SAN DIEGO
MESACOLLEGE

## San Diego Mesa College
## PIE Committee
## Meeting Notes

March 24, 2015
3:30 p.m. – 5:00 p.m., A-104

| ATTENDEES | | |
|---|---|---|
| | Madeleine Hinkes, Co-Chair | Ashanti Hands |
| | Angela Liewen, Co-Chair | Bri Hays |
| | | Terry Kohlenberg |
| | Rachelle Agatha | Pamela Luster |
| | Angela Arreaga (Excused) | Tim McGrath |
| | Julie Barnes | David Palomino (Excused) |
| | Danene Brown | Charlotta Robertson |
| | Richard Chagnon | Monica Romero |
| | Kristan Clark | Charlie Zappia (Excused) |
| | Jennifer Cost | |

**Agenda Item A:**   **Call to Order:** By Liewen at 3:36 p.m. in A-104.

| DISCUSSION | **Approval of March 10, 2015 Minutes**<br>• The Minutes were approved by consensus as is. |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| • Post approved minutes to the PIEC website. | • Ginger Davis | • Before next meeting. |

**Agenda Item B:**   **Continuing Business**

| DISCUSSION | **Multi-year Cycle**<br>• A revised diagram of the annual cycle was presented.  A final version will be presented at next month's meeting.<br>**Strategic Planning Scorecard**<br>• A revised Strategic Planning Scorecard was presented.<br>• The new version of the dashboard only reflects the central items we track; |
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|  | not everything we do is reflected. |
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|  | • Reflects college wide master list.  As a college, this will show how we are doing. |
|  | • Still have the IE dashboard marker. |
|  | • Will include survey data as well even though some surveys are not done annually. |
|  | • Indicators included in the ACCJC report are noted by a symbol. |
|  | • Column for Institution Set Standard is included; we have data to present that reflects 3-5 year averages.  This will be compared to the Aspirational Goals column. |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| • Finalize Multi-year Cycle calendar. <br> • Finalize Strategic Planning Scorecard | • Madeleine Hinkes <br> • Bri Hays | • April 14th, 2015 <br> • April 14th, 2015 |

Agenda Item C:     New Business

| DISCUSSION | **Program Review Summary Report** |
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|  | • A draft is currently in progress.  Once approved by the Program Review Steering Committee, the document will be presented to PIEC. |
|  | **Institutional Effectiveness Partnership Initiative (IEPI)** |
|  | • A smaller version of the dashboard was presented.  This document reflects performance indicators mapped to IEPI Framework Indicators and reflects data from the past five years.  Each of these indicators are mapped to our institutional goals and strategic directions. |
|  | • There are 11 college level indicators that we will be required to implement, one of which must be addressed this year. |
|  | • Another handout presented and discussed, titled, "Institutional Effectiveness Partnership Initiative Advisory Committee" reflects the definitions of each of the college/district indicators.  This will be linked within the scorecard for reference. |
|  | • The IEPI stemmed from the San Francisco City College sanction and is driven by what we as a college identify as areas we need to work on. |
|  | • By June 15th, 2015, we are required to report on the following four indicators:  accreditation, fund balance, audit findings, and course completion. |
|  | • The scorecard data coming out on Monday (3/30) reflects data from the most recent cohort, 2008-2009. |
|  | • More indicators could be added. |
|  | • One of the most popular reasons colleges go on sanction is due to the lack of SLO Assessments conducted. |
|  | • The purpose is to get the college system as a whole to use existing data to improve processes.  Fortunately, Mesa is already doing this but we struggle with the meaning and the process. |

|  | • Each indicator was briefly discussed and defined:<br>    o Transfer Volume= sheer number of transfers to a four-year college.<br>    o CTE Rate= percentage of students who completed more than eight units of a CTE area who completed a degree, certificate or transferred.<br>    o Remedial Math Rate= started in a course below 100 and within 6 years completed a college level math class<br>    o Remedial English Rate= started in a course below 100 and within 6 years completed a transfer level English class<br>    o Remedial ESL Rate= started in a course below 100 and within 6 years completed a transfer level ESL class<br>    o College-Wide Success Rate= passing with an A, B, C, or P/total census enrollment<br>    o Number of AA Degrees Awarded= Includes duplicated awards<br>    o Number of Certificates Awarded (CCCCO Approved)= duplicated certificates<br>    o Completion Rate: Overall= Percentage of degree, certificate and/or transfer-seeking students starting first time in 2008-09 tracked for six years through 2013-14 who completed a degree, certificate or were transfer-prepared<br>    o Completion Rate: Prepared= student's lowest course attempted in Math and/or English was college level<br>    o Completion Rate: Unprepared= student's lowest course attempted in Math and/or English was pre-collegiate level<br>• Aspirational Goals is where we want to be realistically in a year, or three or five years. These numbers are for us. Goals can be updated each year. When considering an aspirational goal, take into account if there are any systems in place to support the aspirational goals. Instead of aspirational, committee members opted to use the term "informed" goal instead.<br>• We need to identify which indicators we will need to set by June within the next two PIEC meetings.<br>• Before the next meeting, Hays will email 5 year trends to the group to assist in helping making informed goals. |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • Email 5 year trends to PIEC. | • Bri Hays | • Before next meeting. |

