

SAN DIEGO MESA COLLEGE

Budget Allocation and Recommendation Committee Minutes

2.20.25

Zoom: <https://sdccd-edu.zoom.us/j/9154069874>

1 p.m. to 2 p.m.

Attendees

Lorenze Legaspi, Catherine Cannock, Brian Mackus, Todd Curran, Ellen Engles, Alex Berry, Jacqueline Collins, Erica Garcia, Rosa Mejia,

- Meeting called to order at 1 pm. by Vice President Legaspi

Review of BARC Scoring Process and Clarification on Specific Request

- The committee reviewed the BARC scoring process and discussed top-priority requests.
- The committee noted that some resource requests, particularly in athletics, require further follow-up.
- The committee reviewed the submissions that were not scored due to confusion about whether they are valid BARC submissions.
- The committee deliberated on grouping related submissions where appropriate to streamline the review process and avoid redundancy.
 - Idea: to group some submissions, and the committee would then give an amount of funding, where then the department can decide what in their submission to purchase. Example: The Loft submission from last year.
- Water fountain submission (Request #12) will be sent out to the committee to score the water fountains.
- The committee also deliberated on external accreditation requirements and funding mechanisms for certification-related expenses. A request related to accreditation (Request #18, #26) will be sent through Kevin's process for further evaluation.
- The committee reviewed and clarified inconsistencies in scoring specific requests (e.g., #16, #26, #27). There was initial confusion over whether a laptop request (#16) was for individual or departmental use.
- Idea: to also include the room number and location of items in Nuventive.
- Idea: Add a box in Nuventive that indicates that the lead writers or managers had reviewed submissions.

Action items:

- Catherine to send out an email to score the water fountain submission
- Catherine will identify and pull specific athletic-related requests for further review.
- Catherine to pull costs for all items and add dollar amounts to the list.
- Alex to send draft of fiscal sustainability portion for future meeting discussion.
- Brian to draft language for consolidating multiple related requests into a single submission.
- Lorenze to request the removal of copy-paste and budget augmentation options from Nuventive.

Next Meeting

3.13.25

Reminders

Adjournment

Meeting adjourned at 3:30 p.m.by Lorenze Legaspi

Minutes

Submitted by: Catherine Cannock

Approved: 3.13.25