantage of the Public Service Loan Forgiveness Program. I used this program and on the Friday before spring break I was notified that all of my student loan debt had been forgiven. This amounted to over \$35,000. In October of last year the Biden administration relaxed the rules for who qualifies for forgiveness and it was under these terms that I was able to have my loan forgiven. This window expires on October of this year, so you must initiate the process before then. The AFT has partnered with a non-profit organization, Summer, to assist members with this process (Summer – Simplifying Student Debt (meetsummer.org)). That was the organization I worked with. They walked me through all the steps, provided me with the relevant documents, sent those documents out to the appropriate people, collected those documents and then submitted them on my behalf. When my forgiveness was initially declined they gave me template language to use in email communications with my loan service provider, and this proved to be successful. I highly recommend Summer, but even if you don't use them I encourage everyone to apply for student loan forgiveness whether you are full or part-time. The AFT Guild will be providing two workshops later this semester, one in April and one in May so please keep an eye out for those emails and take advantage of this program!"

V. APPROVAL OF DRAFT MINUTES: March 21, 2022

Motion to approve:

M/S

Duckles/Gurganus

**34 Approve
5 Abstain**

Arguelles Ibarra

Gerace

Mapes

Primoza

(Proxy to Abbiate)

Wait

(Proxy to Allen-Hydo)

VI. GUEST:**A. Dina Miyoshi – Faculty Evaluation Questions – Please Send Your Feedback to Dina Miyoshi:**

1. Please review the possible changes to the Student Faculty Evaluation document and the Classroom Visits for Asynchronous Courses document.
2. The possible changes are addressing concerns regarding the current language.
3. Geoff Johnson asked what are the driving factor for the changes.
 - a. Dina Miyoshi said the original questions did not fit with online and asynchronous classes.
4. Ian Duckles asked if the updated Student Survey Evaluation will have open ended questions to Students.
 - a. Ian Duckles said the open ended questions are useful and they should stay.
5. Andrew Hoffman said the suggested changes to the questions seem to have changed the meaning of the questions.
 - a. Andrew Hoffman said the changes may not fit face to face classes.
6. Dina Miyoshi asked the Senators to take their time in reviewing the original forms and the suggested changes.
7. Chair of Chairs Paula Gustin thanked Dina Miyoshi for working with the Department Chairs to update the documents.
 - a. The Department Chairs agree that the Faculty Evaluation Process for Asynchronous classes need to be fair.
 - b. We also need more Students to participate in the Online Evaluation Process.
 - c. Dina Miyoshi has worked hard to incorporate the Department Chairs' suggestions in the proposed changes.
 - d. Will there be a new policy to increase the rate of Student Evaluations completions to make sure that Student Evaluations are a meaningful part of the Faculty Evaluation process?
8. Dina Miyoshi asked Faculty to send their suggestions to her by the end of April.
9. Dina Miyoshi said we want Faculty to agree and the entire district will be able to review the draft changes.

B. Toni Parsons – Credit for Prior Learning (CPL) Updates:

1. Mesa College has allowed Students to earn credit for a course by passing a Faculty approved Credit by Exam for courses for decades.
 - a. Students had to pay for the units they earned in the past.
2. 43 courses are currently approved for Credit by Exam and the exams are discipline specific across the district.
3. Students now have more methods for earning credit.
4. Title 5 Changes allows CPL to be earned for military experience and portfolios.
5. The district Board of Trustees (BOT) has removed the fee requirement for credits earned via passing a credit by exam test.
6. We will create reassigned time for a Faculty Lead Position responsible for coordinating CPL.
7. Mesa College will start working with the Military Articulation Platform (MAP).
 - a. Army Sergeant 1st Class Joey Mora received 30 units credit from Norco Community College through MAP.
 - Joey Mora is now pursuing a Baccalaureate Degree from California State University (CSU) San Bernardino.
 - b. MAP wants to work with our district to house their courses.
8. We will meet with interested Faculty.
9. The American Council on Education (ACE) worked with discipline Faculty and the Joint Military Services to review courses and recommend that Veterans receive credit for courses they completed and the jobs they held while serving in the military.
10. Faculty may be asked to review courses that are on the MAP.
11. CPL credits show a Pass/No Pass score.
 - a. No letter grades are assigned.
12. Our district will align our courses with CPL.
 - a. We will create assessments and rubrics across the district.
13. You can see what other community colleges have done.
14. CPL will be part of the course review process through CurricUNET.

