

Sample Chronological Resume  
Re-entry Skills  
Vocational Majors  
Seeking Internships

## TERRY MONTALVO

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### Objective

To gain experience in a Physical Therapy office as an intern while completing degree requirements at San Diego Mesa College.

### Summary of Qualifications

- Completion of Anatomy and Physiology courses at San Diego Mesa College.
- Strong management background; community organizing for over three years.
- Experience in delegating authority; managed volunteer work with children's softball team.
- Superior training/teaching skills; patient and supportive, having years of instructional background in crafts, swimming, sports, CPR, cooking, etc.
- Strong team player, enthusiastic attitude motivates increased productivity in others.

### Education

San Diego Mesa College, San Diego, California  
Associate of Science Degree, Physical Therapy Assistant

Expected May 2013

### Experience

Brownie Troop Leader 2010-present  
Girl Scouts of America, San Diego, California

- Lead weekly troop meetings.
- Organize monthly overnight trips to local campgrounds for group of 12 girls.
- Teach practical first aid techniques and CPR.
- Facilitate discussions on personal safety.

Group Facilitator 2009-2010  
Healthy People Incorporated, San Diego, California

- Educated and motivated members toward healthy lifestyle changes.
- Facilitated small group discussion among 10-12 people on topics including health and fitness.

### Skills

CPR Certified, Public Speaking, Grant Writing.

### Community Involvement

Parks and Recreation Volunteer 2011-present  
Coach, Girls Softball 2005-2009