

# SAN DIEGO MESA COLLEGE

## MARCY COURTNEY MEMORIAL SCHOLARSHIP

Established Spring 2004

*This scholarship fund was established by Sally Murdock and Joyce LaFleur in memory of Marcy Courtney. Marcy was a graduate of the Mesa College Medical Assisting Program. This memorial scholarship has been established to recognize and provide financial assistance to a deserving student who is either a medical assisting major or a student planning a career as a registered nurse and/or as a nurse practitioner. Funds for this scholarship have been donated by Sally Murdock, Nurse Practitioner, and Joyce LaFleur, Medical Assistant, as well as friends and family of Marcy Courtney.*

### **TO BE ELIGIBLE STUDENTS MUST MEET THE FOLLOWING CRITERIA:**

- Be currently enrolled in at least 9 units at Mesa College
- Have completed a minimum of 15 units with an emphasis in Medical Assisting or pre-nursing
- Have a grade point average of 3.0 or higher
- Have a declared major in Medical Assisting or a declared academic goal of transfer to a four year institution with a major in nursing

### **APPLICATION DEADLINE FEBRUARY 29, 2012**

Completed applications and all required supporting documents must be received by 5:00 p.m. on February 29, 2012. Late or incomplete applications will not be considered.

### **SELECTION PROCESS AND CRITERIA**

All completed applications that meet eligibility requirements will be reviewed by a committee composed of Student Health Services faculty and classified staff, student government, and administration.

### **APPLICATIONS WILL BE RATED AS FOLLOWS:**

Biographical Questionnaire	20 points maximum
Community Service/Internships	20 points maximum
Essay	40 points maximum
Recommendation letters (2)	20 points maximum

### **RECIPIENT NOTIFICATION AND RELEASE OF SCHOLARSHIP AWARD**

Recipient will be notified by mid-April. Awards will be presented on Friday April 27, 2012, at the Annual Scholarship Awards Banquet. Recipients will be honored as special guests and will receive one complimentary dinner ticket. Attendance at the Scholarship Banquet is required for release of Scholarship funds. Non-attendance will, in most cases, result in forfeiture of scholarship award.

## APPLICATION CHECKLIST

*Applicants are requested to submit the following documentation:*

1. Submit a fully completed biographical questionnaire. All information requested must be provided.
2. Submit **unofficial** transcripts.
3. Submit two current letters of recommendation on official letterhead:
  - One (1) from a Mesa College faculty member (counselors are faculty members) specific to this scholarship and discussing your academic achievement and/or progress in your planned educational program.
  - One (1) from a person (non-faculty) who can provide information regarding your internship(s) work-experience and/or community service activities.
4. Submit a well-written original essay about your background, your educational and career goals, and your interest in the field of Medical Assisting. Be sure to follow recommended length of 500 words or less.

### RETURN OR MAIL TO:

San Diego Mesa College  
Student Affairs Office  
ATTN: Scholarship Committee  
7250 Mesa College Drive, H-500  
San Diego, CA 92111

<b>APPLICATION DEADLINE FEBRUARY 29, 2012 at 5:00 p.m.</b>
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