VII: REPORTS:**A. Committee Reports:**1. Senate Executive Committees:

a. Academic Affairs Committee: Chair Oscar V. Torres

As reported by Oscar V. Torres:

"The Academic Affairs committee met on April 4th at 4:15 pm. Items discussed included the establishment of a new sub-committee called the "Constitutional Review committee". Academic Affairs members thought it would be best to wait until the flex week of fall 2022 to look for interested faculty. The task of this committee would be to provide minor edits to our constitution that would not change the overall meaning or interpretation of text. Academic Affairs members also agreed to present our survey data results for an on-campus proctoring center to the Committee of Charis, Wednesday April 13, 2022. Meeting modality for Academic Affairs will continue virtually through the end of the spring 2022 semester. Elections for Senate Executive positions are coming soon, if you know someone who is interested, please have them email otorres002@sdccd.edu "

b. Professional Advancement Committee (PAC): Chair Janna Braun

As reported by Janna Braun:

- "The PAC reviewed sabbatical leave applications for the 2022-23 academic year and has awarded sabbatical leaves to the following Faculty members:
 - * Mary Gwin (Philosophy)
 - * Wendell Kling (Fine Art)
 - * Ryan Mongelluzzo (Anthropology)
- I encourage those who have not yet applied for a sabbatical and are eligible to do so to apply next year because it's an important part of being a professor.
- The SDCCD PAC chairs met with AFT President Jim Mahler on March 24 to discuss the issue of faculty who attend conferences remotely/asynchronously. We agreed that beginning in fall 2022, the maximum number of hours allowed for any one particular conference may not exceed the total number of hours for which the conference was scheduled. In addition, faculty who request credit for conference attendance must include their conference registration with their PAC documents."

c. Committee of Chairs (COC): Chair of Chairs Paula Gustin

As reported by Paula Gustin:

- "Mesa College has the highest productivity rate in the district-13.1. Commend the Chairs on their hard work and commitment to students. 18,000 students
- Late start classes have 84% fill rate with 170 sections.
- Online course have an issue with fraudulent enrollments. Mesa College has the lowest fraud rate in the district (perhaps due to more F2F). The state will provide funding to curb fraudulent activities.
- Planning for Fall 2022
- Approach is "All Hands on Deck" with an emphasis on Interdisciplinary Data Driven Discussions
- Chairs have been forming work groups
- Enrollment Management & Strategic Instructional Management Work Group
 - * Reports generated regarding enrollment trends: Overall college enrollment trend is that we have been decreasing since 2014 & this trend was exacerbated by the pandemic.
 - * However, our departments have not been affected in exactly the same way.
 - * Are there areas for growth as we emerge from pandemic?
 - * What students are enrolling in 8 week courses and are they being successful?
 - * These reports will be discussed over the next couple of Chairs meeting.
 - * Working with feedback from counseling: STEM + Platinum V Work Group has been formed with the goal of looking at enrollment trends to retain students
 - * Discussions with Sister Colleges - note: City College 80% in person
 - * Many Chairs are working with the Curriculum Team & Articulation Officer; Make sure our courses will continue to transfer and articulate.
- Chairs continue to work with Deans towards better technology for faculty offices-some process are improving in this endeavor/ Work with your Chairs to address
- Chairs continue to work with Deans for improved classroom technology

- Recommendations for Evaluations:
 - * Chairs have a commitment to fair and meaningful evaluations. We see this as a priority for the Mesa College. Chairs gave Dina Miyoshi suggestions:
 - * Need for Improved Evaluations instrument for assessing asynchronous courses
 - * The need for improved student participation in student evaluations-Need to have a healthy response rate from students to accurately evaluate faculty. This is a concern from Chairs
 - * Need a policy regarding student evaluations response rate or else low response rate will make evaluations statistically invalid.
 - * Currently, Chairs have discussed Best Practices for improved response rates."

