

SAN DIEGO MESA COLLEGE

Planning and Institutional Effectiveness Committee

9.23.25 Minutes

LRC 435 | 3:30 p.m. to 5 p.m.

Attendees: Holly Jagielinski (HS&PS), Nancy Cortes (IE), Victoria Miller (SS), Ryan Shumaker (Instruction) Courtney Lee (SS), Ayana Woods (CS), Mary Gwin (AS), Blythe Barton (ES), Lisa Shapiro (B&T), Michelle Rodriguez (SBSMS), Ian Duckles (Chair of Chairs), Ashanti Hands (President), Larry Maxey (SS), Lorenze Legaspi (Administrative Services), Isabel O'Connor (Instruction), Leland Simpliciano (AANAPISI), Michelle Rodriguez (ESC), Tara Hardee Teodoro (Instruction)

Administrative Support: Olivia Pryor (IE)

A. Call to Order

- The meeting was called to order at 3:30 p.m. by Co-Chair Holly Jagielinski.

B. Approval of Minutes

Approval of [5.13.25](#) Minutes

Motioned: Ian Duckles; Seconded Ayana Woods; Abstained: Michelle Rodriguez

Outcome: Approved unanimously

Approval of [9.9.25](#) Minutes

Motion: Mary Gwin; Seconded: Blythe Barton; Abstained: Michelle Rodriguez

Outcome: Approved unanimously

C. Committee Report outs

1. There were no committee reports shared during this meeting.

D. Continuing Business

1. Guest Presentation – Eliza Rabinovich

Eliza provided an updated and facilitated discussion regarding the progress made in Outcomes Assessment and accreditation-related follow-up work.

Her presentation highlighted what has been completed, what is ongoing, and what remains pending. Some of the key pending items and discussion points included:

- **Alignment between META and Nuventive:** Continued effort is needed to ensure consistency between the two systems.
- **Accountability Process:** Establishing clear processes to ensure follow-through assessment and program review of deliverables.

- **Sustaining Momentum:** Discussion focused on strategies to move beyond compliance and maintain progress throughout the cycle.

The committee discussed how PIE can best support COA's work and promote integration:

- Eliza emphasized the need for an integrated structure that connects Outcomes Assessment and Program Review.
- While COA can provide training and resources, accountability must be supported through a broader institutional structure.
- Some outcomes-related questions have already been added to the Program Review process to encourage this integration.
- Accountability process to oversight to ensure the work gets done

2. Creation of Accreditation Timeline – Lorenze Legaspi

Lorenze presented a draft Accreditation Timeline and facilitated discussion on how to improve the overall process for developing the institutional self-evaluation

- Members acknowledged that in many colleges, accreditation activity tends to lose momentum mid-cycle.
- The committee agreed that developing a multi-year timeline will help Mesa maintain focus and consistency throughout the seven-year cycle.
- Ashanti Hands noted the value of revisiting the timeline annually acknowledging accomplishments from the prior year, identifying outstanding work, and adjusting future accordingly.
- The timeline should be “**Mesitized**” (customized for Mesa) and made visible campuswide to promote transparency and shared ownership.
- Possibly have the accreditation steering committee meet throughout all 7 years
- Identify writers early
- Collaborate with Dean of IE on PIE deliverables pertaining to accreditation

3. Approved PIE Deliverables (ongoing)

- **Accreditation**
 - *Support ACCJC Annual Report (April 2025) and Follow-up Report (October 2025).*
 - *Recommend to PCAB the establishment of a structure and accountability framework to maintain accreditation standards.*
- **Program Review and Outcomes Assessment**

- *Ensure the development of an integrated structure for Program Review and Outcomes Assessment that ensures accreditation compliance and fosters continuous improvement.*
- **Governance**
 - *Update Committee Inventory each semester.*
 - *Administer and analyze governance surveys for trend identification and recommendations.*
- **Roadmap Oversight**
 - *Oversee the creation of Mesa 2030 roadmap part 2.*
 - *Ensure the roadmap objectives are part of the 26-27 program review and resource allocation.*

4. **Proposed PIE Deliverable for 25-26:**

- **Accreditation**
 - *Recommend process for ACCJC Annual Reporting*
 - *Recommend to PCAB the establishment of a structure and accountability framework to maintain accreditation standards.*
- **Program Review and Outcomes Assessment**
 - *Support the development of an integrated structure for Program Review and Outcomes Assessment that ensures accreditation compliance and fosters continuous improvement*

E. **New Business**

1. No new business was introduced. The committee focused on ongoing deliverables and planning efforts.

F. **Action items**

- Propose structure for ongoing accreditation steering committee meetings.
- Review deliverables with Dean of IE
- Develop a campus-wide communication plan to increase awareness of accreditation processes.

G. **Announcements**

- [PIEC Meeting Schedule '25-'26.docx](#)
- Next meeting: 10.14.25

H. **Resources:** PIEC website

I. **Adjournment:** Meeting adjourned at 5:00pm

Minutes Submitted By: Olivia Pryor