

**SAN DIEGO MESA COLLEGE  
MEDICAL ASSISTING PROGRAM - SUPPLEMENT  
ACADEMIC ACHIEVEMENT AND LEADERSHIP AWARD**

*This scholarship fund was established by the faculty of San Diego Mesa College's Medical Assisting Department to recognize and provide financial assistance to a deserving student majoring in Medical Assisting who has achieved outstanding scholarship and leadership. (One \$400.00 Scholarship will be awarded).*

**TO BE ELIGIBLE STUDENTS MUST MEET THE FOLLOWING CRITERIA:**

- Be currently enrolled in at least 6 units at Mesa College
- Have completed a minimum of 2 Medical Assisting courses at Mesa College
- Have a grade point average of 3.0 or higher on a 4.0 scale for Mesa College courses completed, and a cumulative grade point average of 3.0 or higher
- Have a declared major in Medical Assisting

**APPLICATION DEADLINE FEBRUARY 28, 2008**

Completed applications and all required supporting documents must be received by 4:00 p.m. on February 28, 2008. Late or incomplete applications will not be considered.

**SELECTION PROCESS AND CRITERIA**

All completed applications that meet eligibility requirements will be reviewed by a committee composed of representatives from the Mesa College Medical Assisting faculty, student government, administration, and members from the community.

**APPLICATIONS WILL BE RATED AS FOLLOWS:**

Biographical Questionnaire	20 points maximum
GPA of 3.0 and higher	25 points maximum
Internships/Community Service	20 points maximum
Essay	20 points maximum
Recommendation letters (2)	15 points maximum

**RECIPIENT NOTIFICATION AND RELEASE OF SCHOLARSHIP AWARD**

Recipient will be notified by mid-April. Awards will be presented on Friday May 9, 2008, at the Annual Scholarship Awards Banquet. Recipients will be honored as special guests and will receive one complimentary dinner ticket. Attendance at the Scholarship Banquet is strongly encouraged so that your achievements can be celebrated and the generosity of the donors publicly acknowledged.

## **APPLICATION CHECKLIST**

*Applicants are requested to submit the following documentation:*

1. A fully completed application-biographical questionnaire. All information requested must be provided.
2. Submit two current letters of recommendation on official letterhead:
  - One (1) from a Mesa College faculty member (counselors are faculty members) specific to this scholarship and discussing your academic achievement and/or progress in your planned educational program.
  - One (1) from a person (non-faculty) who can provide information regarding your internship(s) work-experience and/or community service activities.
3. Submit a well-written original essay about your background, your educational and career goals, and your interest in the field of Medical Assisting. Be sure to follow recommended length of 500 words or less.

### **RETURN OR MAIL TO:**

San Diego Mesa College  
Student Affairs Office  
ATTN: Scholarship Committee  
7250 Mesa College Drive, H-500  
San Diego, CA 92111

<b>APPLICATION DEADLINE FEBRUARY 28, 2008 at 4:00 p.m.</b>
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