- d. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman
As reported by Andrew Hoffman:

"Despite some opposition from Mesa College, the district voted to approve a new catalogue deadline date. This date will now be in September instead of in December, meaning that effectively there will be only one meeting in the fall to get curriculum approved for the 2023-2024 catalogue. Curriculum not already underway will not likely make this deadline.

Also, in compliance with directives from the state chancellor's office, basic skills courses are being deactivated and removed as advisories. Right now, the focus is on removing the English basic skills courses (ENGL 47A, 48, and 49). Math will follow. It is unclear right now if courses with "side cars," such as ENGL 101X which has ENGL 101 and ENGL 31, will survive a future challenge in the proposed AB1705 legislation."

- e. Program Review Committee (PRC): Acting Faculty Co-Chair Dina Miyoshi (No Report)

3. Other Committees:

- a. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Veronica Gerace

- Cultural Unity Week Events:
 - * Please encourage your Students to attend the Cultural Unity events this week.

- b. Mesa Pathways Committee (MPC): Co-Coordinator Marisa Alioto (5 Minutes)

As reported by Marisa Alioto:

"Academic and Career Pathways (ACP) Descriptions:

At the MPC Meeting on Wednesday, March 23rd, via a breakout activity, MPC members edited brief descriptions of our Academic and Career Pathways (ACPs) that were created by our Communications Office. These descriptions are intended to provide students with an introduction to the types of programs, degrees and certificates that fall under each of the eight ACPs. Communications will make the appropriate edits, and these descriptions will be circulated to department chairs and deans for feedback, as well as to students. We hope to have final versions of these ACPs published by the end of the semester.

Student Success Teams Project Team (SST):

The SST project team is currently having discussions on the structure of the student success teams. Identification of core data metrics, which align with the Mesa 2030 Plan have been preliminarily identified and presented to MPC. The SST project team is hoping to increase connections and engagements with students as well as increase integration between instruction and student services. A pilot is slated for next year, and the project team is trying to gauge the interest among members of the campus community for participation in this pilot, and a Student Success Teams Interest Form/Survey has been created and will be sent to the campus community.

Please look for an email in your inbox from Mesa Pathways and fill out this brief survey.

Data Coaching Project Team:

The Data Coaching project team continues work on the development of a data coaching handbook.

Technology Project Team:

The updating of course pages with program maps by the Communications Office continues, and discussions are ongoing regarding the process for reviewing and updating programs maps. Additionally, design work to develop unified visual representations and succinct descriptions of the Academic and Career Pathways (ACPs) on the Mesa College website are in the process of being developed (see above).

Onboarding and Career Exploration (OCE) Workgroup:

The OCE Workgroup has transitioned to a project-based model focused on the following areas: Career Exploration in Outreach, Mesa View book, Mesa Journeys Development, Career Exploration in CRUISE/2nd/3rd year CRUISE Development, and Career Exploration Faculty Training (Regional RFA Funding). The SDCCD is also excited to announce the launch of the new and improved district-wide student and alumni online job board, SDCCD Handshake.

Pathways Fellows:

The Fellows continue their work with Financial Aid and the Communications Department to post and cross-promote deadlines and other financial aid information on social media, helping eliminate barriers and creating a greater sense of community with relevant posts students that students will be drawn to.

The Fellows are also continuing to curate new Student Stories videos that capture current student and alumni educational journeys here at Mesa College.

The Pathways Fellows are working in conjunction with the Mesa Pathways Leadership Team and the Workgroup and Project Team leads to create a retrospective video that will showcase the past five years of Pathways work, including the evolution of Pathways at Mesa, highlight projects and accomplishments, and promote the future of Pathways at Mesa College. This video will premiere at the April 19th PCAB meeting.

Call for Members: Pathways Workgroups and Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to MesaPathways@sdccd.edu.

Next MPC Meeting: Our next MPC Meeting is scheduled for Wednesday, April 13th from 12:45 - 2:15 pm.

