If for any reason you are going to be absent from your CCAP Class, please notify the following people:

1. The high school liaison before your class begins. They need to make arrangements for student supervision in your absence.
2. Sarah Hood shood@sdccd.edu and Gina Abbiate gabbiate@sdccd.edu. Please let us know if a sub has been arranged. We will connect the sub with the high school liaison.
3. Your Dean/Chair: Follow your department's absence reporting processes.