



April 2008

The President's Cabinet is the primary participatory governance unit of San Diego Mesa College. Meetings are held every Tuesday at 2:00 p.m. Those wishing to have items addressed should contact their administrator or governance representative.

### 2007-08 MEMBERS

*Rita M. Cepeda, Ed.D.,  
President*

*Barbara Kavalier, Ph.D.,  
Vice President, Student Services*

*Yvonne Bergland, Ph.D.,  
Acting Vice President, Instruction*

*Ron Perez, Vice President,  
Administrative Services*

*Otto Lee, Deans' Council  
Representative*

*Mary (Terrie) Teegarden,  
President, Academic Senate*

*Cynthia Rico Bravo, Vice President,  
Academic Senate*

*Georgia Laris, Committee Chair,  
Academic Senate*

*Bill Brothers, Co-Chair,  
Academic Affairs*

*Robin Martindill, President,  
Classified Senate*

*Michael McLaren, Vice President,  
Classified Senate*

*Avery Ryder, President,  
Associated Students*

*Bahawa Nimaga, Vice President,  
Associated Students*

# President's Cabinet Update

## GENERAL

April has been a month of anticipation and preparation. College life is filled with one event after another vividly illustrating the culmination of another year of teaching, learning, exploring and discovering—all of the marks of a learning institution.

Awards and recognition have come “aplenty”

- The Intercollegiate Speech and Debate Team placed 6<sup>th</sup> in the 2008 International Forensics Competition
- Journalism and Mesa Press Students captured several awards at the Journalism Association of Community Colleges State Convention in Los Angeles
- Several Black Studies students presented a roundtable discussion at the National Council for Black Studies Conference in San Francisco
- Mesa's Student Chapter of Society of Hispanic Professional Engineers took top honors in the University of San Diego Walk on Water Competition
- Fashion students won 14 awards, including Best of Show Award at the California State Fashion Symposium in Los Angeles
- Our Communications Services Office took home first place in the Annual Report Category and third place in Poster at the Community College Public Relations Organization (CCPRO) National Competition

This month also marked the opportunity to recognize the attainment of tenure and professor status for 24 of our faculty members. On April 15, they were joined by their families and colleagues for a reception to formally recognize their scholarship and commitment to Mesa College.

The President's Cabinet Planning Retreat, which took place on April 18, was another noteworthy event that closed out the month of April. The goal for the retreat was:

To cultivate a common understanding of our “Vision, Mission and Values” so that we may align our planning and delivery processes with a common purpose.

The group began by asking some very basic questions, including:  
Where are we going as a community college?  
Why are we headed in that direction?  
How will we arrive at the desired point in our journey?  
How will we know when we have achieved our goal?

The entire planning session was recorded, and it is expected that the proceedings from the meeting will set an excellent foundation for the development of Mesa's Strategic Master Plan—a brief but fundamental document that will become the overarching framework for all future planning efforts.

One of the great collateral benefits resulting from the President's Cabinet Planning Retreat will be the evidentiary material it will yield to support and respond to one of the most critical Accreditation Recommendations associated with the alignment of planning processes and procedures college wide.

Stay tuned, next month.....Commencement!

## Accreditation Update

Mesa will be visited in the Fall of 2010, by the Western Association of Schools and Colleges (WASC) for reaffirmation of our accreditation. To prepare for this event, the Self-Study Chairs, Jill Baker, and Yvonne Bergland developed a timeline using this spring semester to organize the process. A "Kick Off" was held on April 4, 2008, where faculty, classified staff and administrators learned about the new approach that will be used to produce the self-study document. The main presentation was followed by five breakout sessions organized around the accreditations standards:

- Standard I                      Mission and Institutional Effectiveness
- Standard IIa                    Instructional Programs
- Standard IIb/c                 Student Services/Learning Support Services
- Standard III                    Resources
- Standard IV                    Leadership/Governance

Follow-up orientation sessions for each of these standards are planned for the remainder of the semester.

## Student Learning Outcomes (SLO) Subcommittee

In an effort to support the work of the faculty with SLOs, a subcommittee was formed. Approved by the President's Cabinet, this subcommittee will provide advice and guidance on the development and implementation of student learning outcomes; review and advice on recommendations from the Student Learning Outcomes and Assessment Coordinator; assist in communication about SLOs and assessment to departments, schools, and other participatory governance groups represented by its members; assess the progress made by the college in SLOs and recommend changes, as well as necessary actions to maintain progress; review information about Mesa's progress on SLOs and assessment; present annual updates on Mesa's work on SLOs and assessment; and, encourage responsible involvement by students in their educational progress.

As a participatory governance group, the membership has representation from administration, faculty, classified staff, students and the campus-based researcher. This subcommittee will meet once a month.