To learn more about Mesa Pathways: <https://www.sdmesa.edu/mesa-pathways/>

c. Environmental Sustainability Committee: Waverly Ray

As reported by Waverly Ray:

- "The survey to find out how many Faculty Members have an Environmental Sustainability component in their courses is open right now.
 - * Survey Link: <https://forms.gle/SKnWbPtw2vj2fm248>
 - * Please complete the survey by April 15th.
- The Environmental Sustainability Committee/Climate Action Plan Subcommittee held a workshop about ideas to reduce emissions with 30 participants and attended a CDAIE meeting to discuss how we might conduct an equity audit on the first draft of the climate action plan (CAP).
- We are working with AFT to identify issues in the CAP that are relevant to classified employees and faculty.
- We are hosting a workshop on sustainability across the curriculum on April 22. This is in collaboration with faculty from City and Miramar and we are contacting Curriculum Committees for collaboration on COR changes.
- We are planning on meeting with Shelly Hess and Victor Devore about adding a leaf designation in the online registration system to designate courses with sustainability content.
- The first draft of the climate action plan is taking shape and we are on schedule to present it to PIE in May."

3. Senate Executive Officer Reports:

- a. Vice President: Sakeenah Gallardo (No Report)
- b. Secretary: Waverly Ray (No Report)
- c. Treasurer: Mary Gwin (No Report)
- d. Senator at Large (1): Alison Gurganus (No Report)
- e. Senator at Large (2): Pegah Motaleb (No Report)
- f. Immediate Past President: Manuel Vélez (No Report)

g. President: John Crocitti

- Spring 2022 Academic Senate for CA Community Colleges (ASCCC) Plenary Session: [LINK](#)
 - * Academic Senate President John Crocitti, Immediate Past President Manuel Vélez and Black Studies Department Chair Thekima Mayasa attended the event.
 - * Resolutions: The votes took place on Saturday.
 - * The ASCCC passed a resolution to aggregate Asian American Pacific Islander (AAPI) Student data to help with equity targeting since AAPI Students are not a homogenous group.
 - * There was a lot of debate regarding AB 1705. ([AB 1705](#))
 - * The ASCCC is asking the State Legislature to amend AB1705.

"Resolved, that the Academic Senate for California Community Colleges seek the following language amendments to AB 1705 (Irwin, 2022) in order to protect the mission and serve the Students of the California community colleges:

Placement and enrollment of Students in a transfer-level English or Mathematics course should not prevent Students from enrolling in a pre-transfer level English or Mathematics course when a *Student determines* a course fulfills their academic needs based on the desire to:

- 1) Complete a certificate or Career Technical Education program.
- 2) Make up for learning loss from the COVID-19 global pandemic or break in education.
- 3) Build skills or re-skill.
- 4) Fulfill a lifelong learning priority in written communication and quantitative reasoning courses."

- * The resolution to create a Handbook on the Cross Disciplinary List of Courses passed.
- * The resolution to allow courses outside of English and Math to meet English and Math requirements failed 52% to 48%. (It would dilute or find a way to get around GE requirements.)
- * Changes to the Disciplines List: Asian American Pacific Islanders Studies, Native American Studies and Nanotechnology were added to the Disciplines List.
- * Resolution on Integrity of Online Learning: It calls for some form of a monitoring system and was approved after one resolve was taken out of the final resolution.
- * Manuel Vélez reported there was a resolution on Core Competencies. (There was a vote to split the resolves and the resolution was referred back to the Exec Committee. The resolution does not talk about Core Competencies for Ethnic Studies. The conversation will happen.)
- * Manuel Vélez reported there was also a resolution to remove Women's Studies courses from the Associate Degrees for Transfer (ADT) course lists and create an Associate Degree for Transfer (ADT) for Women's Studies.

VIII. New Business:

A. Resolution 2022.4.1: Update Constitution - Hold Curriculum Review Committee Faculty Co-Chair Elections in Even Numbered Years: Hoffman (1st Reading)

- 1. The current Academic Senate Constitution states that the elections for the Faculty Co-Chair of the Curriculum Review Committee (CRC) takes place in odd numbered years.
- 2. The Mesa College CRC has been holding their Faculty Co-Chair elections in even numbered years.

