



**San Diego Mesa College
 Academic Affairs Committee
 August 27, 2018: Room A117 (4:15PM-5:30PM)
 MINUTES**

Present: Chair Howard Eskew, Mary Gwin, Bryan Malinis, Miriam Pacheco, Joe Safdie and Osvar V. Torres and guest Academic Senate President Kim Perigo

Absent: Jack Forman (Excused) and Steve Sanchez (Excused)

I. Call to Order by Chair Howard Eskew @ 4:25PM.

II. Review and Approval of Draft Agenda:

Motion to approve:

M/S Malinis/Pacheco

UNANIMOUS

III. Review and Approval of Draft Minutes: May 7, 2018

Motion to approve:

M/S Safdie/Pacheco

UNANIMOUS

IV. Report from Academic Senate Meeting: The Academic Senate will meet on September 10th.

V. Guest(s): None

VI. Old Business:

A. Update Position Paper #2 – Curriculum Balance & Curriculum Data: With a Distance Education Component (Chair Howard Eskew)

1. The committee will review the draft document on September 17, 2018.

B. Review of the Committee's Mission Statement and Goals for the upcoming year: (Chair Howard Eskew)

1. The committee will review their 2018-2019 missions and goals on September 17, 2018.
2. The Academic Affairs Committee will serve as a quasi-subcommittee of the Guided Pathways Committee to review elements such as:
 - Reliable Data Sources for Key Performance Indicators (KPI), Shared Metrics, etc.
 - Inclusive Decision Making
 - Guided Majors and Career Exploration
 - Basic Skills
 - Clear Program Requirements (i.e. "How is technology being leveraged?")
 - Curriculum Clean-Up
 - Proactive Counseling and Student Services including Financial Aide and Mental Health Services
- a. The Academic Affairs Committee will serve as an Inquiry Group and forward recommendations to the Guided Pathways (GP) Committee.
- b. Joe Safdie asked what will be the GP finish line.
 - Howard Eskew said Vice President of Student Services (VPSS) Ashati Hands said we do not know since GP is an ever evolving work of art.

- c. The dollar amounts listed on the GP draft work plan were only random numbers.
 - Is Tutoring Services the place to invest GP dollars?
- d. GP will be important work for Mesa College for the next five (5) years.
 - Faculty need to be the drivers.
- e. We need strong Faculty Leadership!

C. Committee Project - Survey Development: Research Mesa College Committees with Faculty Membership

- 1. Oscar V. Torres will send the draft survey to Senate Secretary Sue Saetia.
Link: https://docs.google.com/forms/d/10vI7jIfe_Ols2HssNwDTkcS7-xHTh0VwqFydwJ-8QwE/edit
- a. Oscar V. Torres reported Academic Senate Vice President Dina Miyoshi was able to collect the data she needed without using the survey.

VII. New Business:

A. Academic Affairs Committee Meeting Time:

- 1. Is the current meeting start time too late?

B. Academic Affairs Committee Succession Plan:

- 1. We will review our Position Papers and the Academic Affairs Committee' role and responsibilities.
- 2. Preparation needed for New Academic Affairs Committee Chairs?

C. Academic Affairs Subcommittee Reports:

- 1. Which subcommittees should provide reports?

VII. Round Table:

A. Bryan Malinis reported we now have an LGBTQ Task Force page on the Mesa College website:

<http://sdmesa.edu/campus-life/lgbtq.shtml> (Ally List: <http://sdmesa.edu/campus-life/lgbtq-ally.shtml>)

- 1. Chair Howard Eskew asked if Safe Zone Training can be scheduled during FLEX week.
 - a. Bryan Malinis said we can contact Sue Schrader-Hanes in Student Health.

B. Miriam Pacheco reported that she does not know if Counselors will be able to continue to receive reassigned time necessary to allow them to serve on committees.

- 1. Chair Howard Eskew said Academic Senate President Kim Perigo said we need to have a connection between Instruction and Student Services through having Counseling Representatives serve on Academic Senate Committees.

VIII. Next Meeting: September 17, 2018

IX. Adjournment @ 5:33PM.

Motion to adjourn:

M/S

Gwin/Safdie

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