

SAN DIEGO MESA COLLEGE

Planning and Institutional Effectiveness Committee Minutes

March 11, 2025

LRC 435. 3:30 p.m. to 5 p.m.

Attendees: Hai Hoang, Holly Jagielinski, Victoria Miller (SS), Ryan Shumaker (Instruction), Ayana Woods (CS), Andrew Hoffman (AS), Todd Curran (ES), Lisa Shapiro (B&T), Ian Duckles (SBSMS), Jill Moreno Ikari (Chair of Chairs), Ashanti Hands (President), Larry Maxey (SS), Lorenze Legaspi (Administrative Services), Isabel O'Connor (Instruction), Leland Simpliciano (AANAPISI), Eliza Rabinovich (COA), Nancy Cortes (IR), Michelle Rodriguez (ESC)

A. Call to Order

1. Approval of [02/25/25 Minutes](#)
 - i. 1st Andrew; 2nd Jill; Abstentions Ayana and Michelle
2. Approval of [11/12/24 Minutes](#)
 - i. 1st Ayana Woods; 2nd Andrew Hoffman; Abstentions: Holly Jagielinski

B. Continuing Business

1. **Committee Report Out** (2-3 minutes per committee)
 - i. Mesa Pathways (Eskew / O'Connor)
 1. Looking at curriculum to make it ready for the mapper
 2. Ian is continuing with student success teams; Ian will be sharing program and analysis at the CCCCIO Conference in
 3. Ian stated we got a \$2000 Mesa College grant
 - a. Funding lunch at 72Fifty to take students to lunch
 - ii. SET (Maxey)
 1. Focusing on 2025-2028 Student Equity Plan
 2. Subcommittee of members throughout campus to form taskforce to review components of the plan
 - a. Looking to expand and highlight areas within instruction to ensure we have a full plan to empathize all that the college is doing.
 - iii. [Program Review](#) (Hoang)
 1. Review cycle closed as of 2/25/25
 2. Made improvements this year about being intentional about process
 3. Offered training in fall and spring
 4. Resource Prioritization Lists will move to PCAB in March and April
 5. Program Review encourages everyone to take the PR Survey.
 - a. The feedback informs a meaningful compliant process
 - b. Surbey has been sent out
 - c. Survey will close by April and share findings and to PCAB as well
 - d. Looking at best practice for submitting request to avoid losing content and clarifying process for managers and lead writers

- e. BARC needs quotes
 - 6. Possible outcome compliance in the rubric
 - 7. Next meeting is 4/11/25 from 1-2:30
- iv. Outcomes Assessment (Rabinovich / Hoang)
 - 1. Departments are continuing to assess outcomes
 - 2. Everyone who has not been submitting in Nuventive has been notified
 - 3. Syllabi Reviews are ongoing
 - 4. COA is working to connect resource requests eligibility based on assessment compliance
 - 5. Nuventive is still locked for changes
 - 6. You can hide courses that are currently not being offered
 - 7. Isabel: How are you getting data of courses that have not been offered? It's a great idea that we hide them but there needs to be a comprehensive list if we are going to compile it.
 - a. Liza
 - i. department chairs and faculty
 - ii. CRC will not know which courses are not being offered
 - iii. Contact deans to have a more comprehensive approach
 - iv. Andrew made an announcement to the senate and will take that to the chairs meeting on 3/12/25
 - b. Current process is to send Liza an email
 - 8. Isabel: We had a new course that came through CRC without outcomes, and we were able to send it back to originator, so the process is working
 - 9. Bimonthly DOC support hours
- v. Accreditation (Hoang) (included in PR and OA update)
- vi. Environmental Sustainability (Rodriguez)
 - 1. Gave update to LEAF program at academic senate on 3/12/25
 - a. CAP goal-most important is sustainability in classes
 - b. Currently 15 programs in LEAF in one of their courses 22% far away from 90%
 - c. Need district collaboration and marketing
 - d. Using campus as a living lab in applied research in sustainability
 - e. Trying to develop a reporting system for when we go to seek towards a gold
 - f. Isabel: BOG really working to inject sustainability in the curriculum, Mesa has done more work in this area than others and kudos to Michelle and Sustainability team
- vii. Diversity, Action, Inclusion, and Equity (Miller)
 - 1. Cultural unity week is scheduled for the April 14th-18th
 - 2. Festival Colors the following week of 4/24 and Grand opening of cultural center and infinity spaces, most likely be 10-2
 - 3. Judy Sundayo will be retiring after 35 years and celebrating her on May 8.
- viii. HSI (Hispanic Serving Institution) (Fusco)
 - 1. Team is in Chicago
- ix. AANAPISI Programs (Simpliciano)
 - 1. Conversations regarding Department of Ed mixed messages
 - 2. Challenges with annual performance report deadline