Motion to move the item to the April 25th meeting for discussion and potential vote:

M/S

Gustin/Hoffman

35 Approve

Primoza
(Proxy to Abbiate)

1 Abstain

Wait

(Proxy to Allen-Hydo)

B. AP 4025.2 (Philosophy and Criteria for Baccalaureate Degrees) Update: Hoffman (1st Reading)

1. New Administrative Procedure:

- a. This new procedure formalizes the process for developing and approving baccalaureate degrees.

Motion to move the item to the April 25th meeting for discussion and potential vote:

M/S

Hoffman/Vélez

37 Approve

Primoza
(Proxy to Abbiate)

1 Abstain

Wait

(Proxy to Allen-Hydo)

C. Reconsideration of the State of Emergency Circumstances (AB361): Crocitti

- 1. Governor Newsom did not lift the State of Emergency on March 31st.
- 2. Approval allows the Mesa College Academic Senate to continue to hold Zoom meetings without being Brown Act compliant.

Motion to move the item to the April 25th meeting for discussion and potential vote:

M/S

Hoffman/Braun

38 Approve

Primoza
(Proxy to Abbiate)

1 Abstain

Wait

(Proxy to Allen-Hydo)

IX. OLD BUSINESS:

A. Resolution 2022.3.1 – The Mesa College Library Advisory Committee: Gurganus (Second Reading)

- 1. We want to resurrect the committee in order to communicate information to the Mesa College community.
- 2. We want to hear from the Mesa College Community at Large about the support you need.
- 3. We want to inform the Mesa College Community at Large about the services that are available.

Motion to approve with corrections to the resolution from Roger "Rusty" Nichols:

M/S

Duckles/Gurganus

39 Approve

Primoza
(Proxy to Abbiate)

1 Abstain

Wait

(Proxy to Allen-Hydo)

B. Administrative Procedures (APs) & Board Policies Updates (BPs) Updates: Hoffman (2nd Reading)1. Administrative Procedures:

a. Updated APs approved by the Mesa College Curriculum Review Committee (CRC):

- AP 4025.1 (Philosophy and Criteria for Certificates):
 - * Change numbers to align with Community College League of California (CCLC) formatting and technical revisions to align language with Title 5.
- AP 4105 (Distance Education):
 - * Revised Procedure: Change number to align with CCLC formatting and minor technical revisions to align language with Title 5.
- AP 4260 (Prerequisites, Corequisites, Limitations on Enrollment and Advisories):
 - * Revised Procedure: Change number to align with CCLC formatting and minor technical revisions to align language with Title 5.
- AP 4400 (Community Service Offerings):
 - * New Procedure: This new legally required procedure formalizes the process for developing and approving community service offerings.

2. Board Policies:

a. Updated BPs approved by the Mesa College Curriculum Review Committee (CRC):

- BP 4100 (Graduation Requirements for Degrees and Certificates):
 - * Revised Policy: Change number to align with CCLC formatting and minor technical revisions to align language with Title 5.
- BP 4400 (Community Service Programs):
 - * Revised Policy: Change number to align with CCLC formatting and minor technical revisions to align language with Title 5.
- BP 5152 (Military Education Program Contracting):
 - * Revised Policy: This policy was developed for the Military Education Program. Since the program has been eliminated, it is recommended this policy be deactivated.

Motion to approve updates to the Administrative Polices and Board Policies – The district Curriculum Review Committee will make grammatical corrections to the documents:

M/S

Hoffman/Braun

36 ApprovePrimoza
(Proxy to Abbiate)**4 Abstain**Greenbergs
Lacher
Ray
Wait
(Proxy to Allen-Hydo)**X. ROUND TABLE TOPIC:** None**XI. ANNOUNCEMENTS:**

- A.** The next Academic Senate meeting is April 25, 2022 from 2:20PM – 4:20PM.
- B.** The next Academic Affairs meeting is April 18, 2022 from 4:15PM – 5:30PM.
- C.** The next Committee of Chairs (CoC) meeting is April 13, 2022 from 2:30PM – 4:00PM.
- D.** The next Professional Advancement meeting is May 4, 2022 @ 2:30PM.

XII. ADJOURNMENT @ 4:11PM:

Motion to adjourn:

M/S

Duckles/G. Johnson

UNANIMOUS

Submitted by Sue Saetia

Approved by the Academic Senate: April 25, 2022