

SAN DIEGO MESA COLLEGE

Planning and Institutional Effectiveness Committee

Minutes

10.28.25

LRC 435

3:30 p.m. to 5 p.m.

Co-Chairs: Holly Jagielinski & Hai Hoang

Administration: Victoria Miller (SS), Ryan Shumaker (I)

Classified Professionals: Courtney Lee (SS), *Vacant (I)*, *Vacant (AS)*, Ayana Woods (CS)

Faculty: Mary Gwin (AS), Blythe Barton (ES), *Vacant (A&L)*, Lisa Shapiro (B&T), Michelle Rodriguez (SBSMS), *Vacant (M&NS)*, *Vacant(H)*, Holly Jagielinski (HS&PS), Derrick White (SS – Counseling), Ian Duckles (Chair of Chairs), Lisa Burgert (LRC)

Student Representatives:

Consultants: Ashanti Hands (President), Larry Maxey (SS), Lorenze Legaspi (Administrative Services), Isabel O'Connor (I), Toni Parsons (HSI), Alex Berry (CTE), Leland Simpliciano (AANAPISI), Michelle Rodriguez (ESC), Tara Hardee Teodoro (I)

Administrative Support: Olivia Pryor

A. Call to Order

- The meeting was called to order by Hai Hoang at 3:35pm

B. Approval of Minutes

Approval of [10.14.25](#) Minutes

Motioned: Isabel O'Connor

Seconded: Courtney Lee

Abstention: Michelle Rodriguez

Outcome: Approved

C. Continuing Business

Committee Identity and Mission Review Discussion

- Ongoing discussion on the college mission and its connection to transfer, workforce, and institutional goals.
- Noted that the current mission already encompasses foundational priorities.
- Discussion emphasized the importance of data-informed review and a recurring cycle:
 - **Year 4:** Review mission before the Mesa2030 Roadmap update.
 - **Year 9:** Revisit before the next 10-year plan.
- The committee agreed that periodic reflection strengthens alignment with college identity and long-term planning.

D. New Business

Committee Connections and Reporting Structure

- Review how PIEC can better understand, connect with, and support other committees.
- Clarified that the goal is to make reporting helpful and non-burdensome.
- Plan to start with committees that report directly to PIEC on a rotating basis.
- Suggested creating a brief set of informal guiding questions for committee updates instead of requiring formal presentations.
- Discussion included how to ensure PIEC's work aligns with ACCJC standards and Mesa2030 goals.
- Highlighted need to refine language about "alignment" for clarity in committee reports.
- Encouraged showcasing highlights, achievements, and continuous improvement efforts.
- Noted the importance of updating and maintaining accurate committee lists and website information.

E. Action Items / Next Steps

- **Committee Reporting Framework:**
 - Develop a list of committees that report directly to PIEC.
 - Determine reporting frequency and create a simple check-in format.
- **Mission Review Cycle:**
 - Schedule mission review discussion aligned with Mesa2030 timeline (Year 4 and Year 9 checkpoints).
- **Communication & Support Tools:**

- Draft short guiding questions for committee updates to simplify communication.
 - Encourage informal sharing of highlights and accomplishments.
- **Committee Information Updates:**
 - Review and verify committee list accuracy, including chairs, membership, and links.
 - Blythe to assist with updating and linking PIEC-related committees on the website.
- **Alignment Review:**
 - Ensure phrasing around “alignment” is consistent across PIEC and related committee materials.

F. Announcements

1. **Next Meeting:** 12.9.25
2. [PIEC Meeting Schedule '25-'26.docx](#)

G. Resources

1. [PIEC Website](#)