

# **SAN DIEGO MESA COLLEGE**

## **Program Review Committee**

### **Integration Project Subcommittee Meeting – Administrative Services**

**Agenda – Wednesday, July 30, 2008, 9:00 – 11:00 a.m.**

**LRC 208**

#### **AGENDA**

1. Review and Approval of July 16, 2008 Minutes (\*\*)
2. Review and Approval of Agenda (\*)
3. Revisit Program Review Committee Membership (\*)
  - a. How Many from Administrative Services
  - b. Who
  - c. Need for Administrative Services Co-chair
  - d. Presentations During Program Review Meetings
4. Revisit Program Review Handbook
  - a. Name for Administrative Services
  - b. Names for Year One Support Areas
  - c. Proposed Administrative Services Revisions
    - General Changes to Front Matter (Timeline and Introduction) (\*)
    - Year One Revisions re: Administrative Services
    - Review/Revise for Clarity, etc.
5. Next Meeting
  - a. Possible Date/Time: August 13, 2008; 9:00 – 11:00 a.m. in LRC 208
  - b. Assignment – Review Years 2-5
6. Roundtable
7. Adjournment

YB/cp

(\*) Handouts Included with Agenda

(\*\*) Handout sent via email on July 24, 2008