

SAN DIEGO MESA COLLEGE – ANNUAL INTEGRATED PLANNING MATRIX

#	Planning Activity	Responsibly Entity	September	October	November	December	January	February	March	April	May
1	Mission Statement biennial review (occurs in odd-numbered years)	Academic Affairs Committee		Review & propose updates and modifications					President's Cabinet approves revised statement.		BOT approves revised Mission Statement
2	College Strategic Planning Priorities (five-year)	President's Cabinet & Subcommittee of President's Cabinet	Update Strategic Planning Directions based on input from prior spring Cabinet retreat	President's Cabinet approval	Inform district Strategic Planning Committee of any changes or additions				District budget allocations for selected strategic planning directions		Cabinet Retreat: review of Strategic Planning Directions
3	College Annual Goals	President's Cabinet	Approve annual goals		Inform district Strategic Planning Committee						Cabinet Retreat: assessment of annual goals; determine goals for next year
4	Budget Planning	Budget Committee	Review final budget allocation as approved by BOT	Review budget planning and recommended allocations.					Review VTEA budget allocations as recommended by VTEA Committee	Review IELM allocations as recommended by VPI	IELM Recommendations to President's Cabinet
5	Facilities Master Planning	Facilities Planning Committee	Ongoing as determined by Prop S and N building priorities								
6	Faculty Hiring Priorities	Sub-committee of President's Cabinet		Chancellor's Cabinet determines # of faculty growth positions. College determines number of vacant positions available to fill.	Departments submit applications for faculty positions	Hiring priorities approved by President's Cabinet		Faculty Positions advertised			
7	IELM (Instructional Equipment/Library Materials) Block Grant Allocations	Vice President of Instruction, Deans' Council, Budget Committee							IELM Requests Due in Office of Instruction		IELM Allocations to Schools Approved at President's Cabinet
8	VTEA Plan and Funding Allocations	Career-Technical Education Committee						Requests for VTEA Proposals; review of criteria	VTEA Funding Applications Due in VTEA Dean's Office	VTEA Funding Allocations Approved at President's Cabinet	
9	Program Review	Program Review Sub-Committee							Year One Program Review Recommendations Accepted by President's Cabinet	Years 2-5 Program Review Accepted by President's Cabinet	
10	Instructional Technology Plan	Mesa IT Committee									Progress report on goals to Cabinet; goals for upcoming year approved.