- x. Budget Allocation and Recommendation Committee (Legaspi)
 - 1. Second draft in PCAB next week
- xi. Classified Hiring (Cannock / Legaspi)
- xii. Faculty Hiring (O'Connor / Hoffman) - [FHP Rankings](#)

2. Accreditation Compliance Update

- i. COA's Adherence to Outcomes Process and Resources Request ([COA's decision – slide 9 and 10](#)) [information]
 - 1. COA made a decision considering the resource request. If a program is determined out of compliance, the resource request would not be honored. This is TBD, this is not to come for a year or so and we are working on the details
- ii. Draft Report will be shared at the next meeting

3. Mesa 2030 Update

- i. District's strategic plan alignment report
 - 1. Updating their plan (2030 as well)
 - a. Each college asked to submit status and alignment of Mesa plan and district
 - b. District in process of analyzing plan and will provide update at the Districtwide Strategic Planning committee
- ii. [Current roadmap analysis and lesson-learned \(draft\)](#)
 - 1. Intentional plan was recognized at the national level
 - 2. Process changed with Covid
 - 3. Leadership and personnel transitions
 - 4. Mesa has a unique culture
- iii. We had 3500 goals in relation to Mesa 2030
- iv. 12% encountered barriers, 11 % completed, 50% on track-2024/2025 data
- v. Overall success rate from 2018 to 2024 grew from 71% to 74% (see the draft above for additional data)
- vi. Seeing improvement of the data from 2018 to 2024
- vii. How do we connect what we did or didn't do to the increase or decrease in the data?
- viii. Add to governance handbook how to establish a committee, what is the guideline for phasing out a committee that is no longer needed?

4. ACCJC Annual Report and Intentionality [tabled to the next meeting]

- i. Standardization of annual report metrics
 - 1. From [02-11-25 meeting](#):
 - a. 2% annual increase on the actuals for the aspirational goal
 - b. 1% annual increase for the floor
 - c. with intentional dialogue and meaningful action yearly
 - 2. Next steps
- ii. 5/6 PCAB retreat

1. What is the goal? How can PIEC support? How to consider Mesa2030 and the Annual Report

C. New Business

1. FHP Prioritization List

- i. We alternate two years represented by the deans and the same for faculty appointed to the senate
- ii. Followed timeline
- iii. 36 requests
- iv. Members scored individually and met on 2/21 as a committee and then finished the second review of scoring and discussion on 2/28 with a list we will be presenting at PCAB
- v. Rubric is the same for everybody with 4 categories
- vi. In May we will discussing “need” (not visible on slide)
 1. Discuss what to do about sustainability, currently everything is equally weighted
 2. Discuss how the weight of some of items raising need and lowering sustainability (possibly)
- vii. 50 is the maximum score
- viii. Recommend people need to follow a naming convention as far as directions and clarity
- ix. Ultimate decision is President after second reading at PCAB
- x. Neither Andrew nor Isabel vote (because they are co-chairs)
- xi. Observations from committee members
 1. A lot of people had a tough time answering questions related sustainability
 2. Lack of relevant data made the process less objective
 - a. What data should be included, be more specific when request is submitted
 3. The question about need provides the most helpful information to reviewers
 4. Some committee members felt that the process did not capture the information needed to rank faculty positions
- xii. Lisa: Maybe think about what sustainability means in context of your program hat and how is it reflected in your program that you are writing on?
- xiii. In Nuventive there is a resource tab where trends, outcome etc. are available for review. Data is available
- xiv. Possibly incorporate a longitudinal data
- xv. Ryan: for all resource requests if we are truly resources requests based on the needs of the program and they do not have access to program review and it seems disjointed it would be great is the members of these committees could have knowledge related to program review so those who don’t know the program could have more information
- xvi. Lisa: Need-this is why we need this mirroring what is written in program review

Meeting Adjourned: 5:04pm

D. Announcements

1. [Meeting schedule for 2024-2025](#)
2. Next PIEC Meeting: March 25, 2025, 3:30-5pm in LRC 435
3. The website is being updated, and some links may not reflect the most up-to-date documents or information. We are working on the logistics and corrections during this update. If you have any questions, please feel free to contact us.

E. Resources

1. [PIEC website](#)
2. [Integrated Planning Calendar](#)