## Basic Skills Initiative

The Basic Skills Success and Retention Committee completed its work on Mesa's five-year, long-term basic skills action plan. Tracey Walker, Basic Skills Coordinator, presented the plan to the President's Cabinet where it was reviewed, discussed and approved. This plan, along with the Expenditure Plan for FY 2007-08 was submitted to the system office within the established timeline. The next steps involve implementation of that part of Mesa's action plan designated for the 2008-2009 academic year.

# Student Services

## International Student Departure Workshop Pilot

In collaboration with the International Student Advisor, Mesa's Admission's office has developed an International Student Departure Workshop. Staff members compiled a participant list that identifies students graduating/transferring or an OPT.

Ivonne Alvarez, Admissions Supervisor, provided a PowerPoint presentation which highlighted the College's first annual International Student Departure celebration held on April 11.

## UCSD Chart for English

Ivonne Alvarez presented a draft of the UCSD Chart for students studying English. Working with former Vice President of Instruction Liz Armstrong, Dean Larry Weiss and others, the chart was developed to identify pathways for students who are taking EOSL and English classes at UCSD. Additional work is needed to further define the process.

## Commencement Update/Web Site

Ashanti Hands, Dean, Student Affairs, provided an update regarding this year's Commencement celebration. Currently, a total of 198 students have registered and 1041 have submitted graduation petitions. Monica Romero, Career Guidance and Transfer Center Supervisor, presented an overview of Mesa's new Commencement website which can be found at: <http://www.sdmesa.edu/commencement/index.cfm>

## Priority Registration for Members of the Military and Recent Veterans

The newly chaptered Senate Bill 272 (Runner) requires each community college district that administers a priority enrollment system to grant priority registration to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty. This legislation went into effect on January 1, 2008, but our district made a decision to hold off implementation

## Important Upcoming Events

- May 1: Transfer Recognition Luncheon
- May 3: Canyon Day
- May 9: Scholarship Awards Gala
- May 18: Graduation

# Administrative Services

## FACILITIES UPDATE

### Mesa College Facility Master Plan Update

#### *"PARDON OUR DUST"*

- For updated construction information, please visit our web site: <http://www.sdmesa.edu/parking>
- The Parking Structure and Police Substation construction that began November 2007 is currently 12 weeks behind schedule due to the winter weather. The revised estimated completion date is February 2009. Once completed, it will provide parking for 1,087 autos.
- Student Lot #3 will be closed permanently starting May 2, 2008. This area will be home to the new Allied Health Building (Fall 2009) and eventually the new San Diego Unified MET School.
- Temporary parking was allocated on the football field and it provides 525 parking spaces.
- Construction is on schedule for the Allied Health Building to begin April 2008 with an estimated completion date of Fall 2009.
- Ceremonial Ground Breaking for the Allied Health Building will be held Wednesday, May 21, 2008 from 10am to noon (Student Lot #3).
- Due to changes within Mesa's Facility Master Plan, the plan is currently being updated by Delawie Wilkes Rodrigues Barker. Estimated completion date is April 2008. Upon receipt of the update plan, the information concerning the changes will be disseminated through the shared governance committees throughout the campus.

## FINANCE/BUDGET UPDATE

### 2007-2008 Budget

- Year-End Deadline Dates - Please refer to the memo addressed to all Mesa College Managers and Supervisors dated March 3, 2008. Any exceptions to the deadlines will need approval from the appropriate Vice President/President in conjunction with the campus Business Office as the college has to justify to the District Business Office all exceptions.

## **2008-2009 Budget**

- Vice Chancellor Terry Davis presented a "Preliminary Budget" to the Board on February 28, 2008
- Chancellor Constance Carroll and Vice Chancellor Terry Davis conducted a budget forum at Mesa College on March 26, 2008. They reported that Mesa will be funded at the same rate for FTES as FY 2007-08 per the Budget Model.
- Additional budget information will be disseminated to the campus community as the District and campus engage in the budget process for FY 2008-09. The District is currently awaiting the Governor's May Revise to the State Budget.

## **PERSONNEL UPDATE**

### **ADMINISTRATIVE STAFF CHANGES**

- New Hire

Hossna Sadat, Interim Associate Dean of Social & Behavioral Sciences

- Retirement

Kit Foster, Dean Humanities & Languages

### **ACADEMIC STAFF CHANGES**

- Recently Hired Faculty

Lori Covington, Assistant Professor & Director of Radiology Program  
Opal Powell, Interim Counselor, DSPS

### **CLASSIFIED STAFF CHANGES**

- New Hire

Keith Stark, Athletic Groundskeeper

- Resignations/Retirements/Transfers/End Assignments

Norman Albright, Instructional Lab Technician, Computer Science, LRC (deceased)  
Dominaga Arellano, Sr. Student Services Assistant (transferred from Mesa to City)  
Sue Saetia, Sr. Clerical Assistant (transferred from Facilities Services to VP of Instruction's Office)



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