

SAN DIEGO MESA COLLEGE
Program Review Committee
Meeting – Friday, September 4, 2009, 12:00-1:00 pm
LRC, Room 435

AGENDA

1. Welcome & Introduction of New Members
2. Review and Approval of Agenda
3. Summer Subcommittees Update
 - a. Review of Revised Handbook
 - Year One and Years Two – Five Timelines (*)
 - Discussion of Program Review and the Planning Process (Tim McGrath, VPI) (*)
 - Revise Meeting Schedule (*)
 - 2009 Handbook Revisions
 - b. Lead Writer Training (Kris Clark, Monica Romero, Susan Mun)
4. Review of Membership (*)
5. Assignment of Liaisons
 - a. Year One 2008/2009 (*)
 - b. Year One 2009/2010
 - c. Year Two-Five 2009-2010
6. Distribution of 2008/2009 Program Reviews for Evaluation by Liaisons
 - a. Process
 - b. Due Dates – Preliminary Report at October 2/09 Meeting (*)
7. Lead Writer Training – Friday, November 6, 2009 (1:00-4:00pm)
 - a. Invitations to Lead Writers, Years 1-5 (*)
 - b. Preparation of Materials
 - c. All Liaisons Attend
8. Other Business
 - a. Chicano Studies Program Review (*)
 - b. TaskStream Update (Joseph Safdie)
9. Roundtable
10. Adjournment

YB/cp

xc: Tim McGrath, Vice President, Instruction
Donald Abbott, Co-Chair, Academic Affairs Committee
Bill Brothers, Co-Chair, Academic Affairs Committee

(*) Handout Distributed at 9/4/09 meeting