

SAN DIEGO MESA COLLEGE

Budget Allocation and Recommendation Committee Minutes

May 9, 2024
11:30 am – 12:30 pm
Zoom

<https://sdccd-edu.zoom.us/j/85611917562?pwd=0aAHkVnA1mD5ShzoaV1AECMbdiRKK.1>

Attendees

Lorenze Legaspi, Catherine Cannock, Brian Mackus, Todd Curran, Ailene Crakes, Ellen Engles, Allison Primoza, Alex Berry, Cassandra Storey, Isabel O'Connor, Catherine Cannock

1. **Meeting called to order at:** 11:34 pm by Vice President Legaspi
2. **Approval of minutes by consensus:** 4.11.24 Minutes to be approved at next meeting
3. **BARC Rubric**
 - **Needs**
 - Program Review and FHP agreed to weigh Needs at 1.2.
 - **Sustainability**
 - The committee discussed concerns regarding weight being lowered for sustainability and voted 7 to 3 to keep sustainability at 1.0 for BARC.
 - If there are 3 quotes from the vendor and the purchaser wants to use the higher priced quote, a justification as to why we are using it needs to be submitted. This is a solution to the belief that we can only use the lowest priced quote and an option for justifying a sustainable product.
 - **Language**
 - The committee proposes we change the language in the Sustainability section as follows:

Current language: Request clearly demonstrates a commitment to sustainability of resources (physical, fiscal, and human).

Proposed language: Request clearly demonstrates a commitment to environmental sustainability

 - The committee also proposes we add language to the Description Section. They had a few items that were difficult to score on as they were not sure what they were or what they were used for, and the committee felt that this would be beneficial for understanding. **For BARC:** Please include "How will this item be used? Or please explain to non -technical users what the request is"
4. **BARC Learns FY 24/25**
 - The Committee edited BARC Learns for the following cycle.

- Committee members to sign up for the BARC Learn that interest them most to present on.
- [BARC Learns](#)

5.

Next Meeting

[BARC Meeting Schedule](#)

Reminders and Resources

[BARC Review](#)

[Rubic Review](#)

[BARC FAQ'S](#)

Adjournment

Meeting adjourned at 12:30 p.m. by Vice President Legaspi

Minutes

Submitted by: Catherine Cannock

Approved on TBD

The committee debated whether we should lower the weight of sustainability