Agenda Item D:　　　Research

| DISCUSSION | Bri Hays:<br><br>• No report at this time. |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • None | • N/A | • N/A |

**Agenda Item E:      Accreditation**

| DISCUSSION | **Julie Barnes:** |
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| | • Barnes presented a document titled, "Course Syllabi and SLO's" which showed the difference between the old ACCJC standards and the new standards. |
| |     o Old Standards state:  "In every class section students receive a course syllabus that *specifies* learning outcomes *consistent with* those in the institution's officially approved course outline." |
| |     o New Standards state:  "In every class section students receive a course syllabus that *includes* learning outcomes *from* the institution's officially approved course outline." |
| | • In another document titled, "ACCJC News, Summer 2014", Barnes presented the Five-Year Trend of Colleges leading to sanction.  Here are the top deficiencies causing sanctions from January 2010- January 2014: |
| |     o Program Review |
| |     o Planning |
| |     o Internal Governance |
| |     o Board Roles & Responsibilities |
| |     o Financial Stability or Management |
| |     o Student Learning Outcomes Implementation (2014/75%) |
| |     o Employee Evaluation |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| • Provide accreditation documents presented to be emailed to PIEC. | • Julie Barnes/Ginger Davis | • Before next meeting. |

**Agenda Item F:      Program Review**

| DISCUSSION | **Madeleine Hinkes:** |
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| | • No report at this time. |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • None | • N/A | • N/A |

**Agenda Item G:**     **Learning Assessment Task Force (LATF)**

| DISCUSSION | Kristan Clark:<br>• Nothing to report other than LAFT is moving forward towards Committee status. |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • None | • N/A | • N/A |

**Agenda Item H:**     **BARC**

| DISCUSSION | Rachelle Agatha:<br><br>• The BAR Committee met today for final recommendation.  Handout of results was presented.<br>• Pages 4-5 reflect the rankings of each request.  BARC does not worry about funding but focuses solely on ranking of requests.<br>• In Summary, there were:<br>    o 100 total BARC requests<br>    o 22 budget augmentations<br>    o 2 duplicates<br>    o 5 Perkins/Other funding<br>    o 4 PC Replacement<br>    o 32 Outside of BARC's Scope<br>    o 35 Requests were officially reviewed for funding which totaled in the amount of $284,069<br>• The BARC rankings were M/S/C by Kohlenberg and Cost to be recommended and forwarded to the President's Cabinet for approval. |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| --- | --- | --- |
| • None | • N/A | • N/A |

**Agenda Item I:**     **Faculty Hiring Priorities Committee (FHPC)**

| DISCUSSION | Terry Kohlenberg:<br>• No report at this time. |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • None | • N/A | • N/A |

**Agenda Item J:** **Classified Hiring Priorities Committee (CHPC)**

| DISCUSSION | Monica Romero:<br>• No report at this time. |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • None | • N/A | • N/A |

**Agenda Item K:** **Goals for 2014-2015**

| DISCUSSION | **Continue to Improve Website and Links**<br><br>**Continue to Improve Communication**<br><br>**Put EMP into Operation: Goals and Measurements**<br><br>**Prepare for Accreditation Self Study- Spring 2017 visit** |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| • None | • N/A | • N/A |

**Agenda Item L:** **Adjournment**

| DISCUSSION | • Meeting was adjourned by Liewen at 5:00 p.m. |
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**Next Meeting: Tuesday, April 14, 2015, 3:30 p.m. – 5:00 p.m., LRC208**

Submitted by: Ginger Davis, Senior Secretary, Administrative Support
Approved on: 4/14/15