

## **“Catalog Committee”**

**3/20/24 Minutes**

12:00-1:00 by [Zoom](#)

**Attendees:** J. Estep, N. Resch, P. Ly, A. Svedberg

### **Agenda**

Welcome and thank you!

*J. Estep welcomed and thanked attendees.*

Minutes - [Handout](#)

*J. Estep presented the Minutes from the 12/13 meeting.*

Catalog Update

*J. Estep notified the group that the bluelines were reviewed by J. Estep and A. Svedberg and the next step is printing.*

CRC from the Senate Constitution - [Handout](#)

*J. Estep shared the CRC’s description from the Senate Constitution.*

“Catalog Committee” – [Handout](#)

*J. Estep shared the draft of the committee’s membership and duties.*

*Changes and comments were made directly on the document. The group discussed creating the Catalog Committee informally, as a subcommittee of the CRC. P. Ly recommended that the Catalog Committee be written into the Senate Constitution as a way to protect it from going dormant. J. Estep informed the group he is also in discussions with the Chair of Academic Affairs (M. Gwin) for advice on forming the Catalog Committee.*

Catalog Consistency - [Handout](#)

*We did not get to this item.*

Electronic Catalogs

*We did not get to this item.*

Thank you!

Questions and recommendations

### **Adjournment**

Next meeting: April 24, 2024

September meeting dates: 9/6, 9/13, 9/20, 9/27 at noon by Zoom

October meeting dates: 10/11, ~~10/25~~ at noon by Zoom

November meeting dates: 11/8 at noon by Zoom

December meeting dates: 12/13 at noon by Zoom

~~February meeting dates: 2/28 at noon by Zoom~~

March meeting dates: 3/20 at noon by Zoom

April meeting dates: 4/24 at noon by Zoom

[Catalog Proof](#)

[Instructions](#)