
DEVELOPMENT CRITERIA NARRATIVE & DOCUMENTATION

Item 1. Program Description, Goals and Objectives

- a. New Degree Program Description:
or
- b. New Degree Within an Existing Program Description: *(This may be the same as an existing program's description with additional information included for new degree.)*

- c. New Degree Program Goals:
or
- d. New Degree Within an Existing Program Goals: *(These may be the same as an existing program's goals with additional information included for new degree.)*

- e. New Degree Objectives:
or
New Degree Within an Existing Program Objectives: *(These may be the same as an existing program's objectives with additional information included for new degree.)*

Item 2. Catalog Description

- a. Catalog Description:
(List the complete program catalog description if the degree will be included in an existing program with the additional degree information added to it.)

- b. Program Student Learning Outcomes: *(These may be the same as the existing program's SLOs)*

Students who complete the Program Title (AA/AS) Degree will be able to:

-
-
-
-

Students will be assessed through a combination of performance evaluations, written assignments, and written tests and quizzes.

- c. Program Prerequisite Skills/Enrollment Limitations:

- Not Applicable
- or
- Describe Prerequisite Skills
- Describe Enrollment Limitations

- d. Career Technical Education (CTE):

- Not Applicable
- or
- Describe Occupations

DEVELOPMENT CRITERIA NARRATIVE & DOCUMENTATION

e. Transfer:

- Not Applicable
- or
- Describe and Attach ASSIST Documentation of Transferability

f. Accrediting and/or Licensing Standards:

- Not Applicable
- or
- Describe Accrediting and/or Licensing Standards

Item 3. Program Requirements

- a. Table Format *A sample table format (with program requirements, course sequencing and GE patterns combined is shown below. Three separate charts may be used.*
- 1. CurricUNET program. 2. Course Sequencing. 3. Course GE patterns)*

The Program Title (AA/AS) Degree was SDCCD Board of Trustees approved on 03/26/15 with TOP Code of 2204.00.

Requirements	Dept. Name and #	Title	Units	CSU-GE	IGETC	Sequence
Required Core (6 units)	ADMJ 50 ADMJ 60	Introduction to Justice Criminal Law	3 3	A1 B2	Area 1 Area 4	Yr 1, Fall Yr 2, Spring
Two courses (6 units)	ADMJ 40 ADMJ 55 ADMJ 61 ADMJ 63	Juvenile Justice Procedures Introduction to Correctional Science	3 3 3 3	A1	Area 2	Yr 1, Fall Yr 2, Spring Yr 2, Spring Yr 1, Summer
Two courses (6 units)	SOCO 101 PSYC 101 PSYC 258	Principles of Sociology General Psychology Psychology Statistics	3 3 3	D6 A1 A2	Area 1	Yr 2, Spring Yr 1, Summer Yr 1, Fall
TOTAL UNITS			18 Units			

- b. Course Sequencing List/Chart: *A sample format for a separate course sequence is shown below:*

Proposed Sequence:

Year 1, Fall = 15 units
 Year 1, Spring = 12 units
 Year 1, Summer = 3 units
 Year 2, Fall = 14 units
 Year 2, Spring = 16 units
 TOTAL UNITS: 60 units

DEVELOPMENT CRITERIA NARRATIVE & DOCUMENTATION

- c. GE Patterns/Double Counting List/Chart: *Only courses that fulfill a GE pattern need to be listed.*

	Title	Units	IGETC	CSU-GE	Local
ADMJ 50	Introduction to Justice	3	Area 1	A1	
ADMJ 60	Criminal Law	3	Area 4	B2	
ADMJ 55	Procedures	3	Area 2		
ADMJ 63	Correctional Science	3		A1	
PSYC 258	Behavioral Sciences Statistics	3		A2	Math

Item 4. Master Planning

- a. Degree's Placement in the College Mission/District Master Plan or Statewide Master Plan:

- b. History/Need for Degree:

- c. Expenditures/Cost of Degree:

- Not Applicable
- or
- Describe Expenditures/Cost

- d. High Unit/Other Program Justification:

- Not Applicable
- or
- Double counting of IGETC/CSU-GE Breadth Justification
- Use of Local GE Pattern Justification

- e. Career Technical Education (CTE) Employer Relationships:

- Not Applicable
- or
- Express Relationships

DEVELOPMENT CRITERIA NARRATIVE & DOCUMENTATION

Item 5. Enrollment and Completer Projections

a. Enrollment data (Table Format):

Use a table format (sample provided below) to provide enrollment data for all required courses for the last two years to validate the need for this program in the college service area. Include course department number, course title, annual sections, and annual enrollment total, Identify new courses with New Course.

CB01: Course Department Number	CB02: Course Title	<Year 1>		<Year 2>	
		Annual # Sections	Annual Enrollment Total	Annual # Sections	Annual Enrollment Total
PSYC 101	General Psychology	20	600	20	650
PSYC 121	Intro Child Psychology	12	450	11	435
PSYC 117	Forensic Psychology	New Course	New Course	2	70
Use as many rows as required to provide requested data.					

b. Career Technical Education (CTE):

- Not Applicable
- or
- List of Advisory Members:
- or
- Attached
- Advisory Minutes:
- Attached
- Region X Consortium Minutes :
- Attached
- Labor Market (LMI/Center for Excellence Documentation):
- Attached

c. Survey:

In the case of a survey, the survey questionnaire, a description of the population surveyed, and survey results must be attached.

Item 6. Place of Program in Curriculum

a. New Program New Degree:

- Not Applicable
- or
- Describe How New Program New Degree Fits Into Curriculum

b. Existing Program New Degree:

- Not Applicable
- or
- Describe How New Degree Fits Into Existing Program

c. Related College Degrees:

- Not Applicable
- or
- Describe Degrees

DEVELOPMENT CRITERIA NARRATIVE & DOCUMENTATION

Item 7. Similar Programs at Other Colleges in Service Area

a. List Similar Programs within College Service Area:

1. Name of Similar Program – College Offering Similar Program- Website if available
2. Name of Similar Program – College Offering Similar Program- Website if available
or

Describe Type of Programs at Other Colleges:

b. Evidence of Communication with Other Colleges:

- None
or
- Describe Communications
or
- Attach Communications

Checklist of Applicable Attachments:

- ☐ ASSIST Documentation of Transferability
- ☐ Advisory Minutes/ Advisory Members
- ☐ Region X Consortium Minutes
- ☐ Labor Market (LMI/Center for Excellence Documentation)
- ☐ Evidence of Communication with Other Colleges