

SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE

APPROVED

Minutes

Thursday, October 15, 2020 (ZOOM meeting)

Present: A. Hoffman, A. MacNeill (Proxy for I. O'Connor), J. Parker, C. Kinney, T. Recalde, S. Topham, J. Bernal, J. Chagnon, M. Cox, J. Estep (Proxy for A. Dines), E. Helscher, J. Kalchik, C. Lopez, A. Moctezuma, N.S. Robinson, A. Saballett, T. Nguyen, A. Svedberg

Absent: A. Dines (Excused), D. Borbon

Guests: C. Tiffany

Agenda/Minutes

- * MSC E. Helscher/M. Cox to approve the October 15, 2020 agenda with A. Hoffman's addition of T. Recalde to Information Item 2.2. A. Svedberg's additions of one New Items for Review 5.16 CISC 246 Revision/Returned for Review – Aligned and the addition of Activation to Miramar item 8.2 ENGL 234 – Revision – Aligned.
- * MSC M. Cox/E. Helscher to approve the October 1, 2020 minutes.

Information

- * A. Hoffman announced and welcomed C. Lopez as a new CRC member. Self-introductions were made.
- * A. Hoffman screen shared and discussed the AP 5235 Credit for Prior Learning handout. There were numerous comments/requests for clarification from the committee. A. Hoffman agreed the policy needs operational clarification but with a December 2020 deadline it needs to be reviewed by the Mesa Academic Senate as soon as possible.
- * MSC N.S. Robinson/A. Saballett to support the AP 5235 Credit for Prior Learning policy and send it forward to the Mesa Academic Senate.
- * A. MacNeill and T. Recalde presented the two Region X process handouts via screen sharing. The memo handout itemized several areas that have been revised due to the new 7th Edition of the Program and Course Approval Handbook (PCAH). The [Regional Program Recommendation Process](#) file was discussed in detail. The process file clarifies the need for new Labor Market Information (LMI) every two years with the Center of Excellence (COE) reports as the standard documentation Region X utilizes for its recommendations. COE reports/responses are approximately 6 weeks after a request has been made by the college requester. The Labor Market Information (LMI) may be met by other methods such as employer endorsement and Region X has an [Employer Endorsement Letter Template](#). The process file also explains Region X's agenda and review processes to meet the 30-day notification to colleges of their recommendations. A list of Region X's [program recommendations](#) may be found on the Regional Consortium's website.

Status of Mesa ADT Degrees

- * A revision to the Music AA-T Degree for resubmission to state is currently at the CIC level of approval.
- * The Chemistry AS-T continues to await more information from state officials before it can be resubmitted.

Committee Level Curriculum

Consent Agenda

- * There were no consent agenda items.

New Items for Review

- * MSC M. Cox/N.S. Robinson to submit **ARTF 188, ARTF 232, ARTF 280A & ARTF 280C** Mesa distance learning to CIC.
- * MSC J. Bernal/M. Cox to submit **BLAS 116** Mesa distance learning to CIC.
- * MSC M. Cox/N.S. Robinson to submit **BUSE 270** Mesa distance learning to CIC.
- * MSC M. Cox/N.S. Robinson to submit **CACM 205** Mesa distance learning to CIC.
- * MSC J. Bernal/A. Saballett to submit **CHIC 150** Mesa distance learning to CIC.
- * MSC M. Cox/N.S. Robinson to submit **DRAM 124 & DRAM 134** Mesa distance learning to CIC.
- * MSC M. Cox/E. Helscher to submit **EXSC 223** Mesa distance learning to CIC.
- * MSC N.S. Robinson/A. Saballett to submit **FASH 115, FASH 135, FASH 155 & FASH 172** Mesa distance learning to CIC.
- * MSC N.S. Robinson/M. Cox to submit **MEDA 084, MEDA 088, MEDA 094 & MEDA 097** Mesa distance learning to CIC.
- * MSC M. Cox/N.S. Robinson to submit **NUTR 180** Mesa distance learning to CIC.
- * MSC M. Cox/J. Bernal to submit **SOCO 125 & SOCO 223** Mesa distance learning to CIC.
- * MSC M. Cox/E. Helscher to submit **SOCO 290** Mesa revision with distance learning to CIC.
- * MSC N.S. Robinson/M. Cox to submit **VTAH 229** Mesa distance learning to CIC.
- * MSC M. Cox/N.S. Robinson to submit **DANC CP** Mesa deactivation to CIC.
- * MSC N.S. Robinson/A. Saballett to submit **WEBD AS** Mesa revision to CIC.
- * The **WEBD CA** Mesa revision was placed on hold.
- * The **CISC 246** aligned revision which was returned for review was placed on hold.

Items on Hold

- * The **ARCH 113** Mesa only new course with distance learning remains on hold.
- * The **CHIC 250** aligned activation with distance learning remains on hold.
- * The **DRAM 114A** and **DRAM 114B** Mesa only new courses with distance learning remain on hold.
- * The **ARCH University Track, ARCH Design & ARCH Technician AS Degrees** Mesa revisions remain on hold.
- * The **CACM AS & CACM CA** Mesa only revisions remain on hold.
- * The **HEIT AS** Mesa revision remains on hold.
- * The **HIMS BS Degree** Mesa revision remains on hold.

City

- * MSC N.S. Robinson/M. Cox to support **CISC 181 & CISC 192** aligned revisions with City distance learning.
- * MSC E. Helscher/M. Cox to support **NUTR 153** aligned revision.

- * The following FYI proposals were reviewed without comment: MUSC 162, 220ABCD, 262 (New Courses); Graphic Design Fundamentals CA (New Program); Plumbing Trade AS&CA, Performance CA&CP, Media/Manage/Marketing CA&CP, Sheet Metal Trade CA (Program Deactivations)

Miramar

- * MSC M. Cox/E. Helscher to support **CHEM 111L** aligned deactivation.
- * MSC N.S. Robinson/E. Helscher to support **ENGL 234** aligned activation revision. (2 abstentions)
- * There were no FYI proposals from Miramar.

Handouts/Adjournment

- * There was no CIC summary.
- * MSC J. Kalchik/A. Saballett to adjourn at 3:25 pm.

Minutes approved by

Andrew Hoffman and Isabel O'Connor, Co-Chairs
Next Meeting: November 5, 2020 at 2:15 pm via Zoom

Links to Region X files.

[Process Link](https://myworkforceconnection.org/wp-content/uploads/2020/09/Regional-Program-Recommendation-Process_2020-09-03.pdf): https://myworkforceconnection.org/wp-content/uploads/2020/09/Regional-Program-Recommendation-Process_2020-09-03.pdf

[Template Link](https://myworkforceconnection.org/wp-content/uploads/2019/11/Employer-Letter-Template_2019-10-25.docx): https://myworkforceconnection.org/wp-content/uploads/2019/11/Employer-Letter-Template_2019-10-25.docx

[Recommended Programs Link](https://myworkforceconnection.org/workforce-development/regional-program-recommendations/): <https://myworkforceconnection.org/workforce-development/regional-program-recommendations/>